

Resolution No. 2025-003

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA, APPROVING AND ADOPTING THE UPDATED TOWN OF CENTURY PERSONNEL ADMINISTRATION POLICY MANUAL; SUPERSEDING PRIOR PERSONNEL POLICIES; PROVIDING FOR IMPLEMENTATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS:

The Town Council of the Town of Century, Florida, finds it necessary and in the public interest to adopt an updated Personnel Administration Policy Manual to ensure compliance with applicable federal and state laws, promote operational efficiency, and establish clear and consistent personnel management policies.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA:

Section 1. Adoption. The Town Council hereby approves and adopts the Town of Century Personnel Administration Policy Manual dated May 6, 2025, attached hereto and incorporated herein by this reference.

Section 2. Supersession. All prior personnel policies, handbooks, or manuals are hereby repealed to the extent of any conflict with the newly adopted Personnel Administration Policy Manual.

Section 3. Implementation. The Mayor and Town Clerk are hereby authorized and directed to implement the provisions of the Personnel Administration Policy Manual and take all necessary actions to ensure its effectuation.

Section 4. Conflict. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Severability. If any section, sentence, clause, or phrase of this resolution is held to be invalid or unconstitutional, such invalidity shall not affect the remaining portions.

Section 6. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Century, Florida, this

6th day of May, 2025.

Mayor

ATTEST:

Town Clerk