

City of Chipley
Special Council Meeting
Minutes
December 16, 2024 at 5:00 p.m.

Attendees:

Ms. Tracy Andrews, Mayor
Mr. Leonard Blount, Council Member

Mrs. Linda Cain, Council Member

Present Via ZOOM:

Ms. Cheryl McCall, Council Member

Mrs. Michelle Jordan, City Attorney

Absent:

Mr. Kevin Russell, Mayor Pro-Tem

Others Present Were

Mrs. Patrice Tanner, City Administrator
Mr. Guy Lane, Asst. City Admin./Public Works Director

Ms. Sherry Snell, City Clerk
Mr. Michael Richter, Police Chief

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

A. CALL TO ORDER.

The meeting was called to order by Mayor Andrews at 5:00 p.m.

B. APPROVAL OF AGENDA

Mayor Andrews removed agenda item #1; added #5 Vehicle Allowance Discussion.

A motion was made by Council Member Blount and seconded by Council Member Cain to approve the agenda with the changes. The motion passed unanimously.

D. Agenda Items.

1. **Award of Bid No. 2025-01** – Peach Street Pumping Station – This item was removed from the agenda.
2. **Resolution No. 25-13** – Parades. Mrs. Tanner explained this will approve the parade list for 2025. The city has determined that the closure of certain state roads is necessary for the recurring special events listed on the resolution exhibit, and for other non-recurring events approved by the City Administrator. The Chief of Police is authorized to obtain prior written approval for the temporary road closures from the Department of Transportation and the City Administrator is authorized to vary the time and date of road closures. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member Blount to approve Resolution No. 25-13. The motion passed unanimously.

3. **Resolution No. 25-14** – Florida Commerce Agreement No. M0041 – Amendment No. 2 – Mongoven Building Project. Mrs. Tanner explained this resolution will approve the Florida Department of Commerce Agreement No. M0041 – Amendment No. 2 in order to amend the Mongoven Building Project Agreement Section 3, Period of Agreement extending the Project End Date to September 30, 2025, unless otherwise terminated as provided in this Agreement; Attachment A – Scope of Work updated information; Attachment G – Reports, Section 3 and Section 6 updated information; and Section 27 – employment Eligibility Verification. No further discussion.

A motion was made by Council Member Blount and seconded by Council Member Cain to approve Resolution No. 25-14. The motion passed unanimously.

4. **Davidson Sprayfield Appraisal & Sale** – Discussion. Mrs. Tanner explained if the council would like to sell the Davidson sprayfield property, we would need to do an appraisal. At the meeting on December 30th, Attorney Jordan can go over the process for the sale of the property. No further discussion.

A motion was made by Council Member Cain and seconded by Council Member Blount to do an appraisal for the sale of the property. The motion passed unanimously.

5. **Vehicle Allowance** – Discussion – Street Department. Mrs. Cain stated in the past the City Administrator had driven a city vehicle home and used city gas. Mrs. Tanner and Mr. Lane have been using their personal vehicles to look at projects or areas of concern in the city and they also come on days that they aren't working to take care of city business or to represent the city at community events. Discussion ensued.

A motion was made by Council Member Cain and seconded by Council Member Blount to allow Mrs. Tanner to drive the city truck home and to purchase gas with the city card. Also for Mr. Lane to receive a truck allowance to use his personal truck and to put a city decal on it for identification purposes. The motion passed unanimously.

Mayor Andrews adjourned the meeting at 5:16 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Sherry Snell,

City Clerk