

# Blankenship Jordan, P.A.

## Matter Billing Log

Date Range: 04/13/2023 - 06/29/2026

**Matter Opened Date:** 04/13/2023  
**File #:** 17-0002-50

City of Chipley / 17-0002

**RE:** 592/589 Main Street Foreclosure

### FEES

| Date       |                 | Details                                                                                                                                                      | Hours | Amount   |
|------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|----------|
| 04/13/2023 | Michelle Jordan | R/R title search reports and attachments, open new files, task draft complaint and related docs to HU                                                        | 2:12  | \$385.00 |
| 04/13/2023 | Michelle Jordan | Review email from MBJ & task assigned. Review Title work & save to Google Drive. HU.                                                                         | 0:18  | \$33.75  |
| 04/24/2023 | Michelle Jordan | Review title work. Draft Complaint, NOLP, NOA&Email Designation, Notice of Action, Summons, & Aff. of Const. Service. Email pleadings to JAM for review. HU. | 3:18  | \$371.25 |
| 04/28/2023 | Michelle Jordan | Email fm JAM. Finalize & file Complaint, Lis Pendens & NOA. HU.                                                                                              | 0:30  | \$56.25  |
| 04/28/2023 | Law Clerk       | Receive and Review drafts from Heather and reply same. JM                                                                                                    | 0:12  | \$35.00  |
| 05/01/2023 | Michelle Jordan | Email to MBJ/JAM re Efiling Receipt. Save initial pleadings. Create Pleading Index. Update Litigation Spreadsheet. Calendar deadlines. HU.                   | 0:24  | \$45.00  |
| 06/20/2023 | Law Clerk       | Receive/Review Email from Heather; re pleadings; reply same. JM                                                                                              | 0:12  | \$35.00  |
| 06/21/2023 | Michelle Jordan | Email fm/to JAM re: RON. Setup RON. Conduct RON w/JAM to sign & notarize Aff. Const. Svs. HU.                                                                | 0:30  | \$56.25  |
| 06/22/2023 | Michelle Jordan | Update Summons & NOA. Efile Summons, NOA & Affidavit. HU.                                                                                                    | 0:18  | \$33.75  |
| 07/05/2023 | Michelle Jordan | Review & Save pleadings. HU.                                                                                                                                 | 0:06  | \$11.25  |
| 07/07/2023 | Michelle Jordan | Review email fm Clerk rejecting NOA. Resubmit NOA, Affidavit of Const. Svc. & Summons. HU.                                                                   | 0:18  | \$33.75  |
| 07/10/2023 | Michelle Jordan | Download summonses & NOA fm Docket. P/C w/Clerk re: NOA not issued. HU.                                                                                      | 0:24  | \$45.00  |
| 07/18/2023 | Michelle Jordan | Publish NOA, pay publication fee & save invoices. Draft ltr to Washington Co Sheriff re: personal service & email to JAM w/pleadings to be served. HU.       | 0:30  | \$56.25  |

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|            |                 |                                                                                                                                                              |      |          |
|------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------|
| 07/19/2023 | Law Clerk       | Receive/Review Email from Heather re docs to be served; calendar followup needed. JM                                                                         | 0:12 | \$35.00  |
| 07/26/2023 | Law Clerk       | draft memo to file. JM                                                                                                                                       | 0:18 | \$52.50  |
| 08/05/2023 | Michelle Jordan | Draft NOSubCounsel & email to CJD & MBJ. HU.                                                                                                                 | 0:12 | \$22.50  |
| 08/11/2023 | Michelle Jordan | Revise NOSubCounsel & email to MBJ. HU.                                                                                                                      | 0:06 | \$11.25  |
| 08/17/2023 | Michelle Jordan | Download & review Affidavit Publication. Draft NOFiling Affidavits of Publication. Email to JAM/MBJ. HU.                                                     | 0:18 | \$33.75  |
| 08/18/2023 | Michelle Jordan | Revise & file NOF Affidavit of Publication. Update Lit. Spreadsheet. HU.                                                                                     | 0:12 | \$22.50  |
| 08/18/2023 | Law Clerk       | Receive and Review email and drafts from H. Rev / reply. H. Re same.                                                                                         | 0:06 | \$17.50  |
| 09/15/2023 | Michelle Jordan | Revise Sub. Counsel & email to MJG. HU.                                                                                                                      | 0:12 | \$22.50  |
| 09/20/2023 | Michelle Jordan | Email fm MJG. Finalize & file Notice of Sub. of Counsel. HU.                                                                                                 | 0:06 | \$11.25  |
| 09/22/2023 | Michelle Jordan | Save pleading. HU.                                                                                                                                           | 0:06 | \$11.25  |
| 10/21/2023 | Michelle Jordan | LR 23-024; calculate amounts due; pull report for legal expenses; draft, proof, and revise surplus claim form; draft email corr to TD and DM; update file    | 0:48 | \$160.00 |
| 12/29/2023 | Michelle Jordan | Draft Amended Complaint, Motion to Appoint AAL and proposed Order. Email same to MJG. HU.                                                                    | 0:54 | \$112.50 |
| 01/02/2024 | Michelle Jordan | Review/ draft/ revise amended complaint, motion to appoint receiver and order appointing receiver. MG.                                                       | 0:36 | \$120.00 |
| 01/03/2024 | Michelle Jordan | Finalize & file Amended Complaint and Motion to Appoint AAL. Draft letter to Judge & efile w/proposed Order. Mail copies to defendant. Cert Mail \$6.42. HU. | 0:42 | \$87.50  |
| 01/04/2024 | Michelle Jordan | Receive/ review order appointing attorney ad litem. MG.                                                                                                      | 0:06 | \$20.00  |
| 01/05/2024 | Michelle Jordan | Update pleading index & link pleadings. Review & save pleadings. Email to K. Novonglosky re: Order Appointing her as AAL. Update Lit. Mgmt Spreadsheet. HU.  | 0:12 | \$25.00  |
| 01/25/2024 | Michelle Jordan | Review & save pleadings. HU.                                                                                                                                 | 0:06 | \$12.50  |
| 03/25/2024 | Michelle Jordan | Email from TD re: hold. Review file & update Lit mgmt spreadsheet. FollowupeEmail to MJG re: AAL email. HU.                                                  | 0:12 | \$25.00  |
| 03/26/2024 | Michelle Jordan | Email communication with K Novonglosky's office regarding JTROS Deed and search for heirs of Mydosh. MG.                                                     | 0:06 | \$20.00  |
| 11/01/2024 | Michelle Jordan | Review & save pleadings. HU.                                                                                                                                 | 0:06 | \$12.50  |
| 12/04/2024 | Michelle Jordan | Draft & file alias summons for Smejkal (new york address). HU.                                                                                               | 0:12 | \$25.00  |
| 12/11/2024 | Michelle Jordan | Save pleadings, update pleading index & link pleadings. Send summons &                                                                                       | 0:12 | \$25.00  |

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Date Range: 04/13/2023 - 06/29/2026

pleadings to process server in NY re: Smejkal. HU.

|            |                 |                                                                                                                                                                                                                                   |      |         |
|------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------|
| 12/16/2024 | Michelle Jordan | Email fm/to MJ. HU.                                                                                                                                                                                                               | 0:06 | \$12.50 |
| 12/26/2024 | Michelle Jordan | Email fm Process Sever. Review, efile and save return of non-service re: Smejkal. HU.                                                                                                                                             | 0:12 | \$25.00 |
| 02/12/2025 | Michelle Jordan | Draft motion for const. service, proposed order & affidavit. Email same to MG for review. HU.                                                                                                                                     | 0:24 | \$50.00 |
| 02/13/2025 | Michelle Jordan | Draft/ revise/ finalize/ execute affidavit supporting constructive service of process. MG.                                                                                                                                        | 0:06 | \$20.00 |
| 02/19/2025 | Michelle Jordan | Draft/ revise motion for constructive service. MG.                                                                                                                                                                                | 0:06 | \$20.00 |
| 02/19/2025 | Michelle Jordan | Email MG re: reviewed motion for const. service. Save signed affidavit of const. service. Finalize & file motion for const. service, affidavit, letter to judge and proposed Order. Save efiled copy of motion and affidavit. HU. | 0:24 | \$50.00 |
| 02/20/2025 | Michelle Jordan | Receive/ review order granting constructive service. MG.                                                                                                                                                                          | 0:06 | \$20.00 |
| 02/20/2025 | Michelle Jordan | Review & save pleading. HU.                                                                                                                                                                                                       | 0:06 | \$12.50 |
| 03/21/2025 | Michelle Jordan | Review clerk's docket, update pleading index and link pleadings. Update Litigation Mgmt Spreadsheet. HU.                                                                                                                          | 0:12 | \$25.00 |
| 04/15/2025 | Michelle Jordan | Review clerk's docket, and update pleadings index. Draft motion for clerk's default & clerk's default. Email same to MG for review. HU.                                                                                           | 0:36 | \$75.00 |
| 04/21/2025 | Michelle Jordan | Receive/ review/ approve motion for clerk's default against Smejkal and Clerk's Default. MG.                                                                                                                                      | 0:18 | \$60.00 |
| 04/22/2025 | Michelle Jordan | Email fm/to MG re: motion for clerk's default. HU.                                                                                                                                                                                | 0:06 | \$12.50 |
| 04/23/2025 | Michelle Jordan | Finalize & file motion for clerk's default. Save pleading. HU.                                                                                                                                                                    | 0:18 | \$37.50 |
| 04/24/2025 | Michelle Jordan | Email fm/to Clerk's office. Submit proposed Clerk's Default. HU.                                                                                                                                                                  | 0:06 | \$12.50 |
| 04/25/2025 | Michelle Jordan | Receive/ review default of Smejkal. MG.                                                                                                                                                                                           | 0:06 | \$20.00 |
| 05/08/2025 | Michelle Jordan | Review & save pleading. HU.                                                                                                                                                                                                       | 0:06 | \$12.50 |
| 05/20/2025 | Michelle Jordan | Receive/ review motion for default judgment. MG.                                                                                                                                                                                  | 0:12 | \$40.00 |
| 05/20/2025 | Michelle Jordan | Calendar response to MSJ deadline. Email JA re: scheduling hearing on MSJ. HU.                                                                                                                                                    | 0:30 | \$62.50 |
| 05/21/2025 | Michelle Jordan | Finalize & file motion for default judgment. HU.                                                                                                                                                                                  | 0:12 | \$25.00 |
| 06/13/2025 | Michelle Jordan | Draft proposed order on motion for default judgment & email same to MG. HU.                                                                                                                                                       | 0:30 | \$62.50 |
| 06/16/2025 | Michelle Jordan | Receive/ review proposed default final judgment. MG.                                                                                                                                                                              | 0:18 | \$60.00 |

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|            |                 |                                                                                                                                                                                            |      |          |
|------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------|
| 06/23/2025 | Michelle Jordan | Review & save returned mail. Draft letter to Judge & file proposed default judgment & letter. HU.                                                                                          | 0:18 | \$37.50  |
| 06/24/2025 | Michelle Jordan | Receive/ review default judgment entered against Smejkal. MG.                                                                                                                              | 0:06 | \$20.00  |
| 07/21/2025 | Michelle Jordan | Review clerk's docket, update pleading index & link pleadings. HU.                                                                                                                         | 0:06 | \$12.50  |
| 07/25/2025 | Michelle Jordan | Email to JA re: scheduling hearing on Motion for Default Judgment. HU.                                                                                                                     | 0:12 | \$25.00  |
| 08/01/2025 | Michelle Jordan | Text fm MG. Email to JA w/hrg date. Email fm JA re: Mtn for Default Judgment Hrg. Review MG's calendar & text MG w/possible hrg dates. HU.                                                 | 0:12 | \$25.00  |
| 08/05/2025 | Michelle Jordan | Draft notice of hearing & email same to MG. HU.                                                                                                                                            | 0:18 | \$37.50  |
| 08/26/2025 | Michelle Jordan | Finalize & file NOH. Mail to Defendants (\$0.74). Email courtesy copy to JA. Email to court reporter re: coverage. HU.                                                                     | 0:24 | \$50.00  |
| 09/15/2025 | Michelle Jordan | Prepare for evidentiary hearing on default judgment. MG.                                                                                                                                   | 0:30 | \$100.00 |
| 09/15/2025 | Michelle Jordan | Telephone conference in preparation for motion for default hearing and putting on testimony. MG.                                                                                           | 0:18 | \$60.00  |
| 09/16/2025 | Michelle Jordan | Prepare for hearing on damages on 592 Main Street. MG.                                                                                                                                     | 1:18 | \$260.00 |
| 09/16/2025 | Michelle Jordan | Attend/ argue evidentiary hearing on default. MG.                                                                                                                                          | 0:18 | \$60.00  |
| 09/16/2025 | Michelle Jordan | Draft/ revise/ file proposed final judgment with findings of fact and cover letter to Judge Peel. MG.                                                                                      | 1:00 | \$200.00 |
| 09/16/2025 | Michelle Jordan | Draft/ revise/ file notice of filing exhibits. MG.                                                                                                                                         | 0:12 | \$40.00  |
| 09/17/2025 | Michelle Jordan | Review & save pleadings. Email fm/to MG & MJ re: Final Jdgmt. Email to JA re: Final Judgment. HU.                                                                                          | 0:12 | \$25.00  |
| 09/25/2025 | Michelle Jordan | Review clerk's docket to confirm date not added to original final judgment. Email to Clerk re: sale date for amended final judgment. HU.                                                   | 0:12 | \$25.00  |
| 09/30/2025 | Michelle Jordan | Draft letter to judge, amend FJ to include foreclosure sale date & file same. HU.                                                                                                          | 0:12 | \$25.00  |
| 10/02/2025 | Michelle Jordan | Receive/ review amended final judgment. MG.                                                                                                                                                | 0:06 | \$22.50  |
| 10/06/2025 | Michelle Jordan | Calendar Foreclosure Sale date. Publish & mail Amended Final Judgment to Ds. Draft Notice of Sale, Certificate of Sale, and Notice of Certificate of Service & email to MG for review. HU. | 1:06 | \$165.00 |
| 10/07/2025 | Michelle Jordan | Email fm MG. Finalize & file notice of sale, certificate of title, certificate of sale & certificate of compliance re: Am FJ. HU.                                                          | 0:18 | \$45.00  |
| 10/07/2025 | Michelle Jordan | Draft/ revise/ Finalize Certificate of Sale, Certificate of Compliance with Amended Final Judgment, Notice of Sale, and Certificate of Title. MG.                                          | 0:30 | \$112.50 |
| 10/10/2025 | Michelle Jordan | Email fm/to MJ re: publication charge. HU.                                                                                                                                                 | 0:06 | \$15.00  |

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|              |                 |                                                                                                                                                                      |      |                   |
|--------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------|
| 10/16/2025   | Michelle Jordan | Schedule publication of notice of sale for 2 wks before 12/3 FS. Pay invoice re: same. HU.                                                                           | 0:18 | \$45.00           |
| 11/04/2025   | Michelle Jordan | Draft notice of filing re: proof of publication for amended final judgment. Email same to MG. HU.                                                                    | 0:18 | \$45.00           |
| 11/04/2025   | Michelle Jordan | Review/analyze/ revise notice of affidavit and proof of publication. MG.                                                                                             | 0:12 | \$45.00           |
| 11/05/2025   | Michelle Jordan | Finalize & file notice of filing proof of publication. Mail same to defendant. HU.                                                                                   | 0:24 | \$60.00           |
| 11/10/2025   | Michelle Jordan | Email fm/to MJB re: publications in Washington Co. News. HU.                                                                                                         | 0:06 | \$15.00           |
| 11/11/2025   | Michelle Jordan | Review clerk's docket, update pleadings and pleading index, and link pleadings to pleading index. HU.                                                                | 0:12 | \$30.00           |
| 12/03/2025   | Michelle Jordan | Review & save pleading. Draft notice of filing for publication affidavit re: notice of sale & email to MG. Finalize & file notice of publication. Save pleading. HU. | 0:36 | \$90.00           |
| 12/03/2025   | Michelle Jordan | Review/ approve/ finalize notice of filing proof of publication. MG.                                                                                                 | 0:06 | \$22.50           |
| 12/04/2025   | Michelle Jordan | Email fm Real foreclosure re: doc stamp payment. Email to MG/MJ re: same. HU.                                                                                        | 0:06 | \$15.00           |
| 03/13/2026   | Michelle Jordan | Review clerk's docket, save pleadings, update pleading index & link pleadings. HU.                                                                                   | 0:12 | \$30.00           |
| 04/17/2026   | Michelle Jordan | Email to Clerk re: certificate of title not being entered. HU.                                                                                                       | 0:06 | \$15.00           |
| 04/20/2026   | Michelle Jordan | Email fm Clerk re: certificate of file & doc stamp fees. Email to MJ re: same. HU.                                                                                   | 0:12 | \$30.00           |
| 06/29/2026   | Michelle Jordan | Review clerk's docket, save pleadings & update pleading index. HU.                                                                                                   | 0:12 | \$30.00           |
| <b>Total</b> |                 |                                                                                                                                                                      |      | <b>\$4,632.50</b> |

## DISBURSEMENTS

| Date       | Expense                                         | Amount   |
|------------|-------------------------------------------------|----------|
| 04/13/2023 |                                                 | \$200.00 |
| 04/13/2023 | Title Search Fee 589 Main                       | \$200.00 |
| 04/28/2023 |                                                 | \$414.00 |
| 06/21/2023 | Remote Online Notarization Fees (at Costs). HU. | \$7.00   |
| 07/18/2023 |                                                 | \$350.70 |
| 07/18/2023 |                                                 | \$348.50 |
| 07/25/2023 | Process Service Cost                            | \$80.00  |

**Blankenship Jordan, P.A.**  
**Matter Billing Log**  
Date Range: 04/13/2023 - 06/29/2026

|              |                                         |                   |
|--------------|-----------------------------------------|-------------------|
| 01/03/2024   |                                         | \$6.42            |
| 10/31/2024   |                                         | \$500.00          |
| 12/05/2024   |                                         | \$10.35           |
| 12/11/2024   | Process Service Cost                    | \$75.00           |
| 05/21/2025   | Mail motion to defendant. HU.           | \$0.69            |
| 08/26/2025   | Mail copy of notice to Defendants. HU.  | \$0.78            |
| 10/06/2025   | Publication of Amended Final Judgment   | \$1,637.70        |
| 10/09/2025   |                                         | \$140.00          |
| 10/10/2025   | Court Reporting                         | \$97.85           |
| 10/16/2025   | Publication of Notice of Sale           | \$436.50          |
| 11/05/2025   | Mail notice of filing to defendant. HU. | \$0.78            |
| 05/21/2026   | Documentary Stamps for Foreclosure Sale | \$210.70          |
| <b>Total</b> |                                         | <b>\$4,716.97</b> |

**Summary of Fees and Disbursements**

|                           |            |
|---------------------------|------------|
| Total Fee & Disbursements | \$9,349.47 |
|---------------------------|------------|

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Date Range: 04/13/2023 - 06/29/2026

| Filter                            | Value                                           |
|-----------------------------------|-------------------------------------------------|
| Matter Owner                      | All                                             |
| Date Range                        | All Dates                                       |
| Client                            | All                                             |
| Matter                            | City of Chipley-592/589 Main Street Foreclosure |
| Active Clients Only               | False                                           |
| Active Matters Only               | False                                           |
| Fee Entries Include All           | True                                            |
| Billed                            | No                                              |
| UnBilled                          | No                                              |
| Non Billable                      | No                                              |
| Hold                              | No                                              |
| No Charge                         | No                                              |
| Description Only                  | Yes                                             |
| Only Task                         | No                                              |
| Task & Description                | No                                              |
| Ignore Entry if less than         | False                                           |
| Cost Entries Include All          | True                                            |
| UnBilled                          | No                                              |
| Billed                            | No                                              |
| Non Billable                      | No                                              |
| Hold                              | No                                              |
| No Charge                         | No                                              |
| Description Only                  | Yes                                             |
| Only Expense                      | No                                              |
| Expense & Description             | No                                              |
| Ignore Entry if less than         | False                                           |
| Group identical soft cost charges | No                                              |

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## Matter Billing Log

Date Range: 04/13/2023 - 06/29/2026

for Invoice Printing

Include Payment Transactions      No