



City of Chipley

CITY HALL

1442 Jackson Avenue

P.O. Box 1007

Chipley, Florida 32428

(850) 638-6350 Fax: (850) 638-6353



Special Event Application

Name/Organization: Northwest Florida Reception Center

Address: 4455 Sam Mitchell Road, Chipley, FL 32428

Contact person: Eva Perkins Phone: (850) 408-8039 Fax: (850) 773-6252

E-mail: Eva.Perkins@fdc.myflorida.com

Type of Event: Law Enforcement Torch Run for Special Olympics Florida

Purpose of Event: Walking a pre-determined route to bring awareness to the Special Olympics of Florida.

Location of Event: Washington County Courthouse to PeoplesSouth Bank Indoors/Outdoors

Date(s) & Time(s) of Event: April 1, 2024 / 09:00 - 10:30

Amount of Liability Insurance: _____ (attach copy of policy)

Concert Yes/No If yes, What type of music? _____

Will food and nonalcoholic beverages be sold? No

Will fireworks be displayed? Yes/No If yes, provide name, license number and pyrotechnic plan to be approved by Fire Chief.

Will amusement rides be available? No

Number of participants anticipated per day: 50

Are security and/or medical services provided? No

Applicant Signature: [Signature] Date: 02/15/2024

Approved { } Denied { }

Mayor's Signature: _____ Date: _____



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Request for Temporary Closure of City Road/Sidewalk/Alleyway

Name of Organization: Northwest Florida Reception Center		Person in Charge: Eva Perkins		Date: 02/15/2024
Address of Organization 4455 Sam Mitchell Road, Chipley, FL 32428			Telephone Number: (850) 408-8039	
Title of Event: Law Enforcement Torch Run for Special Olympics Florida				
Date of Event: 04/01/2024	Starting Time of Event: 09:00	Duration of Event: 1.5 - 2 hours	Actual Closing Time (Set up of barriers, Etc.) 11:00	
Proposed Parade Route or Road/Sidewalk/Alleyway Closure (Include Exact Road Names and Map of Route): Depart Washington County Courthouse on Hwy 90 (Jackson Ave) heading east for 0.2miles. Turn South onto SR 77 (Main Street) and continue for 2 miles. End at PeoplesSouth Bank. East Bound Lane of Jackson Ave./South Bound lanes of Main Street to be closed by transport vehicles during event. This section is to be completed when closure is for special event filming.				
Liability Insurance Carrier: _____ Policy Effective Date: _____ Coverage Amount: _____ (\$1,000,000 Minimum) Length of Coverage: _____ Days				
Licenses Pyrotechnics Operator: _____ License Number: _____ Approval of Local Fire Department: _____				
Federal Aviation Administration Approval for Low Flying Filming: _____ Additional Liability Insurance Amount: _____				
PLEASE DO NOT WRITE BELOW THIS LINE				
Detour Route (Include Exact Road Names and Map of Detour Route): 				
Name of Department Responsible for Traffic Control (City Police Department, Sheriff's Department, Highway Patrol): Chipley City Police Department				
Special Conditions: Use this route only!				
Name of Police Chief: Scott Thompson		Signature of Police Chief:		Date Signed:
Name and Title of City Official: Dan Miner, City Administrator		Signature of City Official:		Date Signed:

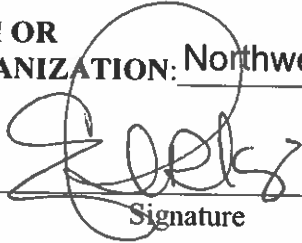
RELEASE AND HOLD HARMLESS AGREEMENT

FOR THE SOLE CONSIDERATION OF the City of Chipley granting permission for the undersigned to conduct a Law Enforcement Torch Run upon street(s) as provided for in it's letter of request, the undersigned agrees to indemnify and hold harmless the City of Chipley, it's successors, agents and assigns and all other persons, firms or corporations, from any and all claims, demands, damages, actions, causes of actions or suits of any kind or nature whatsoever, and particularly on account of all injuries, both to person and property, which may result from the use of the street(s) as described above, and releases forever discharges the City of Chipley, for any such Claims.

Undersigned hereby declares that the terms of this agreement and lease have been completely read and are fully understood and voluntarily accepted.

IN WITNESS WHEREOF, the undersigned has executed this release, this 15 day of February, 20 24.

FIRM OR ORGANIZATION: Northwest Florida Reception Center


Signature

EVAPERKINS
Print Name

Witness

Witness

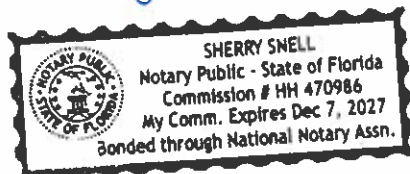
Print Name

Print Name

**STATE OF FLORIDA
COUNTY OF WASHINGTON**

The foregoing instrument was acknowledged before me by Eva Perkins, who is personally known to me or who produced FL DL as identification, and who executed the foregoing instrument and acknowledge before me that he/she executed the same freely and voluntarily and for purposes expressed therein.

Witness my hand and seal in the County and State last aforesaid this 15th day of February, 2024.




Notary Public

Google Maps

Washington County Court, 1293 W Jackson Ave # 100, Chipley, FL 32428 to PeoplesSouth Bank, 1615 Main St, Chipley, FL 32428

Walk 2.2 miles, 48 min



Map data ©2024 1000 ft



Use caution—walking directions may not always reflect real-world conditions

Washington County Court

1293 W Jackson Ave # 100, Chipley, FL 32428

- ↑ 1. Head north toward Jackson Ave
102 ft
- ➔ 2. Turn right onto Jackson Ave
0.2 mi
- ➔ 3. Turn right onto Main St
 - 📍 Pass by KFC (on the right in 1.9 mi)
 - 📍 Destination will be on the left
 2.0 mi

PeoplesSouth Bank

1615 Main St, Chipley, FL 32428