



# City of Chipley



**CITY HALL**  
1442 Jackson Avenue  
P.O. Box 1007  
Chipley, Florida 32428  
(850) 638-6350

## Special Event Application

Name/Organization: Chamber of Commerce - Washington County

Address: P.O. Box 457 Chipley, FL 32428

Contact person: Cindy Johnson Brown Phone: 407-625-5111 Fax: 850-638-4157

E-mail: cindy.johnsonbrown1@gmail.com director @ washcomall.com

Type of Event: Blues + Brews Festival

Purpose of Event: One day festival that is a free community event that combines live blues music, craft beer tasting, food trucks, art/craft vendors + family friendly fun

Location of Event: 685 7th Street  
Historic Chipley Train Depot Indoors/Outdoors

Date(s) & Time(s) of Event: April 18, 2026 3-8 pm

Amount of Liability Insurance: will provide (attach copy of policy)

Concert  Yes / No If yes, What type of music? Blues music (4 bands)

Will food and nonalcoholic beverages be sold? yes to both

Will fireworks be displayed? Yes/ No If yes, provide name, license number and pyrotechnic plan to be approved by Fire Chief.

Will amusement rides be available? no. we do have a kids zone

Number of participants anticipated per day: Anticipate 1500-2000 attendees  
Are security and/or medical services provided? yes

Applicant Signature: [Signature] Date: 1/4/26

Approved { } Denied { }  
Mayor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# City of Chipley



**CITY HALL**  
1442 Jackson Avenue  
P.O. Box 1007  
Chipley, Florida 32428  
(850) 638-6350

## Request for Temporary Closure of City Road/Sidewalk/Alleyway

Name of Organization: <i>Washington County Chamber of Commerce</i>		Person in Charge: <i>Shirley Parrado</i> <i>Cindy Johnson Bowen</i>		Date: <i>1/4/26</i>
Address of Organization: <i>P.O. Box 457 Chipley, FL 32428</i>			Telephone Number: <i>850-638-4157</i>	
Title of Event: <i>Blues + Brews Festival</i>				
Date of Event: <i>4-18-26</i>	Starting Time of Event: <i>3 pm</i>	Duration of Event: <i>1 day 5 hours</i>	Actual Closing Time (Set up of barriers, Etc.) <i>8 pm</i>	
Proposed Parade Route or Road/Sidewalk/Alleyway Closure (Include Exact Road Names and Map of Route): <i>MLK Blvd - closed from Hwy 90 to N. Railroad Ave (no state road)</i> <i>S. 7th street - closed from Hwy 90 to N. Railroad Ave</i> <i>S. Railroad - closed from 77 to S. 7th street</i>				
This section is to be completed when closure is for special event filming.				
Liability Insurance Carrier: <i>Royers Insurance</i>		Policy E:	Date:	
Coverage Amount: <i>1 million / 2</i>		(\$1,000,000)	Minimum	
Length of Coverage: <i>one year</i>		Days		
Licenses Pyrotechnics Operator: _____				
License Number: _____				
Approval of Local Fire Department: _____				
Federal Aviation Administration Approval for Low Flying Filming: _____				
Additional Liability Insurance Amount: _____				
<b>PLEASE DO NOT WRITE BELOW THIS LINE</b>				
Detour Route (Include Exact Road Names and Map of Detour Route): _____				
Name of Department Responsible for Traffic Control (City Police Department, Sheriff's Department, Highway Patrol): <b>Chipley City Police Department</b>				
Special Conditions: <b>Use this route only!</b>				
Name of Police Chief: <b>Michael Richter</b>	Signature of Police Chief:		Date Signed:	
Name and Title of City Official: <b>Patrice Tanner, City Administrator</b>	Signature of City Official:		Date Signed:	

**RELEASE AND HOLD HARMLESS AGREEMENT**

**FOR THE SOLE CONSIDERATION OF the City of Chipley** granting permission for the undersigned to conduct a \_\_\_\_\_ upon street(s) as provided for in it's letter of request, the undersigned agrees to indemnify and hold harmless the City of Chipley, it's successors, agents and assigns and all other persons, firms or corporations, from any and all claims, demands, damages, actions, causes of actions or suits of any kind or nature whatsoever, and particularly on account of all injuries, both to person and property, which may result from the use of the street(s) as described above, and releases forever discharges the City of Chipley, for any such Claims.

Undersigned hereby declares that the terms of this agreement and lease have been completely read and are fully understood and voluntarily accepted.

**IN WITNESS WHEREOF**, the undersigned has executed this release, this 3<sup>rd</sup> day of February, 2026.

**FIRM OR ORGANIZATION:**

[Signature]  
Signature

Cindy Johnson Brown  
Print Name

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

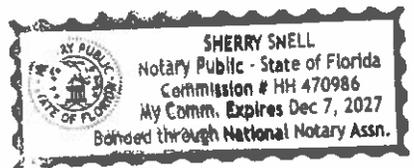
\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

**STATE OF FLORIDA  
COUNTY OF WASHINGTON**

The foregoing instrument was acknowledged before me by Cindy Johnson Brown who is personally known to me or who produced \_\_\_\_\_ as identification, and who executed the foregoing instrument and acknowledge before me that he/she executed the same freely and voluntarily and for purposes expressed therein.

Witness my hand and seal in the County and State last aforesaid this 3<sup>rd</sup> day of February, 2026.



Sherry Snell  
Notary Public

North Railroad Avenue (this road can stay open)

MLK Road

Loading zone

Portable Lavatory

(Kid Zone)

Train

Power Poll

(Kid Zone)

Existing Restrooms

Gazebo

1901 Wine

Stage  
(angled street towards)

Lewis Bear Beer truck

Grass area

Buffalo Rock

Train Depot building

Museum

S. 7th Street (closed)

ID Check

Beer Garden Street

cars & craft vendors



6 fixed trucks

Child Station