



City of Chipley

CITY HALL
1442 Jackson Avenue
P.O. Box 1007
Chipley, Florida 32428
(850) 638-6350 Fax: (850) 638-6353



MEMORANDUM

To: City Council Members

From: Patrice Tanner, City Administrator

Re: Planning & Zoning Board Member

Date: March 12, 2024

The City Planning and Zoning Commission shall consist of five (5) members and one (1) alternate, who shall be appointed by city council. Any interested person may be appointed to the commission, but those who are city residents or business owners that own real property inside the city limits will receive special consideration. The Planning Board is also referred to as the Local Planning Agency (LPA). Members are appointed by the City Council for three (3) year terms. Financial disclosure is required annually to the Council on Ethics, State of Florida. This Board acts in an advisory capacity through recommendations to the City Council for final action. The Planning and Zoning Board was established by Ordinance on April 3, 1963. The Local Planning Agency (LPA) was established pursuant to Section 163.3174, Florida Statutes.

Board Member Holland Kent's term expires on 03/10/2024. He has expressed interest in remaining on the Board for an additional three (3) year term.

Staff recommendation to renew the term effective 03/10/2024 – 03/09/2027.