



# City of Chipley

CITY HALL  
1442 Jackson Avenue  
P.O. Box 1007  
Chipley, Florida 32428  
(850) 638-6350 Fax: (850) 638-6353



## Special Event Application

Name/Organization: DiscoverLife Church

Address: 3493 Washington Street, Chipley, FL 32428

Contact person: Brandon Ward Phone: (850) 890-1524 Fax: \_\_\_\_\_

E-mail: Brandon@warhill.com

Type of Event: Free Community Summer Event

Purpose of Event: We aim to give back to the community by offering a free event featuring waterslides, snow cones, food, and refreshments for everyone to enjoy.

Location of Event: Jim Trawick Park (Outdoors) \_\_\_\_\_ Indoors/Outdoors

Date(s) & Time(s) of Event: July 19th, 5:30 PM-7:30 PM

Amount of Liability Insurance: \$1,000,000 (attach copy of policy)

Concert Yes ☒ No ☐ If yes, What type of music? \_\_\_\_\_

Will food and nonalcoholic beverages be sold? No but free sodas and hot dogs will be given

Will fireworks be displayed? Yes/No If yes, provide name, license number and pyrotechnic plan to be approved by Fire Chief.

Will amusement rides be available? \_\_\_\_\_

Number of participants anticipated per day: 500 people

Are security and/or medical services provided? No.

Applicant Signature: Brandon Ward Date: 5/31/24

Approved { } Denied { }

Mayor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RELEASE AND HOLD HARMLESS AGREEMENT**

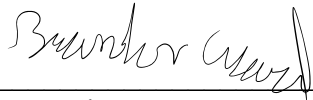
**FOR THE SOLE CONSIDERATION OF** the City of Chipley granting permission for the undersigned to conduct a \_\_\_\_\_ upon street(s) as provided for in it's letter of request, the undersigned agrees to indemnify and hold harmless the City of Chipley, it's successors, agents and assigns and all other persons, firms or corporations, from any and all claims, demands, damages, actions, causes of actions or suits of any kind or nature whatsoever, and particularly on account of all injuries, both to person and property, which may result from the use of the street(s) as described above, and releases forever discharges the City of Chipley, for any such Claims.

Undersigned hereby declares that the terms of this agreement and lease have been completely read and are fully understood and voluntarily accepted.

**IN WITNESS WHEREOF**, the undersigned has executed this release, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

**FIRM OR**

**ORGANIZATION:** \_\_\_\_\_



\_\_\_\_\_  
Signature

Brandon Ward

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

**STATE OF FLORIDA  
COUNTY OF WASHINGTON**

The foregoing instrument was acknowledged before me by \_\_\_\_\_, who is personally known to me or who produced \_\_\_\_\_ as identification, and who executed the foregoing instrument and acknowledge before me that he/she executed the same freely and voluntarily and for purposes expressed therein.

Witness my hand and seal in the County and State last aforesaid this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Notary Public

# Event Insurance Price Quote

## Special Event Coverage



[Click Here to Edit or Purchase](#)

Quote# **1161877** | Prepared On **05/31/2024**

### COVERAGE DETAILS

#### Quote Estimate Prepared For

Brandon Ward  
3493 Washington Street,  
Chipley, FL 32428  
850-890-1524  
Brandon@warhill.com

#### Event Details

Coverage Type: Liability Insurance  
Event/Vendor Type: Festival  
Event Location: FL  
Number of Attendees: 500  
Event Start Date: 07/19/2024  
Event End Date: 07/19/2024

#### Special Event Liability Insurance

Special Event Liability Coverage: Yes  
Liquor Coverage: None  
Liability Coverage Limits: \$1,000,000/\$2,000,000  
Medical Payments Limits: \$1,000  
Damage to Rented Premises Limits: \$100,000

#### Event Cancellation Insurance

Cancellation or Postponement Coverage: No

#### Eligibility Questions

Will your event involve camping, overnight stays or go past 2AM:  
Will the event feature bounce houses, inflatables, fireworks, pyrotechnics or attendees coming into contact with live animals:

Will the event feature any of the following:

Trampolines, rock climbing walls, roller coasters, amusement devices, carnival rides, bungee jumping, hang gliding, skydiving, parachuting, parasailing, hot air balloon rides, aircrafts, motorsports, skateboarding, skiing, temporary structures, haunted houses, water activities/open water exposures, water slides, overnight activities.

Firearms, knives or weapons of any kind, Cannabis/CBD/Hemp, open flames (candles and sparklers excluded).

Musical performance with the following genres: Electronic Dance, Heavy Metal, High Profile Performer, Hip Hop, Punk Rock, Rap or Rock.

Golf carts transporting attendees.

Is the event a protest, rally, march and/or include any high-profile attendees:

Will the event be held at a private residence:

Has there ever been a loss or claim at this event before:

#### Event Location / Additional Insured Information

Event Location

FL

### QUOTE# 1161877

Special Event Liability Insurance **\$262.60**  
State Tax **\$7.88**  
SEPA Fee **\$60.40**

**AMOUNT DUE \$330.88**

### COVERAGE LIMITS

Carrier **Houston Casualty Company**  
Deductible **\$0**  
Special Event Liability Insurance  
Each Occurrence **\$1,000,000**  
Personal & Advertising **\$1,000,000**  
Injury  
Products Aggregate **\$1,000,000**  
General Aggregate **\$2,000,000**  
Medical Payments **\$1,000**  
Damage to Rented Premises **\$100,000**  
Liquor Liability **Not Included**  
Additional Insured(s) **Included**  
Waiver of Subrogation **Not Included**  
Primary & Non-Contributory **Not Included**  
Wording

### #1 FOR EVENT INSURANCE

**Backed by Highly Rated Insurance Carriers** - This policy is insured by Houston Casualty Company.

The poster is decorated with various tropical-themed illustrations. In the top corners are blue palm fronds. On the left and right sides are yellow hibiscus flowers. A watermelon slice is on the right. A blue drink with a straw and umbrella is on the left. Another blue drink with a straw is on the bottom right. A blue beach chair is on the bottom left. The background has a yellow and orange wavy pattern at the bottom.

**JULY 19TH**  
**JIM TRAWICK PARK**

# **FREE SUMMER EVENT**

**HOSTED BY  
DISCOVERLIFE CHURCH**

## **ACTIVITIES**

**WATER SLIDES, FOOD,  
REFRESHMENTS &  
SNOW CONES!**

**TIME: 5:30 PM- 7:30 PM**

**JIM TRAWICK PARK**  
1544 N RAILROAD AVE,  
CHIPLEY, FL 32428