



City of Chipley



CITY HALL
1442 Jackson Avenue
P.O. Box 1007
Chipley, Florida 32428
(850) 638-6350

Special Event Application

Name/Organization: Chipley Band Boosters

Address: 1545 Brickyard Rd Chipley FL 32428

Contact person: Jessica Bell Phone: 239-841-4877

chipleybbtreasurer@gmail.com

E-mail: ebbtreasurer@gmail.com

Type of Event: Color Run Fundraiser

Purpose of Event: Raise Funds for Chipley Tiger Band

Location of Event: Philip Roundtree Stadium Indoors/Outdoors

Date(s) & Time(s) of Event: 4/11/2024 7:30-10:00

Amount of Liability Insurance: We can have participants (attach copy of policy)

sign a waiver before event. if needed

Concert Yes/No If yes, What type of music? _____

Will food and nonalcoholic beverages be sold? No Food or water will be provided

Will fireworks be displayed? Yes/No If yes, provide name, license number and pyrotechnic plan to be approved by Fire Chief.

Will amusement rides be available? NO

Number of participants anticipated per day: 50-100

Are security and/or medical services provided? No

Applicant Signature: Jessica M Bell Date: 2/19/2024

Approved { } Denied { }

Mayor's Signature: _____ Date: _____



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Request for Temporary Closure of City Road/Sidewalk/Alleyway

Name of Organization: Chipley Band Boosters		Person in Charge: Jessica Bell or Jennifer Thompkins		Date: 2/19/26
Address of Organization: 1545 Brickyard Rd Chipley FL 32428			Telephone Number: 239-841-4887	
Title of Event: Color Run				
Date of Event: 4/11/2026	Starting Time of Event: 7:30 am	Duration of Event: 2.0 hrs.	Actual Closing Time (Set up of barriers, Etc.) 7:55am	
Proposed Parade Route or Road/Sidewalk/Alleyway Closure (Include Exact Road Names and Map of Route): Starting point Philip Roundtree Stadium parking lot. West on N Railroad Ave to Griffin Rd. & North on Griffin Rd to Old Bonifay Rd. East of Old Bonifay to 2nd St. South on 2nd to N Railroad.				
This section is to be completed when closure is for special event filming.				
Liability Insurance Carrier:		Policy #: _____	Date: _____	
Coverage Amount:		(\$1,000) _____	Minimum _____	
Length of Coverage:		Days: _____		
Licenses Pyrotechnics Operator: _____				
License Number: _____				
Approval of Local Fire Department: _____				
Federal Aviation Administration Approval for Low Flying Filming: _____				
Additional Liability Insurance Amount: _____				
PLEASE DO NOT WRITE BELOW THIS LINE				
Detour Route (Include Exact Road Names and Map of Detour Route): 				
Name of Department Responsible for Traffic Control (City Police Department, Sheriff's Department, Highway Patrol): Chipley City Police Department				
Special Conditions: Use this route only!				
Name of Police Chief: Michael Richter		Signature of Police Chief: 		Date Signed: 3-3-26
Name and Title of City Official: Patrice Tanner, City Administrator		Signature of City Official:		Date Signed:

RELEASE AND HOLD HARMLESS AGREEMENT

FOR THE SOLE CONSIDERATION OF the City of Chipley granting permission for the undersigned to conduct a Color Run Fundraiser upon street(s) as provided for in it's letter of request, the undersigned agrees to indemnify and hold harmless the City of Chipley, it's successors, agents and assigns and all other persons, firms or corporations, from any and all claims, demands, damages, actions, causes of actions or suits of any kind or nature whatsoever, and particularly on account of all injuries, both to person and property, which may result from the use of the street(s) as described above, and releases forever discharges the City of Chipley, for any such Claims.

Undersigned hereby declares that the terms of this agreement and lease have been completely read and are fully understood and voluntarily accepted.

IN WITNESS WHEREOF, the undersigned has executed this release, this 19th day of February, 2026.

FIRM OR ORGANIZATION:

Jessica M Bell
Signature

Jessica M Bell
Print Name

[Signature]
Witness

Kimberly Shares
Witness

Riky Edwards
Print Name

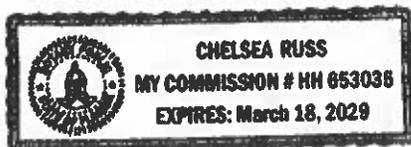
Kimberly Shares
Print Name

**STATE OF FLORIDA
COUNTY OF WASHINGTON**

The foregoing instrument was acknowledged before me by Jessica M Bell, who is personally known to me or who produced Florida Driver License as identification, and who executed the foregoing instrument and acknowledge before me that he/she executed the same freely and voluntarily and for purposes expressed therein.

Witness my hand and seal in the County and State last aforesaid this 19 day of February, 2026. in person

[Signature]
Notary Public





Imagery ©2026, Map data ©2026

500 ft