

Blankenship Jordan, P.A.

Matter Billing Log

Date Range: 04/13/2023 - 01/25/2024

Matter Opened Date: 04/13/2023

File #: 17-0002-50

City of Chipley / 17-0002

RE: 592/589 Main Street Foreclosure

FEES

Date		Details	Hours	Amount
04/13/2023	Michelle Jordan	R/R title search reports and attachments, open new files, task draft complaint and related docs to HU	2:12	\$385.00
04/13/2023	Michelle Jordan	Review email from MBJ & task assigned. Review Title work & save to Google Drive. HU.	0:18	\$33.75
04/24/2023	Michelle Jordan	Review title work. Draft Complaint, NOLP, NOA&Email Designation, Notice of Action, Summons, & Aff. of Const. Service. Email pleadings to JAM for review. HU.	3:18	\$371.25
04/28/2023	Law Clerk	Receive and Review drafts from Heather and reply same. JM	0:12	\$35.00
04/28/2023	Michelle Jordan	Email fm JAM. Finalize & file Complaint, Lis Pendens & NOA. HU.	0:30	\$56.25
05/01/2023	Michelle Jordan	Email to MBJ/JAM re Efiling Receipt. Save initial pleadings. Create Pleading Index. Update Litigation Spreadsheet. Calendar deadlines. HU.	0:24	\$45.00
06/20/2023	Law Clerk	Receive/Review Email from Heather; re pleadings; reply same. JM	0:12	\$35.00
06/21/2023	Michelle Jordan	Email fm/to JAM re: RON. Setup RON. Conduct RON w/JAM to sign & notarize Aff. Const. Svs. HU.	0:30	\$56.25
06/22/2023	Michelle Jordan	Update Summons & NOA. Efile Summons, NOA & Affidavit. HU.	0:18	\$33.75
07/05/2023	Michelle Jordan	Review & Save pleadings. HU.	0:06	\$11.25
07/07/2023	Michelle Jordan	Review email fm Clerk rejecting NOA. Resubmit NOA, Affidavit of Const. Svc. & Summons. HU.	0:18	\$33.75
07/10/2023	Michelle Jordan	Download summonses & NOA fm Docket. P/C w/Clerk re: NOA not issued. HU.	0:24	\$45.00
07/18/2023	Michelle Jordan	Publish NOA, pay publication fee & save invoices. Draft ltr to Washington Co Sheriff re: personal service & email to JAM w/pleadings to be served. HU.	0:30	\$56.25

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07/19/2023	Law Clerk	Receive/Review Email from Heather re docs to be served; calendar followup needed. JM	0:12	\$35.00
07/26/2023	Law Clerk	draft memo to file. JM	0:18	\$52.50
08/05/2023	Michelle Jordan	Draft NOSubCounsel & email to CJD & MBJ. HU.	0:12	\$22.50
08/11/2023	Michelle Jordan	Revise NOSubCounsel & email to MBJ. HU.	0:06	\$11.25
08/17/2023	Michelle Jordan	Download & review Affidavit Publication. Draft NOFiling Affidavits of Publication. Email to JAM/MBJ. HU.	0:18	\$33.75
08/18/2023	Michelle Jordan	Revise & file NOF Affidavit of Publication. Update Lit. Spreadsheet. HU.	0:12	\$22.50
08/18/2023	Law Clerk	Receive and Review email and drafts from H. Rev / reply. H. Re same.	0:06	\$17.50
09/15/2023	Michelle Jordan	Revise Sub. Counsel & email to MJG. HU.	0:12	\$22.50
09/20/2023	Michelle Jordan	Email fm MJG. Finalize & file Notice of Sub. of Counsel. HU.	0:06	\$11.25
09/22/2023	Michelle Jordan	Save pleading. HU.	0:06	\$11.25
10/21/2023	Michelle Jordan	LR 23-024; calculate amounts due; pull report for legal expenses; draft, proof, and revise surplus claim form; draft email corr to TD and DM; update file	0:48	\$160.00
12/29/2023	Michelle Jordan	Draft Amended Complaint, Motion to Appoint AAL and proposed Order. Email same to MJG. HU.	0:54	\$112.50
01/02/2024	Michelle Jordan	Review/ draft/ revise amended complaint, motion to appoint receiver and order appointing receiver. MG.	0:36	\$120.00
01/03/2024	Michelle Jordan	Finalize & file Amended Complaint and Motion to Appoint AAL. Draft letter to Judge & efile w/proposed Order. Mail copies to defendant. Cert Mail \$6.42. HU.	0:42	\$87.50
01/04/2024	Michelle Jordan	Receive/ review order appointing attorney ad litem. MG.	0:06	\$20.00
01/05/2024	Michelle Jordan	Update pleading index & link pleadings. Review & save pleadings. Email to K. Novonglosky re: Order Appointing her as AAL. Update Lit. Mgmt Spreadsheet. HU.	0:12	\$25.00
01/25/2024	Michelle Jordan	Review & save pleadings. HU.	0:06	\$12.50
Total				\$1,975.00

DISBURSEMENTS

Date	Expense	Amount
04/13/2023		\$200.00
04/13/2023	Title Search Fee 589 Main	\$200.00

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Date Range: 04/13/2023 - 01/25/2024

04/28/2023		\$414.00
06/21/2023	Remote Online Notarization Fees (at Costs). HU.	\$7.00
07/18/2023		\$350.70
07/18/2023		\$348.50
07/25/2023	Process Service Cost	\$80.00
01/03/2024		\$6.42
Total		\$1,606.62

Summary of Fees and Disbursements

Total Fee & Disbursements \$3,581.62