

# City of Chipley Development Order

File No. \_\_\_\_\_

Fees Paid \$ \_\_\_\_\_

Name of Owner: Innovations Financial Credit Union

Phone #: 850-233-4400

Address: 976 Main Street, Chipley, FL 32428

Name of Developer/Contractor: Mainstreet Property Solutions

Address: 777 Hutchinson Road, Chipley, FL 32428

Phone #: 850-703-0084

Type of Development: Credit Union

Parcel Size: 0.964 acres

Location of Development: 976 Main Street, Chipley, FL 32428

Land Use Designation: Neighborhood Commercial

Sq. Ft. of Building 1,954

Site Plan Required? Yes \_\_\_\_\_ No \_\_\_\_\_

Stormwater Permit Required? Yes \_\_\_\_\_ No \_\_\_\_\_

City Utilities Needed? Potable Water \_\_\_\_\_ Waste Water \_\_\_\_\_ Natural Gas \_\_\_\_\_ Garbage \_\_\_\_\_

Attachments to Order: 1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

Date of Planning & Zoning Commission Approval: \_\_\_\_\_

Date of City Council Approval: \_\_\_\_\_

Contingencies/Conditions of Approval: \_\_\_\_\_

The City Council hereby authorizes the development of land within the City of Chipley, Florida, as specified herein. Any development undertaken pursuant to this order shall be in strict conformance with the application for development approval and site plan(s) as approved by the City.

\_\_\_\_\_  
Signature – City Administrator / Date

\_\_\_\_\_  
Attest / Date

**SEAL**

Owner/Developer/Contractor: \_\_\_\_\_

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Name: Innovations Financial Credit Union

Address: 976 Main Street

Phone #: 850-867-5172

Chipley, FL 32428

Address of property to be improved: 976 Main Street, Chipley, FL 32428

List of improvements including materials to be used, paint colors, and other details which will alter the current appearance of the structure or property.

Readdress: Woodsen ADA ramp implementation, crushed concrete parking lot, implement ADA parking.

**Note: Include a site plan showing location of proposed construction if the improvement is not on the existing structure.**

I (name of applicant) Amanda Leonard <sup>representative for</sup> Innovations FCU certify that the information submitted truly reflects all improvements which will be made on the property. Should any changes be desired, I will notify the City of Chipley. I acknowledge that penalties can be the result of varying from the plans or description submitted and approved.

Signed:  Date: 8/20/24

\*\*\*\*\*

Action: Approved Not Approved

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature/Title/Authority



# City of Chipley

## Land Use Compliance Certificate

Fee Amount \$ 40.00



Verification provided for (Owner's Name): Innovations Financial Credit Union

Project Site Address: 976 Main Street, Chipley, FL 32428

Phone Number: 850-867-5172

Contractor Name/Address See attached

Contractor Phone #: \_\_\_\_\_ Parcel I.D. Number: \_\_\_\_\_

### City of Chipley Future Land Use Designation

Low Density Residential		Neighborhood Commercial	<input checked="" type="checkbox"/>
Medium Density Residential		Historic Commercial	
High Density Residential		Industrial	
Historic		Recreational	
Commercial		Public/Semi Public/Educational	

Flood Zone: ☒ Yes ☒ No Zone Type \_\_\_\_\_

Asbestos: ☒ Yes ☐ No

Scope of work (Please provide details of all work): add ADA wooden ramp, add ADA parking spot, and implement a crushed concrete parking lot

A site inspection has been performed on the above development site within the City of Chipley, Florida. It is hereby verified that all site development standards meet the City's land use, zoning and comprehensive planning requirements.

Anthony [Signature], Facilities Manager  
Applicant

8/20/24

Date

\_\_\_\_\_  
City Official Verifying Compliance

\_\_\_\_\_  
Date

**Notice to Applicant:** This certificate must be presented to the Washington County Building Official and is requisite to issuance of a "Certificate of Occupancy" for your construction project.

August 20, 2024

To Whom It May Concern-

The contractor for the addition of the wooden ADA ramp is:

Mainstreet Property Solutions

850-703-0084

777 Hutchison Road, Chipley, FL 32428

The contractor for the crushed concrete parking lot and ADA parking is:

Roberts and Roberts, Inc.

850-215-8001

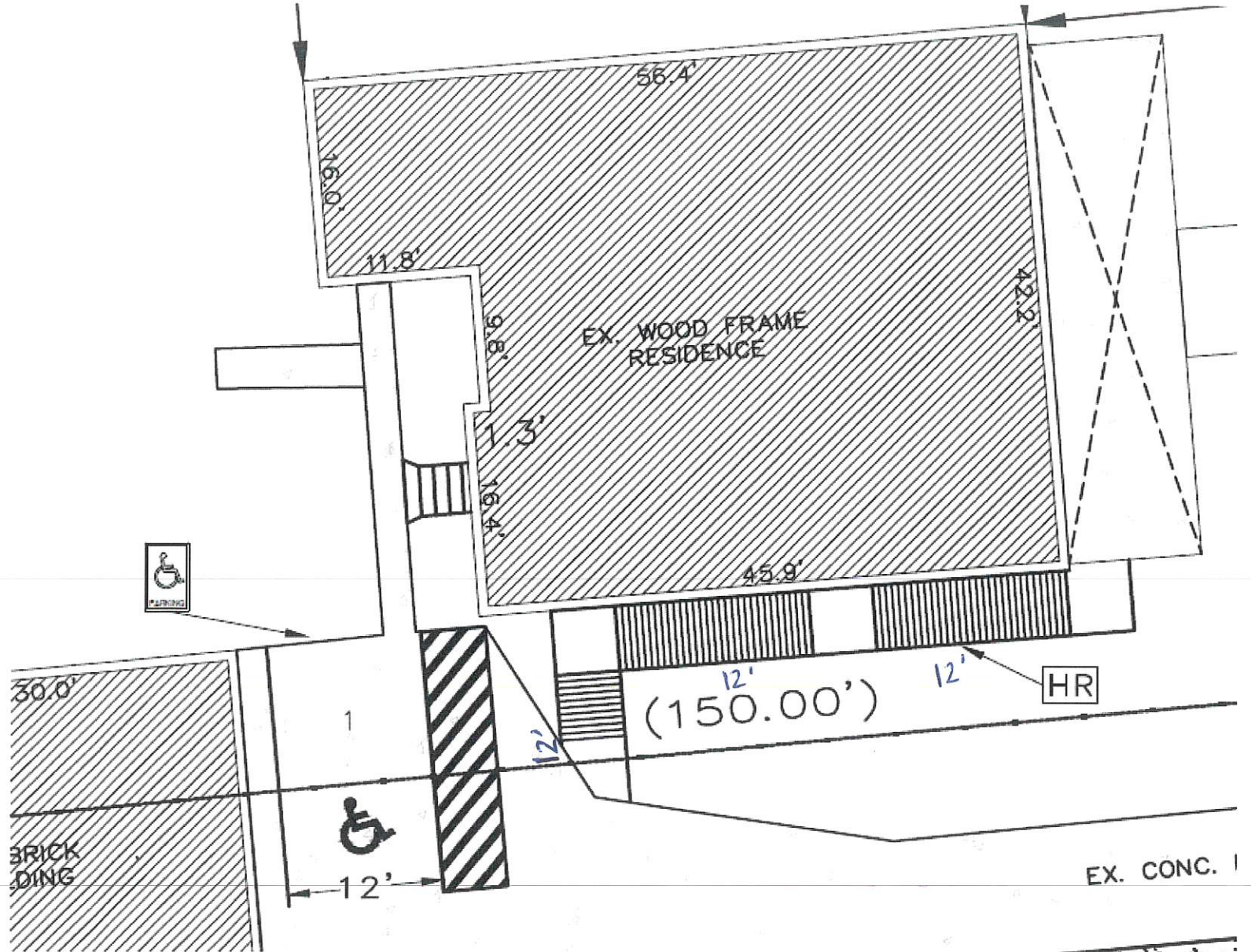
1741 N. Sherman Avenue, Panama City, FL 32405

We are using the existing concrete slab at the end of the driveway for the ADA parking. The ramp will have a landing every 12 feet (as shown in the attached drawing). The stormwater management measurements are included in the parking lot drawing.

Regards,

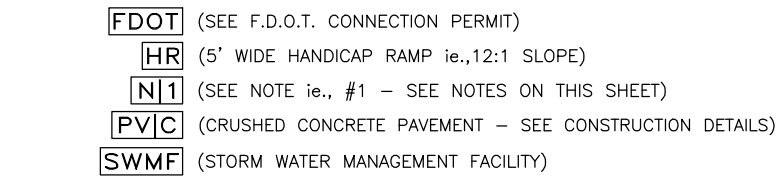
A handwritten signature in blue ink, appearing to be "Andre M. D.", is written on a horizontal line.





S 05°38'38" E - 1122.0'

SYMBOL LEGEND



PARKING SPACE SCHEDULE				
NO.	ANGLE	WIDTH	DEPTH	NOTES:
1	90°	12	20	W/ DRIVERS SIDE 5' WIDE AISLE
2-6	90°	9	20	

REQUIRED PARKING CALCULATION			
PROPOSED USE	PARKING REQUIREMENT	SQUARE FOOTAGE/UNITS	SPACES REQUIRED
BANK	1 PER 400 SQ. FT	2,092 SQUARE FEET	5.23
		TOTAL PARKING REQUIRED = 6	
		TOTAL PARKING PROVIDED = 9	

**SITE LAYOUT PLAN**  
**INNOVATIONS FINANCIAL CREDIT UNION**  
**976 MAIN STREET**  
**CHIPLEY, FLORIDA**

Professional Engineering Consultants  
STATE OF FLORIDA CERTIFICATE OF AUTHORIZATION NUMBER: 7288

Professional Engineering Consultants  
STATE OF FLORIDA CERTIFICATE OF AUTHORIZATION NUMBER: 7288

ROBERT L. CARROLL  
LICENSE  
No. 57988  
STATE OF  
FLORIDA  
PROFESSIONAL ENGINEER  
8/19/24

3 OF ---

SHEET NUMBER

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