

RESOLUTION NO. 26-40

A RESOLUTION ADOPTING A DUPLICATION OF BENEFITS POLICY FOR THE FLORIDA COMMERCE CDBG-DR/CDBG-MIT PROGRAMS BETWEEN THE STATE OF FLORIDA, DEPARTMENT OF COMMERCE AND THE CITY OF CHIPLEY, FLORIDA; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Chipley participates in disaster recovery and mitigation programs funded through the Florida Commerce Community Development Block Grant–Disaster Recovery (CDBG-DR) and Community Development Block Grant–Mitigation (CDBG-MIT) programs; and

WHEREAS, these federal funds are intended to address unmet needs and are supplemental to other sources of assistance, including private insurance, FEMA, SBA, and other federal or non-federal funding; and

WHEREAS, the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. §5121 et seq.) requires that recipients of federal disaster assistance ensure that no duplication of benefits (DOB) occurs; and

WHEREAS, Section 312 of said Act requires that any duplicative assistance received for the same purpose be identified, deducted, and, if necessary, recaptured; and

WHEREAS, the City of Chipley must establish policies and procedures to identify, evaluate, prevent, and remedy duplication of benefits in compliance with federal and state requirements; and

WHEREAS, the City of Chipley has developed a Duplication of Benefits Policy outlining procedures for verification, calculation, documentation, and recapture of duplicative funds, consistent with applicable federal guidance.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Chipley as follows:

Section 1. Adoption of Policy

The City Council hereby adopts the **Duplication of Benefits Policy for Florida Commerce CDBG-DR and CDBG-MIT Programs**, attached hereto as Exhibit “A” and incorporated herein by reference.

Section 2. Compliance with Federal Requirements

The City of Chipley shall administer all CDBG-DR and CDBG-MIT funds in accordance with applicable federal statutes, regulations, and guidance, including the Stafford Act, to ensure that:

- No applicant receives duplicative assistance for the same purpose;
- All sources of funding are identified and evaluated; and
- Assistance is limited to unmet need.

Section 3. Implementation

City staff is authorized and directed to:

- Conduct Duplication of Benefits analyses for all applicable projects and beneficiaries;
- Maintain documentation of all funding sources and expenditures;
- Deduct duplicative assistance from awards as required; and
- Ensure compliance with all applicable program rules.

Section 4. Recapture of Funds

The City of Chipley shall recapture duplicative funds in accordance with federal requirements:

- If identified during an active agreement, repayment shall be made to the City's disaster recovery program;
- If identified after closeout, repayment shall be made to the appropriate awarding agency;
- All repayments shall be documented and reported as required.

Section 5. Severability

If any section, subsection, sentence, clause, or provision of this Resolution is held invalid, the remainder shall not be affected.

Section 6. Effective Date

This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Chipley, Florida on this 12th day of May, 2026.

CITY OF CHIPLEY

Tracy L. Andrews, Mayor

ATTEST:

Sherry Snell, City Clerk