

## AGENDA ITEM

TOWN COUNCIL MEETING DATE: February 18, 2025

SUBJECT: Authorization for Interim Mayor to Execute Amendment No. 1 to the Agreement with the Emerald Coast Regional Council (ECRC)

### REQUESTED ACTION:

Authorize the Interim Mayor to sign and execute Amendment No. 1 to the previously approved agreement with the Emerald Coast Regional Council (ECRC) for expanded planning and technical assistance services, including Certified Floodplain Manager (CFM) services in coordination with HDR.

### BACKGROUND:

The Town of Century does not have in-house expertise in floodplain management, making it necessary to contract with external professionals to ensure compliance with federal and state regulations.

On July 1, 2024, the Town Council approved an Agreement for Professional Staff Services with ECRC to provide planning and technical assistance. In preparation for FEMA's upcoming Letter of Final Determination (LFD) regarding the Town's Floodplain Management Ordinance, FDEM consultant Rebecca Quinn identified compliance issues requiring specialized floodplain management expertise.

Following consultation with ECRC, it has been determined that the most cost-effective solution is to amend the existing agreement to include Certified Floodplain Manager (CFM) services, which will be provided in partnership with HDR. This amendment will ensure the Town remains compliant with FEMA's floodplain regulations.

### KEY AMENDMENTS:

- Expands ECRC's scope to include additional planning and technical assistance services as identified by the Town.
- Authorizes ECRC to coordinate with HDR for Certified Floodplain Manager (CFM) services to support compliance with FEMA regulations.
- Addresses the Town's lack of in-house floodplain management expertise by securing professional services to assist with FEMA compliance.

### FINANCIAL IMPACT:

Services will be provided based on hourly rates outlined in the agreement. Funding may be eligible for FEMA reimbursement or supported through planning funds.

### RECOMMENDATION:

Approve authorization for the Interim Mayor to sign and execute Amendment No. 1 to the existing agreement with ECRC, ensuring the Town has access to Certified Floodplain Manager (CFM) services necessary for FEMA compliance.

ATTACHMENTS:

- Amendment No. 1 to Agreement
- Original Agreement with ECRC (July 1, 2024)
- Correspondence from FDEM (Rebecca Quinn) regarding Floodplain Management Compliance

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Interim Town Manager  
Date: February 18, 2025