

City of Chipley
Special Council Meeting
Minutes
September 29, 2025 at 5:15 p.m.

Attendees:

Ms. Tracy Andrews, Mayor
Mrs. Linda Cain, Council Member

Mr. Kevin Russell, Mayor Pro-Tem
Mr. Leonard Blount, Council Member

Absent:

Ms. Cheryl McCall, Council Member

Others Present Were

Mrs. Patrice Tanner, City Administrator
Mr. Guy Lane, Asst. City Admin./Public Works Director
Mrs. Michelle Jordan, City Attorney

Ms. Sherry Snell, City Clerk
Mr. Michael Richter, Police Chief

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

A. CALL TO ORDER.

The meeting was called to order by Mayor Andrews at 5:15 p.m.

B. APPROVAL OF AGENDA

A motion was made by Council Member Russell and seconded by Council Member Blount to approve the agenda as presented. The motion passed unanimously.

C. CONSENT AGENDA

- 1. Resolution No. 25-52** – Florida Department of Commerce Agreement No. M0143 – Amendment Three.
- 2. Resolution No. 25-53** – Florida Department of Transportation Beautification Grant Submittal.
- 3. Resolution No. 25-54** – Florida Department of Transportation Beautification Grant Support.
- 4. Resolution No. 25-55** – Fiscal Year 2024-2025 Budget Amendment No. 2.
- 5. Fiscal Year 2025-2026 Insurance Renewal** – Brown & Brown.
- 6. Special Event Application** – Halloween – 900 Community Outreach.

Mrs. Tanner stated Ms. McCall had texted her a statement regarding consent agenda item no. 2 and asked that it be read: "Our application does not include the improvements to the radius that FDOT will be making." Mrs. Tanner further noted that she believes FDOT purchased the Carmichael property in order to use that small portion of it to improve the radius. Ms. McCall suggested that the city explore acquiring the remainder of the parcel for additional landscaping or other potential uses. No further discussion.

A motion was made by Council Member Russell and seconded by Council Member Cain to approve the consent agenda items. The motion passed unanimously.

D. AGENDA ITEMS

- 1. Sale of Surplus Property- Church Avenue – Parcel No. 00-1317-0000.** Mrs. Tanner stated the city currently owns the property through foreclosure and has received two (2) purchase offers. One offer from J. Corb, LLC in the amount of \$2,500.00 and one from Thomas J. Simmons III in the amount of \$3,200.00. She noted that legal fees accrued on the property in the amount of \$6,803.41. Mrs. Cain asked Mrs. Tanner for her recommendation. Mrs. Tanner stated if the city holds it longer, additional maintenance costs will continue to accrue, and therefore recommended that council move forward with the sale based on receiving two offers. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member Blount to approve Resolution No. 25-55 for the sale of surplus property located on Church Avenue (Parcel No. 00-1317-0000) to Thomas J. Simmons III in the amount of \$3,200.00. The motion passed unanimously.

Mayor Andrews adjourned the meeting at 5:30 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Sherry Snell,
City Clerk