



City of Chipley

Public Works Office JANUARY Activity Report From: Guy Lane



The following is a list of routine monthly duties and additions to by departments:

Bldg. Maintenance

Routine checks of all city buildings/Routine weekly checks of all flags, cleaning of all parks, removing trash and cleaning and stocking bathrooms/Routine monthly checks of all traffic signals, crosswalks and playground equipment at parks/Escorted Cross Country Exterminators to city buildings for monthly sprayings/Removed trash from Glenwood Cemetery weekly/Started taking down Christmas lights/Took down big USA flag twice due to inclement weather conditions/Changed out the big USA flag at Wendy's due to wear/Went to Dothan to take 2 flags to be repaired/Put generators out at all traffic signals due to storm causing electrical outages/Replaced 12 led bulbs in the Public Works breakroom/Replaced flush valves on all 3 women's toilets at the Farmer's Market/Replaced 2 flags at Glenwood Cemetery and one flag at Public Works yard/Replaced the flush valve in women's bathroom at Public Works/Reset the timer for the street lamps at the Farmer's Market/Put new strobe lights on the new truck for City Administrator/Replaced damaged wood on a playset at Shivers Park/Pressure washed and painted the old bird bath to take back to Glenwood Cemetery/Rented scissor lift to replace bulbs in lights at Public Works yard, replaced the rope on the flag pole at the Chamber and re-hung the backstop nets at the old Music Park baseball field.

Street

Mowed city right of ways/Maintained ditches/Sign maintenance/Equipment maintenance/Maintained streets, sidewalks and driveways/Special pickups/Limb & leaf pickup/Cleaned right of way behind First Baptist Church and hauled off debris/Patched potholes in all wards/Cut right of ways with mini-excavator/Assisted Water Department with a water leak on South Blvd. & Orange Street/Cleaned parks/Painted the steps on playground equipment at Shivers Park/Hauled debris from Public Works yards/Checked drains and out-fall ditches prior to rain events/Cut up & removed fallen trees and limbs in all Wards and hauled off from storm that occurred on January 9th/Removed fallen trees & limbs from outfall ditches/Filled in ruts on Brickyard Rd. & Hwy. 77/Took down Christmas lights at city parking lot, east side of Main street, west side of Main Street to N. RR Avenue/Assisted with pressure washing bird baths/Picked up fallen limbs at Shivers Park and hauled off/Bladed off milled roads/Filled in holes across from Shivers Park on Forrest Avenue.

Gas

Locate Tickets (51)/Gas calls (6)/New Service (2)/Pressure test (3)/Replaced meter sets (0)/Pulled inactive meters (0)/Replaced gas warning signs (1)/Service Availability request (3)/Abandonments (1)/Performed rectifier and field odorization test/Performed valve maintenance/Took C.P. readings/Perform atmospheric corrosion/Changed gas charts 5 times for the month/Animal Complaints (12)/Cats Impounded (2)/Dogs Impounded (4)/Dead animal pickup (1)/Gas Connects (2)/Gas Disconnects (0)/Assisted Street Department with limb and debris removal/Assisted Water Department with various water leaks/Worked MLK Parade/Changed out gas meter at the Welding Shop at Panhandle Tech. College.

Water

Water Connects (19)/Water Disconnects (21)/ Re-reads (827)/Doorknockers (52)/Non-Payment Disconnects (41)/Non-Payment Reconnects (25)/Replaced meter boxes (0)/Replaced meter box lids (0)/Hydrant meter sets (0)/Locates (45)/Service leaks (15)/After-hours service leaks (1)/Water main breaks (1)/Service availability request (1)/Water main breaks (1)/Assisted Gas Department with abandoning service/Assisted Street Department with storm clean-up/Assisted Building Maintenance Department with flower pots downtown and Christmas lighting/Washed sidewalks off at Bowen & Carmichael from water leak/Use GPR on South Blvd. & Orange Street/Added cold mix to patch on 3rd Street and 567 Main Street/Conducted interviews for Water Crewman I & II/Set meter at 1330 Jackson Avenue/Relocated meter at 979 Main Street for House of Flowers/Pulled meters for demo tickets at 1388 N. RR, 1389 N. RR and 1320 Jackson Avenue/Cut lines loose at 677 Griffin old Music Park for demo ticket/Put fire hydrant out of order at 2nd Street & South Blvd., scheduled to be replaced on Monday, Feb. 5th.