

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Special Event Application – Roulhac Middle School Fundraiser

MEETING DATE

Tuesday, October 14, 2025

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

Roulhac Middle School would like to hold a fund raiser in the city parking lot located at the corner of SR 77 and SR 90 on Friday, October 17, 2025 from 11:30 a.m. - 2:00 p.m. The Kona Ice Van will be set up for this event, utilizing two (2) parking spaces as indicated on the attached map. As part of the fundraiser, Kona Ice has agreed to contribute 25% of all sales to support the RMS Student Council. The fundraiser is scheduled for the same day as the Homecoming Parade.

Kona Ice has submitted a copy of their liability insurance.

RECOMMENDATION

City Staff recommend approval of the Special Event Application for the Roulhac Middle School Fundraiser.

ATTACHMENTS

1. Special Event Application
2. Map
3. Insurance