

# TOWN COUNCIL MEETING

TOWN OF CHASE CITY, VA

Monday, December 13, 2021 at 7:00 PM

319 North Main Street, Chase City, VA 23924

Phone: (434) 372-5136 | [www.chasecity.org](http://www.chasecity.org)

---

## MINUTES

### Invocation

Vice-Mayor Bohannon gave the invocation.

#### PRESENT

Town Manager Dusty Forbes

Vice-Mayor James Bohannon

Council Member Brenda Hatcher

Council Member Pauline Keeton

Council Member BJ Mull

Council Member Marshall Whitaker

#### ABSENT

Mayor Alden Fahringer

Council Member Michelle Wilson

### Call to Order

Vice-Mayor Bohannon called the meeting to order at 7:00 p.m.

### Citizen's Recognition

None

### Consent Agenda

Motion made by Council Member Keeton, Seconded by Council Member Whitaker to approve the consent agenda as presented. Voting Yea: Vice-Mayor Bohannon, Council Member Hatcher, Council Member Keeton, Council Member Mull, Council Member Whitaker.

1. RCM November 8, 2021
2. Report to Council/Operating Budget November 2021
3. Bills Paid in the Month of November 2021
4. November 2021 Charge Offs
5. PW Report November 2021
6. CCPD November 2021 Report
7. CCVFD November 2021 Report

### New Business

8. Ordinance Change Sec 2.2-11

Motion to approve changes to ordinance 2-2-11 as a first reading was made by Council Member Hatcher, Seconded by Council Member Keeton. Voting Yea: Vice-Mayor Bohannon, Council Member Hatcher, Council Member Keeton, Council Member Mull, Council Member Whitaker.

Section 2.2-11 Appointment, qualifications, term.

The Council shall appoint a clerk of council at its first regular meeting in January after its election of council members or as soon as possible thereafter or as practical thereafter. The clerk of council shall hold office for a term of two years.

9. Ordinance Change Sec 2.2-21

Motion to approve as a first reading changes to ordinance 2-2-21 was made by Council Member Whitaker, Seconded by Council Member Hatcher. Voting Yea: Vice-Mayor Bohannon, Council Member Hatcher, Council Member Keeton, Council Member Mull, Council Member Whitaker.

Section 2.2-21 Appointment, qualifications, term.

The Council shall appoint a treasurer at its first regular meeting in January after its election of council members or as soon as possible thereafter or as practical thereafter. The treasurer shall hold office for a term of two years. The treasurer shall be appointed solely on the basis of qualifications.

10. Municipal Building Hours

Motion to approve changes to the hours of the municipal building was made by Council Member Whitaker, Seconded by Council Member Mull. Voting Yea: Town Manager Forbes, Vice-Mayor Bohannon, Council Member Hatcher, Council Member Keeton, Council Member Mull, Council Member Whitaker.

The Municipal Building administrative office hours are Monday – Friday 7:00 a.m. until 5:30 p.m. with 30 minutes for lunch; Public Works hours are 7:00 a.m. until 3:30 p.m. with 30 minutes for lunch; and the Police Department hours are 24/7/365 based on individual work schedules as defined by department requirements. Records clerk hours are 8:30 a.m. to 4:30 p.m.

### **Mayor/Council Comments**

Vice-Mayor Bohannon thanked the person who donated the star on the water tank to the town. He also thanked the town employees for getting up leaves on Sunday. Council Member Mull asked if we need to purchase a leaf vac. Town Manger Forbes stated the we have already exceeded the maintenance budge for the year and that we will need to look at purchasing a new machine in the next budget.

Vice-Mayor Bohannon stated the Town Office has done a great job at getting everything done with the hectic year. He also stated the PD is doing a great job.

Council Member Mull thanked everyone who participated in putting on a great parade and the fire department had a very nice banquet.

Council Member Whitaker said he hopes everyone has a Merry Christmas and Happy New Year and to cherish the time you have with family because we don't know how long we have.

Council Members Keeton and Hatcher wished everyone a Merry Christmas and Happy New Year.

### **Town Manager's Oral Report**

Town Manager Forbes stated that a friend, Ed Voorhar, from the VFW had the star and it couldn't be seen from his house and he wanted it to be seen. He came and climbed the water tank and put the star up for the town.

**Business Opportunities** - Calls from potential small businesses looking for space

**Contacts/ Meetings** - Congressman Goods Service Academy Selection Board Liberty University, Veterans Day Ceremony Clarksville, Southside Regional Brownfield Assessment Group, Town Managers Roundtable Meeting SSPDC sponsored, Emmett Lifesay Wells Fargo Architect/ Engineers

**Airport** - Winterized. New Photo sensors installed for lights

**Streets** - Leaf cleanup is ongoing with setbacks (Fire). Clarksville loaned us their machine. Crew worked 10 hours Sunday

**Water/Sewer** - Digital Meters and equipment 99 percent complete remainder to be completed by town employees.

**WWTP** - Phase 3 SCADA complete.

**Grants** - Waiting for new contract from DHR for Lee building

**Community Park** - Fence replacement / repair quote \$13,000

Volleyball Court work began last week.

### **Adjournment**

There being no further business the meeting was adjourned at 7:28 p.m.

---

**Alden Fahringer, Mayor**

---

**Tonya M. Duffer, Clerk of Council**