

CITY OF CHIPLEY

STAFF REPORT

SUBJECT: RFQ No. 2025-03 - Real Estate Master Agreement and Task Order No. 1 – Elite Realty

MEETING DATE

Tuesday, July 8, 2025

PREPARED BY

Patrice Tanner, City Administrator

SUMMARY

This will approve the agreement with Elite Realty for Real Estate Services for the City. The agreement shall be for a one-year period, with possible one-year extensions if needed to assist the City in the purchase/lease/sale of specified properties within the City. Task Order No. 1 will be for the sale of the Oswald Road property.

RECOMMENDATION

City Staff recommend approval of the Real Estate Master Agreement with Elite Realty and the Task Order No. 1.

ATTACHMENTS