

City of Chipley
Special Council Meeting
Minutes
June 26, 2025 at 4:00 p.m.

Attendees:

Ms. Tracy Andrews, Mayor
Mrs. Linda Cain, Council Member

Mr. Kevin Russell, Mayor Pro-Tem

Absent:

Mr. Leonard Blount, Council Member

Ms. Cheryl McCall, Council Member

Others Present Were

Mrs. Patrice Tanner, City Administrator
Mr. Guy Lane, Asst. City Admin./Public Works Director

Mr. Michael Richter, Police Chief

The data reflected in these proceedings constitute an extrapolation of information elicited from notes, observations, recording tapes, photographs, and/or videotapes. Comments reflected herein are sometimes paraphrased, condensed, and/or have been edited to reflect essential subject matter addressed during the meeting. Parties interested in receiving a verbatim account of the proceedings are responsible for coordinating with the City Administrator and providing their own representative and equipment pursuant to Chapters 119 and 283, Florida Statutes.

A. CALL TO ORDER.

The meeting was called to order by Mayor Andrews at 4:00 p.m.

B. PRAYER AND PLEDGE

Prayer was given by Mr. Cain and Mayor Andrews led the pledge to the American Flag.

C. APPROVAL OF AGENDA

A motion was made by Council Member Russell and seconded by Council Member Cain to approve the agenda as presented. The motion passed unanimously.

D. Agenda Items.

- 1. Special Event Application** – Annual July 4th Community Fun Day – Southern Splash & Dash. Mrs. Tanner stated the Annual July 4th Community Fun Day will be held on Friday, July 4th, 2025, from 3:00 p.m. – 8:00 p.m. at the former T.J. Roulhac field. They have a company to purchase insurance from and will move forward as soon as the special event application is approved. Mr. Russell stated last year Mr. Hooks said he would have the paperwork submitted well in advance and now it's one week before the event. Mr. Hooks stated they were trying to obtain insurance for the event and didn't realize they could submit the paperwork before they had purchased insurance. Mr. Russell stated in the future go ahead and submit the paperwork ahead of time and it could be approved contingent on the purchase of insurance prior to the event. Mrs. Tanner stated that Chief Richter has some concerns with the road closure request. Chief Richter stated the application stated Deermont Circle and Pecan Street were both listed to be closed and asked for clarification. Mr. Hooks stated he wanted to close Pecan Street for safety concerns for people walking.

Chief Richter stated he understands the safety concerns, but there are sidewalks there and closing it to traffic could prevent quick access for any emergency services. I have no issues with closing Deermont Circle. Discussion ensued.

A motion was made by Council Member Cain and seconded by Council Member Russell to approve the Special Event Application for the Annual July 4th Community Fun Day with a road closure on Deermont Circle only. The motion passed unanimously.

Mayor Andrews adjourned the meeting at 4:08 p.m.

City of Chipley

Tracy L. Andrews, Mayor

Attest:

Sherry Snell,
City Clerk