

February 8, 2024



Tracy Andrews, City Mayor
City of Chipley
1442 W Jackson Avenue
Chipley, FL 32428

RE: Recommendation of Award – City of Chipley
Public Works Building – Solar Panel Project
FDACS Contract 30764

Dear Ms. Andrews:

The City of Chipley advertised an Invitation to Bid (ITB) for the above-referenced project on December 27, 2023, in Washington County News. In addition, the advertisement was emailed to an extensive list of minority contractors to ensure full and fair participation.

On Wednesday, January 31, 2024, shortly after 2:00 PM the bids were opened and read aloud in the Chipley City Hall. A total of two (2) companies responded to the advertisement and submitted sealed bids (see attached bid tabulation).

After reviewing the bids, it appears that *Alternative Energy Services, Inc.* is the lowest responsive bidder with a total bid amount of \$88,190.00. This price is within the grant budget and in line with the City's pre-bid cost estimate.

This project is funded through Florida Department of Agriculture and Consumer Services (FDACS)

It is recommended that the City of Chipley award the contract for the Public Works Building – Solar Panel Project to *Alternative Energy Services, Inc.* in the amount of \$88,190.00, contingent upon FDACS' approval of the award.

If you have any questions or require additional information, please do not hesitate to call our office.

Sincerely,


Destinee Wiggins
Project Engineer

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