

**PLANNING & ZONING COMMISSION  
MEETING**

**November 7, 2023**

**3:00 p.m.**

**Members Present:**

Mr. Tom Lancaster, Chairman  
Mrs. Wanda Owens, Board Member

Mr. Jim Morris, Vice-Chairman  
Mr. David Ridley, Alternate Board Member

**Members Absent:**

Mr. Holland Kent, Board Member

**Others Present:**

Mrs. Tamara Donjuan, Code Enforcement/Planning Officer      Ms. Sherry Snell, Board Secretary

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- A. Call To Order.** The meeting was called to order by Mr. Lancaster at 3:00 p.m.
- B. Prayer and Pledge.** Prayer was given by Mr. Morris. Mrs. Owens led the pledge to the American Flag.
- C. Approval of Agenda.**

**A motion was made by Mr. Morris and seconded by Mrs. Owens to approve the agenda as presented. The motion passed unanimously.**

**D. Presentation and Approval of Minutes.**

1. October 24, 2023 (Form 8b – Voting Conflict attached).

**A motion was made by Mrs. Owens and seconded by Mr. Ridley to approve the minutes as presented. The motion passed unanimously.**

**E. Agenda Item.**

- 1) Request for Development Order – 1424 Jackson Avenue – Washington County Board of County Commissioners.**

Mrs. Donjuan went over the summary of the request for the development order for a new free-standing wood framed entrance portico located at the front of the Agriculture Center. She stated someone from Alday Howell Engineering or Paul Donofro was supposed to be here but they may have forgotten. Mr. Morris stated if we put this project on hold then they would come to the next meeting. Mr. Lancaster said he was not opposed if someone wanted to make a motion to table this until a representative was present. Discussion ensued.

**A motion was made by Mrs. Owens and seconded by Mr. Ridley to approve the Request for Development Order for Washington County Board of County Commissioners located at 1424**

**Jackson Avenue. The motion passed with three (3) ayes and one (1) naye, with Mr. Tom Lancaster opposed.**

Mr. Morris asked Mrs. Donjuan to send the engineering firm a message that we will not approve anything else if a representative isn't here. Mr. Lancaster stated it was highly disrespectful and they were making an assumption that it would be approved.

**F. Other Business.**

**G. Adjourn.** The meeting was adjourned at 3:04 p.m.

Presented by: \_\_\_\_\_  
Sherry Snell  
Board Secretary

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Mr. Thomas Lancaster  
Chairman