



Chipley Redevelopment Agency

September 18, 2026

City of Chipley
Patrice Tanner, City Administrator
P.O. Box 1007
Chipley, FL 32428

RE: Washington County Community Redevelopment Agency
CRA Board Member Appointments

Dear Ms. Tanner, Mayor and Members of the City Council:

The Washington County Community Redevelopment Agency (CRA) is formally submitting two candidates for appointment to the CRA Board for consideration and approval by the City of Chipley City Council.

The applications received for the available CRA Board positions were reviewed by the CRA Ad Hoc Committee. Following the committee's review, the applicants were presented to the full CRA Board for consideration.

At its meeting on September 15, 2026, the CRA Board reviewed and approved the recommended applicants for appointment to the CRA Board:

- Tierra Franklin
- Rasheida Potter

The CRA Board respectfully submits these two candidates to the City Council for the required appointment and approval in accordance with the applicable CRA governing documents and bylaws.

Upon City Council approval, Tierra Franklin and Rasheida Potter will serve as members of the Washington County Community Redevelopment Agency Board and will participate in the responsibilities and activities of the CRA in accordance with applicable law, the CRA Plan, and the Board's governing policies and procedures.

Please place these appointments on the appropriate City Council agenda for consideration. We appreciate the City Council's continued partnership and support of the Community Redevelopment Agency and its efforts to advance the revitalization and continued development of the City of Chipley.

Please let me know if any additional documentation or information is required to complete the appointment process.

Sincerely,


Shirley Parrado, MA
CRA Director

City of Chipley Community Redevelopment Agency
Washington County Chamber of Commerce
672 5th St. P.O. Box 457 Chipley, FL 32428