

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Employee Classification Document – Changes

MEETING DATE

Tuesday, June 11, 2024

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

This will approve changes to the Employee Classification Document changing the Project Manager to a Grants Specialist in the Administration Department; and changing the Lieutenant position to a Captain in the Police Department. These changes better identify the positions in these departments.

RECOMMENDATION

City Staff recommend approval of Employee Classification Document – Changes.

ATTACHMENTS

1. Employee Classification Document Memo.