

Consultant Proposal

- Submit any FDEP, EPA and NWMD documents as required in a timely manner, MORs, Monthly DMRS, Yearly DMRs, CCRs, yearly water usage reports, yearly sludge reports.
- Ensure the Town remains in full compliance with water system and WWTP sampling by ensuring all sampling is performed as required.
- Ensure the Town remains in full compliance with all reporting requirements by ensuring all reports are submitted in a timely manner. Ex: Valve maintenance, flushing requirements, etc.
- Issue any Boil Water Notices to all required agencies.
- Submit any SSOs to FDEP and the State as they occur.
- Ensure all water storage tank maintenance is performed in a timely manner.
- Attend any meetings that are requested of me via Teams, video or audio call.
- Attend any FDEP inspections of the water system or WWTP as requested.
- Review any plans and make recommendations for any capital improvements.
- Advise the Town on any changes in regulations.
- Fill any for any operator duties if the current operator is on vacation or sick at an additional rate of \$200.00 per day for 7 hours to cover water and wastewater requirements.

Proposed rate: \$1,000.00 per month