

**AMENDMENT OF
CONTRACT FOR PROFESSIONAL GRANT WRITING AND PROGRAM
IMPLEMENTATION SERVICES**

HERETOFORE on June 14, 2022, the CITY OF CHIPLEY (City) and DAVID H. MELVIN, INC., (Consultant) entered into a contract for professional grant writing and program implementation services. Said contract provided for an initial term of three (3) years with option to renew for two additional one-year terms at the sole discretion of the City; and

WHEREAS, the initial term of said contract expired on June 14, 2025 and the City voted to extend for one year. The one-year renewal will expire on June 14, 2026 and the City has renewed for the final one-year term through June 14, 2027 and hereby stipulates that the initial agreement and the extensions thereof authorize for services to be provided continuously with no lapse in service periods; and

WHEREAS, the original contract between the parties provided a basis for payment in Section A.1.2 which the parties wish to change to a percent of contract invoicing methodology in accordance with the City's grant agreement(s) and shall extend to any and all extensions of the original contract;

NOW THEREFORE, the CITY OF CHIPLEY and DAVID H. MELVIN, INC. do hereby agree as follows:

- (1) The parties stipulate that the original contract and the extensions thereof shall be binding retroactively to the date of the expiration of the initial contract (March 8, 2025) through the ending date of said extension(s).
- (2) The parties hereby revise the basis of payment to be used under said contract and any extensions thereof, to the percentage of contract award invoicing methodology.
- (3) The original contract and any subsequent extensions shall remain unchanged in all other aspects.

DATED this _____ day of _____, 2026.

DAVID H. MELVIN, INC., Consultant

CITY OF CHIPLEY

By: _____

By: _____

Name/Title: _____

Name/Title: _____