



City of Chipley



CITY HALL
1442 Jackson Avenue
P.O. Box 1007
Chipley, Florida 32428
(850) 638-6350

Special Event Application

Name/Organization: Chipley Station

Address: 684 7th St

Contact person: Jeremiah Flanary Phone: (903) 347-9013 Fax: _____

E-mail: info@ChipleyStation.com

Type of Event: Car Show

Purpose of Event: _____

Location of Event: 684 7th St. Indoors/Outdoors _____

Date(s) & Time(s) of Event: 11-22-2025 4pm - 9pm

Amount of Liability Insurance: _____ (attach copy of policy)

Concert Yes ☒ No ☐ If yes, What type of music? _____

Will food and nonalcoholic beverages be sold? yes

Will fireworks be displayed? Yes ☒ No ☐ If yes, provide name, license number and pyrotechnic plan to be approved by Fire Chief.

Will amusement rides be available? No

Number of participants anticipated per day: 50+

Are security and/or medical services provided? ☒

Applicant Signature: Jeffery D. [Signature] Date: 10-10-2025

Approved { } Denied { }

Mayor's Signature: _____ Date: _____



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Request for Temporary Closure of City Road/Sidewalk/Alleyway

Name of Organization: <i>Chipley Station</i>		Person in Charge: <i>Jeremiah Flanary</i>		Date: <i>10-10-2025</i>	
Address of Organization: <i>684 7th St.</i>			Telephone Number: <i>(503)-347-9013</i>		
Title of Event: <i>Car Show</i>					
Date of Event: <i>11/22/2025</i>		Starting Time of Event: <i>4 Pm</i>		Duration of Event: <i>5 HR</i>	
Actual Closing Time (Set up of barriers, Etc.) <i>9 Pm</i>					
Proposed Parade Route or Road/Sidewalk/Alleyway Closure (Include Exact Road Names and Map of Route): <i>7th Street From Hwy 90 to railroad Ave</i>					
This section is to be completed when closure is for special event filming.					
Liability Insurance Carrier:		Policy E:		Date:	
Coverage Amount:		(\$1,000)		Minn	
Length of Coverage:		Days			
Licenses Pyrotechnics Operator: _____					
License Number: _____					
Approval of Local Fire Department: _____					
Federal Aviation Administration Approval for Low Flying Filming: _____					
Additional Liability Insurance Amount: _____					
PLEASE DO NOT WRITE BELOW THIS LINE					
Detour Route (Include Exact Road Names and Map of Detour Route): 					
Name of Department Responsible for Traffic Control (City Police Department, Sheriff's Department, Highway Patrol): Chipley City Police Department					
Special Conditions: Use this route only!					
Name of Police Chief: Michael Richter		Signature of Police Chief:		Date Signed:	
Name and Title of City Official: Patrice Tanner, City Administrator		Signature of City Official:		Date Signed:	

RELEASE AND HOLD HARMLESS AGREEMENT

FOR THE SOLE CONSIDERATION OF the City of Chipley granting permission for the undersigned to conduct a CAR SHOW upon street(s) as provided for in it's letter of request, the undersigned agrees to indemnify and hold harmless the City of Chipley, it's successors, agents and assigns and all other persons, firms or corporations, from any and all claims, demands, damages, actions, causes of actions or suits of any kind or nature whatsoever, and particularly on account of all injuries, both to person and property, which may result from the use of the street(s) as described above, and releases forever discharges the City of Chipley, for any such Claims.

Undersigned hereby declares that the terms of this agreement and lease have been completely read and are fully understood and voluntarily accepted.

IN WITNESS WHEREOF, the undersigned has executed this release, this 10th day of October, 2025

**FIRM OR
ORGANIZATION:**

Jeffery Dxt
Signature

Jeffery Dexter
Print Name

Sherry Snell
Witness

Witness

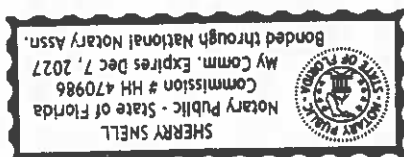
Sherry Snell
Print Name

Print Name

**STATE OF FLORIDA
COUNTY OF WASHINGTON**

The foregoing instrument was acknowledged before me by Jeffery Dexter, who is personally known to me or who produced _____ as identification, and who executed the foregoing instrument and acknowledge before me that he/she executed the same freely and voluntarily and for purposes expressed therein.

Witness my hand and seal in the County and State last aforesaid this 10th day of October, 2025.



Sherry Snell
Notary Public