

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: Bid No. 2025-03 – Chipley Mongoven Building – Arris General Contractors, Inc. -
Change Order No. 3

MEETING DATE

Monday, November 10, 2025

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

The City of Chipley was awarded funding under the Hometown Revitalization Grant (Project No. M0041) to support redevelopment of the Mongoven/First National Bank Building site into a public green space. Earlier construction activities included demolition, hardscape, lighting, and other infrastructure. However, several key site restoration and enhancement items were deferred due to budget limitations within the original award.

Following the City's Request for Additional Funds submitted to FloridaCommerce on September 24, 2025, additional funding in the amount of \$174,302.81 was tentatively approved to allow completion of these improvements.

Additional Scope of Work

Change Order No. 3 provides for site restoration, park enhancements, and final improvements including:

- Plaster wall repair and repainting
- Waterproofing behind existing brick walls
- Installation of two shade sails with related electrical work
- New site furnishings (benches, tables, etc.)
- Full synthetic turf system with curbing, gravel base, and drainage
- General site cleanup, pressure washing, and debris removal
- Associated insurance, overhead, bonding, and contingency costs

This scope of work represents the final construction activities necessary for project completion.

Financial Impact

- Change Order Amount: \$152,302.81 (Arris General Contractors)
- Additional Professional Services: \$22,000.00 (Separate Agenda Items)
- Total Funding Request: \$174,302.81
- Funding Source: FloridaCommerce – Hometown Revitalization Program

This change order increases the total contract price for Arris General Contractors from \$400,275.02 to \$552,577.83.

Contract Time Adjustment

Change Order No. 3 adds 120 calendar days to the contract duration, resulting in a revised total contract time of:

- Substantial Completion: 330 Days (February 9, 2026)
- Final Completion: 350 Days (March 11, 2026)

RECOMMENDATION

City Staff recommend approval of Change Order No. 3 in the amount of \$152,302.81 contingent on approval from Florida Commerce.

ATTACHMENTS

1. Change Order No. 3