

## Increase annual leave accrual

Item: To increase annual leave accrual after 10 years of service.

### Discussion:

1. Currently after 10 years of service, employees have no change in annual leave accrual or any increase in benefits.
2. By adding additional annual leave at 15 and 20 years of service, employees have additional incentive to remain employed with the Town.

### Recommendation:

1. Town Council approves changes to the employee handbook as follows:

Those in our employ continuously 15 years to 19 years will accrue 7 hours for each full pay period of employment. 21 days will accrue during the fiscal year.

Those in our employ continuously for over 20 years will accrue 8 hours for each full pay period of employment. 24 days will accrue during the fiscal year.

These changes will be effective July 1, 2021 and will not be retroactive.