

**Town of Century
Travel Authorization Form**

1. Traveler's Name:	Shelisa McCall Abraham
2. Traveler's Position:	Councilwoman
3. Source of Funding for Travel (Program):	Travel Budget
4. Date of Request:	01.21.2025
5. Proposed Date of Travel:	March 5-7, 2025
6. Purpose of Trip:	FLC Leadership
7. Destination:	Orlando, FL
8. Leave. Will leave be taken with travel? (Y/N and dates)	No.

In accordance with federal regulations, the maximum GSA per diem rates are as follows:

City	Lodging	M & IE

Category	Anticipated Expenses	Instructions
1. Lodging (based on federal GSA per diem rates)	311.76	Provide total cost of lodging calculated as follows: # of nights x lodging rate for the city.
2. Total Meals & Incidental Expenses (based on federal GSA per diem rates)		Provide total per diem cost
a. 1 st Day of Travel		
b. Full Day(s) of Travel		
c. Last Day of Travel		
3. Transportation (Airfare, rail, vehicle, etc.)		Provide type of transportation and cost estimate.
a. Air	507.xx	
b. Town Car		
c. Taxi (Uber)		
d. Personal Auto	Mileage _____ Amount _____	
4. Miscellaneous		Include items such as registration, hotel tax, internet charges, resort charges, etc.
a. Other: _____		
b. Other: _____		
c. Other: _____		
Total	818.76	

Traveler's Name Shelisa McCall Abraham Signature [Signature] Date 01.09.2025

Authorized by (Name) _____ Signature _____ Date _____

Shelisa D. Abraham

From: Shelisa Abraham <shelisa.abraham@gmail.com>
Sent: Wednesday, January 8, 2025 8:41 AM
To: Shelisa D. Abraham
Subject: Fwd: FW: Save the Date: FLC Leadership – March 6-7, 2025

----- Forwarded message -----

From: **Shelisa Abraham** <sabraham@centuryflorida.us>
Date: Fri, Dec 20, 2024, 1:23 PM
Subject: FW: Save the Date: FLC Leadership – March 6-7, 2025
To: Mallory Walker <mwalker@centuryflorida.us>, Luis Gomez <lgomez@centuryflorida.us>
Cc: Howard Brown <hbrown@centuryflorida.us>, Shelisa Abraham <shelisa.abraham@gmail.com>

Good Afternoon,

Please provide the necessary travel request forms to present to the council per our travel policy.

Thank you,

Shelisa McCall Abraham

NCCO, NCBSO, CRVPM

Councilwoman, **Town of Century**

850.256.3155

Sent: Friday, December 20, 2024 12:47 PM
To: Shelisa Abraham <sabraham@centuryflorida.us>
Subject: Save the Date: **FLC Leadership – March 6-7, 2025**

Dear Councilmember McCall Abraham,

Thank you for your participation in the inaugural Florida League of Cities (FLC) Leadership class. As each FLC Leadership class offers a distinct experience, we are pleased to invite you to join the next FLC Leadership class.

The 2025 class will be held on March 6-7, 2025, at the Embassy Suites Orlando – Lake Buena Vista South. This interactive course is designed to help elected officials enhance their leadership skills through keynote addresses, group problem-solving sessions and meaningful dialogue with fellow local leaders.

Details regarding the agenda, hotel accommodations and registration will be emailed to you in January.

Should you have any questions in the meantime, please do not hesitate to reach out.

Thank you again, and the FLC looks forward to your participation.



Embassy Suites by Hilton Orlando Lake Buena Vista Resort

8100 Lake Street, Orlando, Florida 32836
United States

ReservationCounter.com: 833-661-1787

Arrival: Wednesday, March 05, 2025

Departure: Friday, March 07, 2025

Rooms and Guests:

Room 1: 2 Adults

Free Cancellation Before February 26,
2025.

Suite, King:

Room 1:	\$233.41
Taxes and Fees:	\$60.36
Service Fee: ⓘ	\$17.99

Total due now: **\$311.76**

Starting at \$29/mo with **affirm**

Other fee due at hotel

Total includes tax recovery charges and
service fees

Call **833-661-1787** for booking assistance.


Our friendly agents are available 24 hours a day,
7 days a week.

American Airlines · PNS → MCO > American Airlines · MCO → PNS > **Review your trip**

\$506.36 is typical ⓘ
This price is similar to the typical fare found on Expedia

Pensacola to Orlando

11:16am - 6:43pm (6h 27m, 1 stop)

 American Airlines · Wed, Mar 5


Above average CO₂

Show details 

[Change flight](#)

Orlando to Pensacola

7:35pm - 11:56pm (5h 21m, 1 stop)






 American Airlines · Fri, Mar 7

Above average CO₂


Show details 

[Change flight](#)

Your fare: Main Cabin

-  Seat choice included
-  Carry-on bag included
-  1st checked bag for a fee: \$40
-  Non-refundable
-  No change fees

Get more with Main Cabin Flexible

-  Refundable

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+\$80
Roundtrip per traveler

2 left at
Trip total
\$507
[View price summary](#)

Seats

[Check out](#)