

**Bill List Review Minutes
Town Hall
October 3, 2023
7:00 p.m.**

**Council Members
Present:**

**Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall Abraham
Alicia Johnson**

Others Present:

**Leslie Howington, Town Clerk
Luis Gomez Jr., Interim Mayor**

Council President Dynette Lewis opened the meeting at 6:45 p.m.

1. Roll Call

Present at the Council Table were Dynette Lewis, Sandra McMurray Jackson, Shelisa McCall Abraham, Alicia Johnson, and Henry Cunningham. Also present at the Council Table was Interim Mayor Luis Gomez Jr.

2. Bill List Review

Table Tugwell to decipher coding.

Budget for advertising is close.

Council President Dynette Lewis noted parks electricity is high.

Interim Mayor Luis Gomez thinks it is due to the lights at the ball parks. Mayor Gomez stated we have been renting a light structure. We haven't had anyone to repair the lights because they all went to the east for the storm. Kevin Merchant has located a local who can help.

Mayor Gomez stated the lights are from United Rentals and Kevin Merchant or his crew can pick them up. Kevin called Mayor Gomez and worked on the rental lights.

Council President Dynette Lewis stated that is not good to work on someone else's machinery.

Kevin Merchant arrived and gave a total of \$4xxx. It covers everything except the man lift.

First rental \$250

Second rental \$120

Council President Dynette Lewis asked about weekly rental.

Kevin Merchant stated we only rent when they have a home game.

Mayor Gomez said when they are away, we do not need the lights.

Kevin stated we use the lights for special occasions like the Christmas parade. If our own lights were fixed, we wouldn't need the rental lights.

Annual \$7500 Used

Leslie Howington will ask Reggie from FPL on park lights.

3. Adjournment

There being no further business, Council President Dynette Lewis adjourned the Bill List Review meeting at 7:05 p.m.

Respectfully submitted,

Council Meeting Minutes
Town Hall
October 3, 2023
7:00 p.m.

Council Members
Present:

Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall Abraham
Alicia Johnson

Others Present:

Leslie Howington, Town Clerk
Luis Gomez Jr., Interim Mayor

Council President Dynette Lewis confirmed the advertisement of the Council Meeting/Bill List Review and called the meeting to order at 7:05 p.m.

1. Open Meeting with Prayer

2. Pledge of Allegiance

3. Roll Call

Present at the Council Table were Dynette Lewis, Sandra McMurray Jackson, Shelisa McCall Abraham, Alicia Johnson, and Henry Cunningham. Also present at the Council Table was Interim Mayor Luis Gomez Jr.

4. Public Forum

Susan Smith is new to this facility and is falling in love. She is head of wound healing. Century Health & Healing.

Tiffany Edwards, head of nursing. 88 beds, built in 1994. She has been there 16 years, starting as a CAN.

They offer many therapies

IV services

Dr. Elder

Dr Smtih

Atmore Dr

Dr. Pardue

October 19th breast walk.

Bought out in 2020 from a company in NY.

Left Advanced Directives for the Town to have available.

Council Member Sandra McMurray Jackson mentioned a Pink Hats event coming up and would like for Century Health & Healing to participate.

Susan Smith invited Council to the Fall Festival.

Interim Mayor Luis Gomez commended the staff. He is there regularly and noted that this facility is better than others in the area.

Here because she loves it here.

She asked Council to attend October 31st. with a proclamation 3-6 pm

Council requested to approve the Proclamation at the next council Meeting.

5. Ministerial Acts - Approval of Bill List October 03, 2023 Bill List

Council President Dynette Lewis requested a motion to approve the October 03, 2023 Bill List with the exception of Tugwell

Council Member Shelisa McCall Abraham made the motion

Council Member Sandra McMurray Jackson seconded the motion.

No questions. The motion passed unanimously.

6. Dale Long Lift Stations -- Adding of Additional Circuits

Take from the Agenda Summary Sheet

Change Order is valid.

We elected to go with Mr. Jowels panel and he will do the work in the panel. Since he is working for the Town and not the contractor, Mr. Long requests the Town front the money and be reimbursed by the county.

Mayor Gomez stated that's reimbursed by Mr. Barry's money for reimbursement.

Dale Long noted that any extra money from Barry can be spent on another project.

Council President Dynette Lewis asked why not designed originally. Pole was discovered as inadequate. The heater should have been included. It would cost extra if it had been included, so it's the same.

Council President Dynette Lewis requested a motion

Council Member Alicia Johson made the motion

Council Member Shelisa McCall Abraham seconded the motion.

No questions. The motion passed unanimously.

7. Dale Long Resolution 11-2023 -- Freedom Road Bridge

Resolution at the table is updated from the one in the Agenda Packet. There is a Resolution in the back of the packet from FDOT requesting authorization for Mayor Gomez to sign.

Council Member Henry Cunningham asked why is it scheduled to take so long to complete.

Dale Long erred on the side of allowing more time than it may take.

Requested motion from Agenda Summary Sheet .

Only #2 needs approval/ #1 was already approved

8. Kevin Merchant Mowing the Library Contract

Lesie Howington read the Agenda Summary Sheet and shared the addition of the Christmas lights with reimbursing the actual cost of lights.

Council Member Abraham confirmed the only change was Mayor Gomez and services.

President Dynette Lewis requested a motion.

Council Member Abraham made the motion.

Council Member Sandra McMurray Jackson seconded the motion

No questions. The motion passed unanimously.

9. Staff Report

Leslie help with minutes

Council President Dynette Lewis will work on live streaming.

Minutes and Agendas on website. Leslie – on the website calendar.

11 W. State Line Rd. can they knock down weeds around the sign.

The sign is down. Kevin Merchant was told about it.

Mayor Gomez Town sign. Leslie Howington will redo the Ordinance.

10. Mayor's Report

Mayor Gomez shared that he was honored that Century will continue to support him as he leads.

11. Council Comments

Council Member Shelisa McCall Abraham asked for Mallory Walker resend the link for the ice machine.

Business Cards

Maintenance of the stairs of the Chamber Building on West Hecker.

Veteran's Day event between Town and Chamber.

Mayor Gomez will work with Council Member Abraham

Oath of officed that day. Mr. Cunningham.

Council Member Abraham stated that the Trunk or Treat is at 5pm at PSC on October 27, 2023.

Century Health and Rehab will participate

Council Member Alicia Johnson will participate

Council President Dynette Lewis will follow up with West Frazier.

Henry Cunningham shared that he is honored to be on his hometown Council. Ready to work. Elated to be here. Thanked everyone for supporting him.

Council Member Sandra McMurray Jackson asked Kevin Merchant to get the pine straw off the roof of the Chamber Building.

Council President Dynette Lewis requested August 15th Council Meeting Minutes

Live Stream.

Christmas decoration – will be here in 5-6 weeks.

12. Public Forum

Talcon's first invoice working on two lift stations. Get Robin Phillip's note.

\$291,121.05 County pay from LOST and reimburse to LOST funds.

\$240,000.00 CDBG

Mayor Gomez confirmed that there is enough money in Mr. Barry's money after the previous vote tonight. Robin Phillips confirmed. Dale Long will confirm.

Council President Dynette Lewis requested a motion for \$291,121.05 paid to Talcon from LOST and reimbursement full amount from County.

Council Member Shelisa McCall Abraham made the motion

Council Member Alicia Johnson seconded the motion

No questions.

The motion passed unanimously.

Carver needs a GEO tech report on the property. Inspecting the dirt. It wasn't needed before because they were renovating it. Now they are tearing it down.

Council President Dynette Lewis requested a motion to amend the contract to include \$2,990 in Geotech Report.

Council Member Alicia Johnson made the motion.

Council Member Abraham seconded the motion.

No questions. The motion passed unanimously.

Carver good news. The Case Study, found someone in Tampa to do it. Should be finished by October and submit to State in November.

Call from the State for additional funding from the CDBG-CV. It will go to the Carver and Ag Building.

Procurement for engineering for CDXXXX for Shelter. Proposals due on Friday of last week.

1 engineering

1 administrative Jones Phillips

1 architectural for

Dale Long Legislation appropriations request is due in November. We have four active, He suggested asking for the other half of well 3 that was funded from prior LA.

Council President Dynette Lewis requested a motion

Council Member Alicia Johnson made the motion

Council Member Abraham seconded the motion.

William Reynolds asked about a public hearing.

ASK DALE FOR DETAILS.

Deadline later.

Leslie stated that the mayor has gone in the past. Dale Long offered to go with him. First half of our ask was last year. Salzman's came through. Broxson's didn't. This is the time to plead the Town's case. It is not

No further questions.

The motion passed unanimously.

Oct 6th

Oct 13th

Natural Gas truck and Candy. Regular Pickup Truck because natural gas is not the current rage.

More candy. Staff and their children.

Christmas Parade will be at night. We'll build a float.

Kevin Merchant on the Water Meter Project. Where are we, Dale?

Dale Long stated we are pulling together a plan. Nearly all meters are blue. Then the project includes both meter replacement and service replacement from the box to the main.

Two different contractors so advertise separately. Do service replacement and then install the meter replacement.

Dale Long stated once we settle on the meter system, we can bid it out. End of year. First of next year.

County is acting as a go between the State and Town to handle the finances.

Mayor Gomez stated strictly water meters.

Dale Long shared the meters come with software in the truck and in the office. If we pick the right software, they can read the gas meters too.

Mayor Gomez asked how can it read the exiting meters.

Kevin Merchant stated there is a small add on.

Dale Long stated that BJ Johnson needs to be in the meeting.

Also, state mandate to find out how many lead pipes we have . . . ask Dale

Leslie Howington asked how could we pay for the gas meter piece.

Consensus on LOST Funds.

Details of the work to be performed in the water and piping event.

Council Member Alicia Johnson looked up total meter replacements.

13. Adjourn

Leslie's Draft minutes did not state who motioned for adjournment of the meeting nor what time the meeting was adjourned.

Respectfully submitted,

**Special Council Meeting Minutes
Town Hall
October 7, 2023
10:00 a.m.**

**Council Members
Present:**

Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall Abraham
Alicia Johnson

Others Present:

Leslie Howington, Town Clerk
Luis Gomez Jr., Interim Mayor
Robert Hudson, CPA

Council President Dynette Lewis confirmed the advertisement of the Special Council Meeting and opened the meeting at 10:00 a.m.

1. Open Meeting with Prayer

2. Pledge of Allegiance

3. Roll Call

Present at the Council Table were Dynette Lewis, Sandra McMurray Jackson, Shelisa McCall Abraham, Alicia Johnson, and Henry Cunningham. Also present at the Council Table was Interim Mayor Luis Gomez Jr.

4. Public Forum

5. Resolution 09-2023

Council President Dynette Lewis read the title of Resolution 09-2023

Council President Dynette Lewis confirmed that it was the same.

Town Clerk Leslie Howington passed out handouts.

Town CPA Robert Hudson stated the way the State defines the increase sounds like we are going up \$4,000 in advalorem. He does not know where they come up with that number and will go with Leslie Howington to the tax assessor's.

Council President Dynette Lewis does not agree with raising taxes but does not want to hold up the budget.

Robert Hudson reminded the Council that the property appraiser gets

Council President Dynette Lewis requested a motion to adopt Resolution 9-2023 Final Budget

Council Member Alicia Johnson made the motion

Council Member Henry Cunningham seconded the motion

No questions. The motion passed unanimously.

William Reynolds stated that the budget is not on the Town's website.

Leslie Howington stated it will be do on our inspection It will not hinder today's vote. Please continue.

Council Member Henry Cunningham made the motion.

Council Member Sandra McMurray Jackson seconded the motion.

No questions. The motion passed unanimously.

Mayor Gomez thanked the council for the spirited debate and it is nice that we have a group of educated people on the Council. Reiterated that individuals are to vote their conscience.

Council President Dynette Lewis stated Council of 5. Each represents our own vote. We will not always agree. She appreciates each person being respected in their vote.

Council Member Sandra McMurray Jackson grateful that we can vote our conscience and agree to disagree.

Once again no notes on who motioned to adjourn the meeting nor what time the meeting adjourned.

Respectfully submitted,

Special Council Meeting Minutes
Town Hall
November 9, 2023
6:00 p.m.

**Council Members
Present:**

Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall Abraham
Alicia Johnson

Others Present:

Leslie Howington, Town Clerk
Luis Gomez Jr., Interim Mayor
Robert Hudson, CPA

Council President Dynette Lewis confirmed the advertisement of the Special Council Meeting and opened the meeting at 10:00 a.m.

1. Open Meeting with Prayer

2. Pledge of Allegiance

3. Roll Call

Present at the Council Table were Dynette Lewis, Sandra McMurray Jackson, Shelisa McCall Abraham, Alicia Johnson, and Henry Cunningham. Also present at the Council Table was Interim Mayor Luis Gomez Jr.

4. Public Forum

Nothing for Public Forum

5. Mayor Gomez – Hiring an Interim Town Manager

Council President Dynette Lewis opened the floor to discussion of the Interim Town Manager.

Mayor Luis Gomez stated in order to discuss hiring a town manager we must go through this public meeting. The goal tonight is to allow me to go into negotiations between Mr. Brown, myself and the Town Attorney. It will come back before the Council for final approval.

Council Member Shelisa McCall Abraham asked what the expected length of his service is.

Mayor Gomez stated that is up to the Council.

Council Member Sandra McMurray Jackson asked if it takes more than 7 months would you be willing to stay.

Howard Brown responded yes, absolutely.

Mayor Gomez stated we need a City Manager or City Administrator to help us get our books straight. It is up to the Council to purchase this.

Mayor Gomez shared that Mr. Brown wanted to work three days a week.

Council Member Alicia Johnson stated she thinks that especially in the beginning we need a City Manager.

Mayor Gomez shared that will take more funds than we budgeted for and turned the floor over to the Council.

There were three applicants and in Mayor Gomez' opinion, Mr. Brown is the most qualified. Council Member Henry Cunningham asked what does part time look like.

Mayor Gomez stated 3 days a week.

Discussion ensued regarding Mr. Brown and his entire company.

Mr. Brown shared that his availability will be three days a week assessing the staff and the work. Maybe some weeks a full five days.

Council President Dynette Lewis quoted \$7,500 and asked if that is part time.

Mr. Brown confirmed adding that it does not include expenses.

Mayor Gomez advised that ARPA funds are available for the Town Manager.

Council Member Alicia Johnson asked what if we give you the go ahead to engage in contract negotiation for the next six months.

Mayor Gomez asked if that was okay with Mr. Brown.

Mr. Brown wants to get a great grasp on what is needed and get an action plan.

He does not know everything we need right now and long term.

Council Member Alicia Johnson confirmed that six months would be plenty of time.

Mr. Brown offered to come to the next Council Meeting and find out what the Council wants.

Mr. Brown \$7500 is a flat fee for his services. He only asks for out of town meetings.

Leslie Howington advised that we have travel budget.

Council Member Alicia Johnson reminded that we will revisit it in six months. Asked if it was time for a motion.

Mayor Gomez stated first he will tell us what we need, then Matt Dannheisser will review the contract.

Council President Dynette Lewis suggested selecting Mr. Brown.

Mayor Gomez' recommendation was to negotiate a contract with Mr. Brown and Matt Dannheisser.

Shelisa suggested ** get from recording.

Leslie Howington shared Vernon Prather's contract was only for his pay.

Council Member Shelisa McCall Abraham stated the Council would work on the Scope of Work.

Council President Dynette Lewis requested a motion to have Mr. Gomez go into negotiation with Mr. Brown and Local Governmental Consulting Group, LLC and Attorney Matt Dannheisser with the agreement of the budgeted amount of \$52,000

Council Member Henry Cunningham made the motion

Council Member Sandra McMurray Jackson seconded the motion.

Joe Thomas from Tri City Ledger shared I don't live here but I think you made the right decision.

The Council thanked Mr. Thomas

Council President Dynette Lewis requested a motion to adjourn the meeting.

Council Member Sandra McMurray Jackson made the motion.

Council Member Henry Cunningham seconded the motion.

The Special Meeting adjourned at 6:26 p.m.

Respectfully submitted,

**Council Meeting Minutes
Town Hall
January 16, 2024
7:00 p.m.**

**Council Members
Present:**

**Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall Abraham
Alicia Johnson**

Others Present:

**Leslie Howington, Town Clerk
Luis Gomez Jr., Interim Mayor**

Council President Dynette Lewis confirmed the advertisement of the Council Meeting/Bill List Review and opened the meeting at 7:00 p.m.

1. Open Meeting with Prayer

Council President Dynette Lewis led the meeting in prayer

2. Pledge of Allegiance

3. Roll Call

Present at the Council Table were Dynette Lewis, Sandra McMurray Jackson, Shelisa McCall Abraham, Henry Cunningham, and Alicia Johnson. Also present at the table was Mayor Luis Gomez Jr.

Present via Conference Call were Dale Long, Robin Phillips, and Dr. Jessica Griffen

4. Public Forum

Robin Phillips shared that she has not been paid. It is beyond the Town's control that we have not received the funds from the State. since the \$202,708.34 for Talcon is anxiously awaiting payment. It will be at least two more weeks before it returns.

Howard Brown Interim Town Manager stated we want to work with you and asked the Council to authorize Mayor Gomez and him to examine this matter and move forward in paying it.

Council President Dynette Lewis requested a motion to that effect

Council Member Sandra McMurray Jackson made the motion

Council Member Henry Cunningham seconded the motion.

Leslie Howington confirmed to pay it after review.

The motion passed unanimously.

Alejandro reached out for TCCC. Working to sustain the choir program that they have in Century serving kids in grades 1-6. They performed at the Christmas Tree Lighting. The Town has been generous to help through sponsorships and donations. Century has donated in the past and been featured in the program. They would like to continue the relationship.

Council discussed balance in the contributions fund. Leslie will get that. Alejandro

Most of the donations go toward tuition so the program becomes affordable. New classes start February 1st. They are working toward their Spring concert.

Council President Dynette Lewis: "We definitely appreciate the choir in Century."

Council Member Shelisa McCall Abraham asked if they accept personal donations. They do. She provided her email address. Shelisa.Abraham@gmail.com

Leslie Howington get balance and add to Agenda

No further public forum

5. Ministerial Acts

a. List of Minutes for January 16, 2024

- 1) 01/17/2023 Council Meeting
- 2) 02/21/2023 Council Meeting
- 3) 04/11/2023 Charter Review Minutes
- 4) 01/02/2024 Bill List
- 5) 01/02/2024 Council Meeting

b. Approval of Bill List for January 16, 2024

Council President Lewis requested a motion to approve the list of minutes.

Council Member Sandra McMurray Jackson made the motion.

Council Member Alicia Johnson seconded the motion.

No questions. The motion passed unanimously.

Council President Lewis requested a motion to approve the January 16, 2024 Bill List

Council Member Sandra McMurray Jackson made the motion.

Council Member Henry Cunningham seconded the motion.

No questions. The motion passed unanimously.

6. Dr. Jessica Griffen The Urban Development Group Loan Repayment

Dr. Griffin on the call to discuss her letter for the requested extension. The UDC originally borrowed \$61,925 from the Town of Century and Paid \$20,000 in November leaving a balance of 41,925 and requested an extension to March 31st when they should receive their payments for work performed.

Council President Dynette Lewis confirmed the entirety of the payment of \$41,925 by March 31, 2024.

Council President Dynette Lewis: "We want to say thank you for all the work she put into our kids.

Dr. Griffin announced that due to low participation, Children's Trust chose not to fund CenturyFirst. Marcus McBride with Workforce is working to continue a vibrant program in Town of Century. Dr. Griffin thanked the Town of Century for allowing them to work with the students of Century. We are hopeful that the children will see the benefit of participation.

Council President Dynette Lewis read Recommended Action in the amount of \$41,925 by March 31, 2024.

Council Member Sandra McMurray Jackson made the motion.

Council Member Henry Cunningham seconded the motion.

No questions. The motion passed unanimously.

7. Mayor Gomez Gas Quest Agreement

Mayor Gomez read from the Agenda Summary Sheet.

After clarifying discussion Council Member Alicia Johnson made a motion.

Council Member Sandra McMurray Jackson seconded the motion.

No questions. The motion passed unanimously.

8. Mayor Gomez Waiver for Carver Community Center

Mayor Gomez read from Agenda Summary Sheet and Recommended Action. He recommended that everyone who enters the building signs a waiver.

Marilyn Robinson stated she was the one who requested access to the building, not a lot of people. She is willing to sign a waiver to move their stuff and she wants access to the building before members of the community have property there. Other than Mrs. Washington. Everything else belongs to Dr. Robinson and her church.

Council Member Alicia Johnson's concern is that people show up, sign the waiver and go in and take what they want.

Council Member Sandra McMurray Jackson suggested that signing of the waiver needs to be done in Town Hall.

Council Member Sandra McMurray Jackson stated that Dr. Robinson will know.

Council Member Alicia Johnson: "That is my concern, how will the Town know who should be there and what they should take?"

Council Member Sandra McMurray Jackson: "She can go with her four helpers."

Council Member Dynette Lewis asked if she could make a list.

Dr. Robinson said she has pictures and can make a list when she arrives.

Mayor Gomez asked if the Council wants one of our men to work 8 hours a day until it is cleaned out. "We need an ending or beginning time for the removal so that we it is demolished no one can say that the Town demolished the building with their belongings in there."

Council Member Alicia Johnson "How long?"

Dr. Robinson: "I do not know how long it will take but will work expeditiously."

Council Member Alicia Johnson asked Dr. Robinson if she would monitor who goes in and if she sees someone going in who has not signed a waiver, to please let the Town know.

Interim Town Manager Howard Brown suggested the Council set a number of days.

Council Member Alicia Johnson asked Dr. Robinson if 30 days is enough.

She does not know, but if it takes longer than 30 days, she will come back and ask. Rain may prevent working.

Council Member Shelisa McCall Abraham suggested advertising that it will be open for 45 days. "Come sign a waiver and collect your items."

Council President Lewis liked that because we do not know who has what.

Dr. Robinson stated that only Mrs. Washington has items there and Dr. Robinson knows what they are and will take those items to her.

Council President Lewis reminded Dr. Robinson that all the public will be able to go in there at the same time.

Any and all must sign the waiver.

Dr. Robinson said it will be a can of worms.

Council President Lewis requested a motion to adopt and utilize the waiver and notify the public it will be open for 45 days.

Council Member Abraham made the motion

Council Member Henry Cunningham seconded the motion.

No questions.

The motion passed unanimously.

Decide on 45 days to have the Carver Community Center open with a start date and an end date.

45 days beginning Feb 1, 2024.

We will just open the building for 45 days. No keys passed out.

Council Member Sandra McMurray Jackson: "Dr. Robinson knows what is hers. Unlocked anyone can go in there and take what they want."

Council Member Alicia Johnson: "We won't know if they have signed the waiver."

Council Member Sandra McMurray Jackson: "As long as the Town is covered, let Miss Marilyn go in and get her stuff out of the building."

Council President Dynette Lewis: "We need to have a time frame."

Council Member Sandra McMurray Jackson: "We give her 60 days. What she doesn't get out, that's on her."

Council Member Cunningham: "Is there a demolition day?"

Council Member Johnson "Since she has been there so long, we should give her a key and anyone else who comes in to sign a waiver, we'll give them her phone number to schedule a time."

45 days beginning February 1 – March 15

Waiver signed by all who enter

1 key signed out to Marilyn Robinson

Anyone else who wants to enter needs to be put in touch with Mrs. Robinson

Council Member Johnson made the motion.

Council Member Sandra McMurray Jackson seconded the motion.

No questions. The motion passed unanimously.

9. Council Member Shelisa McCall Policies and Procedures

Council Member Abraham this is a starting point to create Town policies and procedures.

Policy is set.

Procedure is how it is implemented.

Council Member Johnson asked if alcohol is the only exception to the credit card. "Maybe list what can be purchased."

Council Member Abraham will make that change.

Food

Gas for Town vehicles

Transportation

Council President Dynette Lewis asked if we are looking to implement this policy. "This looks like a good policy; however, it is not tailored to the Town of Century. You did a good job writing this policy; however, the Council may wish to have a Workshop to discuss together, using this as a template. Take out some things. Put in some things."

Mayor Gomez asked Council Member Abraham where she got it.

Council Member Abraham stated she crafted it from her knowledge. Is not allowed in her contract to not take work product.

Mayor Gomez reminded the Council that: "We need to have several policies in place that we need. We have many more important matters to attend to in the Town", and asked the Council to be patience on this topic. Also, contact other municipalities to see what they have in place.

Council President Lewis: "Some items contradict our charter. Maybe we could prioritize the charter."

Council Member Johnson: "Then get a list of all the policies needed."

Mayor Gomez: "Even if we approved this tonight, we would still have to bring to the Council for approval. There are things that we cannot do because of this charter."

We need to complete the charter, get it on the Agenda and then sell it to the community.

WHAT IS THE DATE FOR THE CHARTER TO GET ON AGENDA.

Interim Town Manager Mr. Brown: "We need an inclement weather policy."

Give all policies or policy ideas to the Clerk and we can discuss it on February 13th.

Donations and sponsorship policies

Council policies

Credit Card Policy vs Purchase Card

Council set an Agenda for Tuesday, February 13th at 6pm.

Council Member Abraham: "As a former member of the Charter Review Committee it is extremely frustrating that the Council didn't get it done in the two years. Now it is urgent, but we had two years to do it."

Council Member Johnson: "We weren't here."

Council Member Abraham: "We have never had policies and procedures. Every time someone brings something to the table it is not liked."

Council Member Sandra McMurray Jackson: "We are blessed to have someone knowledgeable who can help us."

Council Member Johnson noted that the urgency is to get it on the ballot.

January 30th is Audit Selection Meeting

Conversation on the pros and cons on holding workshops versus minutes. Consensus was to hold special meetings in case there is something decided that can be voted on.

Council President Lewis requested a motion to approve the setting of Feb 13th 6pm Special Meeting on Council Policies

Council Member Cunningham made the motion.

Council Member Sandra McMurray Jackson seconded the motion

No questions. The motion passed unanimously.

10. Howard Brown Action Plan Update

GET MR. BROWN AND COUNCIL THE MUTUAL AID AGREEMENTS ***

11. Staff Report

Nothing for Staff Report.

12. Mayor's Report

Republic will have a late start due to weather.

Volunteer positions at EOC on W Street where we have our own personal space. We need Council Members to be prepared to go there. Advanced training is required.

Thanked the council for the urgency. We are in an urgent situation and it will take the sacrifice of time. You're dedication is not going unnoticed.

Matt Gaetz email for well to be up. Mg will keep the Council up to date.

13. Council Comments

Aj nothing

Sm every Thursday a white house recap call. Let *** know what is happening in Century. There is an EV grant that we would qualify for. There is a notification to EV drivers where the charging stations are. People will stay.

Website needs updating.

Chamber members are listed who are dead.

Council Member Dynette Lewis make it a priority to get it right.***

Council Member Sandra McMurray Jackson nothing.

14. Public Forum

Kevin Merchant: "City of Brewton was closed today and maybe tomorrow, so we will not run the limb route until they open."

Mayor Gomez: "Republic will get a late start."

Impact meeting because of the citizen who came with no water and no notice. The citizens were not updated.

Mayor Gomez pointed out updated grant list.

Mayor Gomez: "Email from Robin Phillips for Carver Community Center is blank because Dale Long did not have all the information. I will contact Townes+ and get information needed."

15. Adjourn

With nothing further to discuss Council President Lewis requested a motion to adjourn the meeting.

Council Member Jackson made the motion.

Council Member Johnson seconded the motion.

No questions. The motion passed unanimously.

Respectfully submitted,

**Bill List Review Minutes
Town Hall
April 02, 2024
6:45 p.m.**

**Council Members
Present:**

Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall Abraham
Alicia Johnson

Others Present:

Leslie Howington, Town Clerk
Luis Gomez Jr., Interim Mayor

Council President Dynette Lewis called the Bill List to order at 6:45 p.m. and opened the floor to questions.

1. Roll Call

Present at the Council Table were Council President Dynette Lewis, Council Member Sandra McMurray Jackson, Council Member Alicia Johnson, Council Member Shelisa McCall Abraham, Council Member Henry Cunningham. Also present Mayor Luis Gomez Jr.

2. Bill List Review

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Council Member Sandra McMurray Jackson requested to check fields supplies street close to budget .

Balance on Unit 3 Gas costs for FPL. Is that the Natura Gas Office? Why is it so high? It is over budget.

3. Adjournment

**Council Meeting Minutes
Town Hall
April 02, 2024
7:00 p.m.**

**Council Members
Present:**

**Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall Abraham
Alicia Johnson**

Others Present:

**Leslie Howington, Town Clerk
Luis Gomez Jr., Interim Mayor**

Council President Luis Dynette Lewis confirmed the advertisement of the Bill List Review and Council Meeting, and at 7:00 p.m. called the meeting to order.

1. Open Meeting with Prayer

2. Pledge of Allegiance

3. Roll Call

Present at the Council Table were Council President Dynette Lewis, Council Member Sandra McMurray Jackson, Council Member Alicia Johnson, Council Member Shelisa McCall Abraham, Council Member Henry Cunningham. Also present Mayor Luis Gomez Jr.

4. Public Forum

Helen Mincy, 111 Mincy Court asked Mayor Gomez if there is a problem for him to converse with the County about spraying up here for mosquitos.

Mayor Gomez stated he would line it up as soon as possible.

Anthony Robinson, Century Basketball Association

Requested donation from Town for uniforms and insurance league fees.

Last year there were 7 teams in the league, 5 boys and 2 girls. Won 4 championships in the league.

\$700 per player not including league fees and insurance.

As a league they do not have a home court. They play in Jay and Chumuckla for home games and they do not get concessions. Donations are their only source of fundings.

Sports Connect was paid last year for \$500. This year it is \$500 again.

Council Member Alicia Johnson: "Why we do not have a facility for basketball."

Mr. Robinson requested an update on the shelter at the gym.

Mayor Gomez: "We are in limbo awaiting survey and PSC to donate the property to the Town. It has not been turned over to the Town."

Mr. Robinson: "We have the FFBC gym three days a week at 6:00 p.m."

Mayor Gomez: "It could be up to five years before the shelter is available."

Mayor Gomez commended Mr. Robinson for coming to the Town early.

Mayor Gomez; "Everyone came at the last minute last fiscal year. We have a list of people that the Town helps each year."

Mayor Gomez would like for the different sports to come together and ask for one amount and divvy up the money.

Council President Dynette Lewis understands what Mayor is saying yet acknowledged that the sports groups are their own entity.

Sports Connect can be used by any of the leagues. We will renew it in October or November. All sports can join, but some have their own webmaster.

Council Member Johnson suggested the Town have a calendar of when to receive applications for donations.

Council President Dynette Lewis noted that they got the Sports Connect last fall so we can budget for it next year.

Sparkie Harrison, Pensacola State College

Ms. Harrison provided handouts to the Council, copy attached to the Minutes.

Post Card showing their location. It will be mailed.

Flower seeds were presented because PSC wants Century to help them grow.

Classes need 10 to hold.

Four classes receive a certificate. Classes build on each other.

Take two classes towards an Associate's Degree and you qualify for Pell Grant.

A 74-year-old lady just got her GED. She has now signed up for a business degree.

Council Member Shelisa McCall Abraham: "What about high schoolers visiting the campus?"

Ms. Harrison advised other campuses would have to attend.

Council Member Johnson: "We need more recognition."

Ms. Harrison agreed and shared great news about the gardening taking place on campus. PSC just finished their Resource Library which covers all ages and is available to the public.

Ms. Harrison advised that the gate into the parking lot has been removed. The gate at the entrance is not closed. We want people to come and pick from the gardens.

Council President Dynette Lewis asked if Ms. Harrison goes into the community.

Ms. Harrison responded yes. She goes through the neighborhoods and events such as Sawmill Day. She has attended job fairs. She sets up information tables.

Council President Dynette Lewis asked if she has initiated events and suggested setting up in the apartment complexes and meet people where there are.

Ms. Harrison liked the idea and will continue to get out in the community.

Ms. Harrison stated Trunk or Treat was held there and brought people to the campus.

Anthony Robinson asked about targeting Northview High School.

Ms. Harrison replied that she has a liaison who attends college days at many high schools.

5. Ministerial Acts

a. Approval of Minutes -- September 19, 2023 Council Meeting

b. Approval of Bill List -- April 02, 2024 Bill List

Council President Lewis requested motion for Ministerial Acts approval of September 19, 2023 Council Meeting Minutes and approval of April 02, 2024 Bill List Review

Council Member Johnson made the motion.

Council Member Abraham seconded the motion.

No questions. The motion passed unanimously.

6. Robert Hudson Financials – January and February 2024

Robert Hudson met with Mayor Gomez and Cheryl Harrison-Lee, associates with Mr. Brown, Interim Town Manager and he requested that we move this item to the April 16th meeting.

Council agreed.

Council President Dynette Lewis requested a motion to able financials to April 16, 2024

Council Member Henry Cunningham made the motion.

Council Member Sandra McMurray Jackson seconded the motion.

No questions.

The motion passed unanimously.

7. Leslie Howington Transfer- \$32,082 from L.O.S.T. Funds to Pay Gas Relocation Project Annual Loan Payment

Dynette Lewis requested a motion to transfer \$36,000.00 from L.O.S.T Funds to Gas Department funds as reimbursment of FY 2023-2024 payment to U.S.D.A Rural Development for the Gas Relocation Project annual payment

Council Member Alicia Johnson made the motion.

Council Member Sandra McMurray Jackson seconded the motion

Council Member Alicia Johnson questioned the Agenda \$32,000xxxx.

Council President Dynette Lewis requested to mend the motion to an amount not to exceed \$36,000

Council Member Alicia Johnson made the motion

Council Member Sandra McMurray Jackson seconded the motion

No further questions.

The motion passed unanimously.

8. Staff Report

Nothing for Staff Report

9. Mayor's Report

Distributed letter to Council and read it aloud.

GET LETTER

Mayor recalled that UDC had a \$61xxx loan from the Town. Has paid. Requests an extension or deny.

Council President Dynette Lewis stated \$21,925 originally due by March 31, 2024. and recommended a 60 day extension to May

Council President Dynette Lewis requested a motion to approve a 60 day extension to May 31, 2024 for the UDC to pay back the money loan from the Town of Century

Council Member Sandra McMurray Jackson made the motion

Council Member Henry Cunningham seconded the motion.

Council Member Alicia Johnson stated that the reason is continued slowed financial receivable. Does that mean they have not received their money from the Children's Trust Fund. Certain dollar amounts were anticipated each year. UDC is still waiting their money.

No further questions.

The motion passed unanimously.

FPL

Copy and Paste

Good news for NWFL customers.

CERT Trainings

Flyers on the table.

Personnel

Street Worker with CDL.

Mayor Gomez: "We hired Tyler Smith and he left. We advertised and had three applicants. One was a trucking company. I allowed Kevin merchant to choose and he chose Mr. Calloway because he can come in on day one and work every piece of equipment we have. Mr. Callaway needs to give a two-week notice. He worked with the State for several years and will present his license on the first day."

Council Member Abraham: "What else do they do beside driving?"

Mayor Gomez stated other Street Department duties. A job description needs to be approved by the Council.

Ms. Howington shared that job descriptions will be presented to the Council for approval.

Council President Dynette Lewis asked if he understands the pay.

Mayor shared that Kevin had explained to him that he may need to cut grass.

Council Member Alicia Johnson asked Mayor Gomez when the Council can see the applications.

Council President Dynette Lewis: "How do we know what job description did Kevin explain to him? Was there a checklist?"

Mayor has sat in on interviews and knows that Leslie and Kevin explain the duties during the interview process.

Council Member Alicia Johnson restated that a job description, approved by the Council, should be provided. "Street Department with CDL" is not a proper job description that can be advertised with pay.

Mayor Gomez noted that personnel is on his list tonight. "We do not have fail-safes in place. We are starting from the bottom."

Council President Dynette Lewis clarified that the Council's concern that if we do not tell employees what is expected of them, then they can claim ignorance.

Mayor Gomez stated that is on the radar to come up in the near future.

Mr. Brown came to Town and stated that the Town has bigger fish to fry.

Mayor Gomez commended the Council for moving forward on those. "Now we are focusing on personnel."

Council President Dynette Lewis wants him to have a job description before he begins work, with a sign off accepting what this position entails at this rate.

Mayor Gomez appreciates this. Mayor has sat in on the interviews and says everything he has to say; "Kevin says everything he has to say; Leslie adds what she has to say. We want him for CDL."

Interim Town Manager Cheryl Harrison-Lee will get job descriptions to the Council.

Kevin Merchant was on the phone and shared that he worked for the County. Kevin has worked with the County in the course of normal activity. Kevin explained what all that the Street Department does and they work inmates. Kevin: "He understands that his CDL is mainly for the limb route. He understands that it would mainly be for weed eating, mowing and picking up trash as well as helping other departments."

Mayor Gomez shared that he will start on April 8th.

Council Member Abraham wants him to have the job description on day 1.

Council President Dynette Lewis requested a motion to hire Freddie Calloway for Street Department with CDL at \$17 per hour.

Council Member Abraham made the motion.

Council Member Sandra McMurray Jackson seconded the motion.

No questions. The motion passed unanimously.

Hire for Gas Department

Mayor Gomez stated that BJ Johnson renedered his notice last week. "We are in the process of working with City Services for coverage."

Mayor Gomez: "We learned that the job descriptions are lacking."

Interim Town Manager Harrison-Lee stated that we will provide job descriptions for all positions.

Harrison-Lee will bring the Gas operator job description at the next council meeting because it is time sensitive. Job description and salary range will be brought to the Council before we advertise.

Council President Dynette Lewis asked if any changes will come from City Services.

Mayor Gomez: "City Services has a contract that needs a little tweaking. Bobby Boyd stated there would be no extra costs associated with this service. We will come down and get with Gary Small and make sure he is equipped to work."

A job description and salary range will come back to the Council.

No action required on this item.

Audit update. Site visit on April 22nd with Mayor Gomez, Robert Hudson, and staff. Staff is gathering items for auditors.

Council President Dynette Lewis: "How we are getting the items to them."

Leslie Howington explained log in and upload.

Council Member Alicia Johnson: "When we anticipate the Audit to be complete?"

Mayor Gomez will keep the Council updated every step of the way.

Personnel Policy:

Mayor Gomez: "We have no personnel Policy. We have a 1993 handbook that everyone should receive a copy including the Council. We had to take action. We have an oncall policy that I would like for Council to look into as soon as possible. It is being interpreted two or three different ways."

We will add this to the Agenda on April 16th.

Call Out.

Sick Pay.

Vacation Pay

OT Pay.

We want to be great stewards of taxpayers' money.

Thanked the Council for all they have approved.

We will hear from the Charter Review.

LISTEN TO RECORDING.

Duncan, Sunstrum, Council Member Alicia Johnson and Mayor Gomez are going to DEP on April 10th to put the negative behind us. Council Member Johnson, the crew, and Kevin have been working at the WWTP every day.

Council Member Johnson stated they are doing an awesome job.

Mayor Gomez shared that we have one application.

Council Member Johnson noted he is very qualified.

Council Member Johnson stated that Ice machine didn't work.

Council Member Abraham is working on it and getting the run around. She will work with Mallory on getting the video.

Sludge Press. Great South Solutions, suggested hiring them to come on a regular basis to dispose of the sludge on a regular basis. \$5,000 for disposing 500,000 gallons of sludge

Explain what we're paying now.

Mayor Gomez added that the sludge press is part of the problem at the WWTP. "We have to haul it off in truckloads which is very expensive. Should have been in Phase I. Phase II is about two years out."

Mayor Gomez stated that Council Member Johnson found a company that will outsource and compare ½ million \$ for sludge press or \$5,000 every couple of months.

Council Member Johnson stated it is imperative to remove solids from the plant so we have the effluent XXXX

\$5,000 for 500,000 pounds? If we get on a recurring schedule, it could be less.

Council President Dynette Lewis asked for hard numbers before approving.

Mayor recommends this. "No one else offers this. Hauling it wet is much more expensive. Greensouth Solutions hauls it wet or could do this."

Council President Dynette Lewis reiterated that she would like to see hard core numbers in order to know what the 'not to exceed' amount would be. "Can we revisit it?"

Council Member Johnson does not think it is wise. The drying beds are full.

That cost would depend on how much we need. It may be \$5,000 every two months, but it could be 95 excess sludge.

Anthony Robinson asked about a request for bids.

Council Member Johnson stated that it is hard to get quotes because there are very few companies that do it.

Interim Town Manager Harrison-Lee suggested.

1. Get started this month while working out the cost.
2. once a month would be \$30,000 year "not to exceed"
3. Or get started and work out an agreement.

Council Member Johnson requested a motion to approve an amount not to exceed \$5,000

Council Member Abraham made the motion.

Council Member Henry Cunningham seconded the motion

No questions.

The motion passed unanimously.

10. Council Comments

Council Member Johnson inquired about the procurement process "When can we expect to see that."

Interim Town Manager Harrison-Lee: "The vendor has received the language and are modifying it. Hopefully a consensus will be reached by next week."

Council Member Abraham Chamber Eggs at the Park. "1300 hundred eggs. 75 kids started hunting at 2:00 p.m. and the field was cleared. The kids who came later got snacks."

Thanked Mayor for the bounce house.

Sponsors for next year have volunteered. More games, a new food truck and 2000 eggs.

Council Member Abraham look into Florida ethics league case #

No conflict of interest for Ms. Johnson to be paid for her services.

Mayor Gomez requested elaboration on the sediment pond.

Council Member Johnson "We have not recieved a price , but DEP found excess vegetation in the pond and want it cleared out. We will get quotes to treat the pond. Duck Weed, a green leaf that grows over the entire pond. This is a reject pond. The quality of the well water does not meet DEP standards until it does."

Mayor Gomez staed around \$200 but in case it is over, he wants council to know.
Recurring visit

11. Public Forum

Nothing for Public Forum

12. Adjourn

With no further business to discuss Council President Dynette Lewis requested a motion to adjourn the Council Meeting.

Council Member Johnson made the motion.

Council Member Abraham seconded the motion.

No questions.

The motion passed unanimously.

The meeting adjourned at 8:29 p.m.

Respectfully submitted,

**Bill List Review Minutes
Town Hall
April 16, 2024
6:45 p.m.**

**Council Members
Present:**

**Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall Abraham
Alicia Johnson**

Others Present:

**Mallory Walker, Administrative Assistant
Luis Gomez Jr., Interim Mayor**

Council President Dynette Lewis confirmed the advertisement of the Bill List Review and opened the meeting at 6:45 p.m.

1. Roll Call

Present at the Council Table were Council President Dynette Lewis, Council Member Sandra McMurray Jackson, Council Member Alicia Johnson, Council Member Shelisa McCall Abraham, Council Member Henry Cunningham. Also present Mayor Luis Gomez Jr.

2. Bill List Review

Council Member Sandra McMurray-Jackson: "Page 1 Gas Funds are over budget and General Funds are over budget due to field supplies. We are over on quite a few things. Florida Gas Utilities is over budget."

Kristina Wood: "FGU was the only thing budgeted and City Services was not."

Council Member Alicia Johnson: "Not a lift station should be under water."

Mrs. Woods: "Okay I will adjust it. The field supplies part is they had to put lights up at the habitat building or one of the parks had a lighting issue."

Dynette Lewis: "What is the lift station pump maintenance?"

Council Member Johnson: "We've been having problems with our lift stations."

Council Member Jackson: "Water is way over budget too."

Mayor Gomez: "Page 2 Central Water Works, will we recuperate anything?"

Council Member Johnson: "No, we will not. We're providing most of the water from the two pumps in town. I'm trying to figure out what's going on. We got an invoice

from Layne saying the took our booster pump repaired it then put it back but there's not one there so that can't be."

Council President Lewis: "You said you got that invoice?"

Council Member Johnson: "Yes, it's dated pretty recently within the last few months. There's definitely not one there though."

Council President Johnson: "Where were they saying it was?"

Council Member Johnson: "Where the bypass pump is now."

Council President Lewis: "What is this about, I see an invoice but I don't see the audit. In the general funds. Is Kristina still on?"

Mrs. Wood: "What's the question?"

Council President Lewis: "I see an amount for an audit for \$7,500 but I don't see it on the bills list."

Mrs. Wood: "I believe it's for the new auditors."

Interim Town Manager Cheryl Harrison-Lee: "Is that retainer they asked for in the contract?"

Mrs. Wood: "Yes ma'am."

3. Adjournment

With nothing further to discuss Council President Dynette Lewis closed the Bill List Review at 6:57 p.m.

**Council Meeting Minutes
Town Hall
April 16, 2024
7:00 p.m.**

**Council Members
Present:**

**Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall Abraham
Alicia Johnson**

Others Present:

**Mallory Walker, Administrative Assistant
Luis Gomez Jr., Interim Mayor**

Council President Dynette Lewis confirmed the advertisement of the Council Meeting/Bill List Review and opened the meeting at 7:00 p.m.

1. Open Meeting with Prayer

Council Member Henry Cunningham led the meeting in prayer

2. Pledge of Allegiance

3. Roll Call

Present at the Council Table were Council President Dynette Lewis, Council Member Sandra McMurray Jackson, Council Member Alicia Johnson, Council Member Shelisa McCall Abraham, Council Member Henry Cunningham. Also present Mayor Luis Gomez Jr.

4. Public Forum

Nothing for Public Forum

5. Ministerial Acts

• Approval of April 16, 2024 Bill List

Council President Dynette Lewis requested a motion to approve April 16, 2024 Bill List Review

Council Member Shelisa McCall Abraham motioned

Council Member Alicia Johnson seconded the motion

No questions.

The motion passed unanimously.

6. Robert Hudson - Financial Statements

Robert Hudson: "First of all some items on the bill list were over budget. We're still half way through the year. Sometime before the end of the year we'll call on council to designate

how much money I need based on the budget to put back. So, with all that said are there any questions concerning the financial statements?"

With no questions Mr. Hudson continued: "General funds first page in the middle of the page. We budgeted \$375,000 and have spent \$317,000. We're a little short on that. Gulf power doesn't give us anything in January or February. They pay us on a quarterly basis. Page 4 you'll see from October-February our total expense that was budgeted were under budget over all on the expense side of it. Special revenue. That's our L.O.S.T. funds. We use that money sometimes to purchase equipment. We've taken in \$112,000. We've extended \$8,000 of ARPA money. Water sewer funds revenues from the last 5 months show were a little under budget. We did budget the operating transfer into the special revenue. That's money coming in from ARPA. At the end of year our revenues will be more. Total expense Central Water Works is why we are over budget as far as water and sewer goes. Gas fund \$70,000 over budget. Should be reserve money left. Garbage fund always does well. We can't start too early on budgeting for next year. I think this year we should get started earlier and really have conversations with all the department heads so we can really get a good handle on the budget and budget for what is needed. If we're able to put a reserve in then that's going to give us some freedom and leeway to be able to handle whatever may pop up during the year that's unexpected. We've always went from the top down. This year I'd like to go from the bottom up. Start with what the bottom line should be and what we can put in reserves. It's going to show up a couple of things we can do to generate revenue. Revenue ensures we have the money to cover unexpected things that may come up and we'll already have it in the budgeted. Any questions?"

Mayor Gomez: "We had a snag in our last conversation about how they came up with those numbers. Any idea on how?"

Mr. Hudson: "I've looked at invoices, I've questioned, and I've called and as far as I'm concerned what I know is I don't know how they came up with it but the numbers are wrong."

Mr. Hudson: "Two things that have helped with the gas funds are having a fully executed contract and the new meters we had installed. At one time we were getting a certain quantity from BP maybe 30% less of what we were getting charged for. Since the new meters that's been fixed."

Mayor Gomez: "You may not be able to answer this question but what percent of the new meters have been installed?"

Mr. Hudson: "Should be 100%."

Mayor Gomez: "I'll get the answer someday we need to figure out how many more need to be installed."

Mr. Hudson: "If they're not installed they should be laying on the ground somewhere."

Mr. Hudson: "Anymore questions I think in May we should start looking at next year's budget. Pass the budget in July. We'll talk more about putting some in a reserve. We need to have our minds set on how much we want to put in reserves. The water sewer fund is going to need more reserves cause there's more things that can go wrong."

7. Dale Long – Change Order No. 3 TOC MISC WW Phase 1

Dale Long: "We need the Mayor to sign the change order. There will be no cost for the town. You've already paid this is for Mr. Jowers to be able to begin his work."

Mayor Gomez: "There is no cost to the town. They just need me to sign the change order."

Council President Lewis requested a motion for Mayor Gomez to sign Change Order No. 3 TOC MISC WW Phase 1

Council Member Abraham motioned

Council Member Henry Cunningham seconded the motion.

No questions. The motion passed unanimously.

8. Mayor Gomez – Laptop Purchase

Mayor Gomez: "Council as you notice we have Teams. We're going to have Teams in our meetings in the future. Mr. Brown requested that Leslie Howington reach out to Southern Computers and try to purchase a laptop. Request is for Ms. Howington to get a laptop to serve multiple purposes. These are the options and it supposed to come out of ARPA. Depending on who's going to be using it. Mr. Brown can you elaborate a little more?"

Mr. Brown: "So, there is no laptop. We need a laptop there that has the capability to communicate that's the reason why this purchase is necessary."

Mayor Gomez: "So, this will be a one-time purchase. It will be assigned to the Clerk's office for Teams and Zoom. I don't know which one Ms. Howington would prefer. The recommendation is to select. This is a one-time purchase from ARPA funds."

Council President Lewis: "What's the difference between the two?"

Mallory Walker: "The second one has higher resolution and quicker download times."

Council Member Abraham: "I did research on both of them and in my opinion the first one will be fine unless we are taking it off site but the first one will serve our purpose just fine."

Council President Lewis: "The accessories are for either of them?"

Ms. Walker: "Yes."

Council President Lewis: "Cause of the fact you just said it will assigned to the Clerk's office and won't be taken off site."

Mayor Gomez: "I'm saying it'll be for the office and not a personal laptop."

Council President Lewis: "What is the percentage of maybe having to take it off-site?"

Mayor Gomez: "I do not know. Ms. Howington would work from home sometimes."

Council President Lewis: "We want that capability but why wouldn't the first one have that? I just need something to support spending a \$1,000 more.'

Council Member Abraham: "They have the same graphics they both have touch screen."

Council Member Johnson: "So, they're very similar?"

Council Member Abraham: "Yes."

Council President Lewis requested a motion to purchase the Dell Latitude 5540 from ARPA Funds

Council Member Johnson motioned

Council Member Abraham seconded the motion.

No questions.

The motion passed unanimously

Council Member Abraham: "Are there any policies regarding laptops or any security policies."

Ms. Walker: "Not to my knowledge."

9. Howard Brown - Discussion of the Southern Computer Contract and Authorization to renegotiate with Southern Computers or solicit proposals for IT services

Mr. Brown: "Good evening, Madam President and Town Council. The town currently has a contract with Southern Computers. This will allow Mayor to renegotiate with Southern Computers or solicit other IT services. Our issue is we don't know what Southern Computers offers as far as security services. We would like for the Mayor to be able to renegotiate this contract or solicit other proposals. That's all I have. Any questions?"

Council President Lewis: "Just to clarify you did say to renegotiate with Southern Computers or solicit other proposals?"

Mr. Brown: "Yes."

Council Member Abraham: "Has the current contract ever been reviewed by our attorney?"

Mr. Brown: "I don't think so but any contract like this should be looked at by our attorney. We'll make sure that happens in the future."

Council President Lewis: "So, do we need to renegotiate prior to that to the attorney reviewing it?"

Mr. Brown: "If we were authorized to renegotiate the contract then the attorney would be involved."

Council President Lewis: "Do we already have any other computer services in mind?"

Mr. Brown: "Well, we just brought in the procurement service and they hit the ground running so this is something they could handle."

Council President Lewis: "Okay."

Council Member Abraham: "How much time do we have to renegotiate with Southern Computers?"

Mr. Brown: "2025 but we have to give them 6 months notice."

Council President Lewis: "Any questions?"

No questions

Council President Lewis request motion to authorize Mayor Gomez to renegotiate contract with Southern Computers.

Council Member Henry Cunningham motioned

Council Member Abraham seconded the motion

No questions. The motion passed unanimously

10. Howard Brown - Authorization to allow the Mayor to negotiate a contract with City Services for a one-year period. (This item will be brought back to the Town Council for final approval)

Mayor Gomez: "I'm going to try to explain this in a way everyone understands what the issue is. Back in October we had issues in the gas department where we weren't compliant and our staff could not handle the tasks. So, we reached out to City services to get ourselves in compliance. Council approved it and City Services did a great job but after the compliance they were still doing work. When I asked for the contract I got a copy of the old one so basically right now we don't have a contract with City Services and we need to consider doing a new contract. If there are no objections, I think we can move forward with City Services."

Council President Lewis: "How long, one year?"

Mayor Gomez: "We'll start fresh. We'll get a new contract and get Matt Danhiesser to review it and return it to council when we decide but we need a new contract."

Council President Lewis: "Any questions?"

Council Member Abraham: "Are we going to renegotiate the contract?"

Mayor Gomez: "We do not currently have a contract with them."

Council Member Johnson: "So, you need a motion to allow you to negotiate a contract with City Services?"

Mayor Gomez: "Correct."

Council President Lewis requested a motion to authorize Mayor Gomez to negotiate a contract with City Services for a one year period.

Council Member Abraham motioned

Council Member Jackson seconded the motion.

No questions. The motion passed unanimously.

11. Howard Brown Authorization - to allow Mayor Gomez to retain the services of Ms. Elizabeth Joy to provide interim town clerk services for a period not to exceed six (6) months

Interim Town Manager Cheryl Harrison-Lee: "We are asking for authorization for Mayor Gomez to retain the services of an interim town clerk for a period not to exceed six months. Retired town clerks. Authorization to reach out to Florida League of Cities for assistance."

Council President Lewis: "Does anyone have any questions?"

Citizen Emma Fletcher: "I have a question, is Leslie no longer the town clerk?"

Mayor Gomez: "Yes Ms. Howington is still the town clerk. She's out for a couple of weeks. There's a lot of work and its getting overwhelming so we're calling in a temp to asses and see how we can keep things moving and help get caught up. That's why I reached out to get a certified and qualified person to help get us out of this mess."

Council President Lewis: "We're not needing a town clerk we're just need assistance?"

Mayor Gomez: "Ms. Howington is out so, we need help ASAP. I'm not at liberty to discuss why Ms. Howington isn't here but we need help whether she's here tomorrow or not."

Council President Lewis: "Is this in our budget and how are we paying for it?"

Mayor Gomez: "ARPA but it would also be a contract. We can do it for 2 days a week or one day a week whatever we may need."

Mr. Brown: "Can I say something?"

Council President Lewis: "Yes."

Mr. Brown: "Several months ago the town purchased this software called CivicPlus. CivicPlus is an agenda software that should already be in place. We need a clerk who's already familiar with the software."

Council President Lewis requested a motion to authorize Mayor Gomez to retain temp services for interim town clerk services not to exceed 6 months.

Council Member Johnson motioned.

Council Member Jackson seconded the motion.

Council Member Abraham: "I don't think this should be as a contract for an interim town clerk you can go through Florida League of Cities and get a temp."

Interim Town Manager Harrison-Lee: "This is going to be someone who is already certified and maybe they are retired. This is not going through a temp services but someone who is trained in municipal services such as a retired town clerk."

Council Member Abraham: Then I vote yes.

No further questions. The motion passed unanimously.

12. Howard Brown - Allow Mayor to negotiate and execute agreement with Pensacola Energy Services to assist with backfilling the recently vacated position of Gas Superintendent

Mr. Brown: "So, this is to authorize the mayor to negotiate and hopefully make an agreement with Pensacola Energy to help backfilling the recently vacated position of the Gas Superintendent. On a short basis while we look for a new Gas Super, so this gives mayor authority to talk with Pensacola Energy."

Council President Lewis: "Any questions?"

Council Member Johnson: "Would they be providing a person to fill this position until we were able to hire someone for the position?"

Mayor Gomez: "It's sort of like getting enough help just in case. There are more choices on the agenda. It's going to be up to the council. This is just to explore and maybe make an agreement with Pensacola Energy."

Council Member Johnson: "So, we wouldn't actually enter a contract?"

Mr. Brown: "No, it's just an option if we can get an agreement with the Town of Jay or City Services we may not need this but this is just for another option."

Council President Lewis: "So, why is it two separate items instead of one?"

Mr. Brown: "Town of Jay is not for gas. This item is to authorize an agreement with Pensacola Energy services."

Council President Lewis: "Both of those items say the same thing. Item 11 and 12. (Agenda was amended on Friday. Items being discussed were 12 and 13)"

Mayor Gomez: "This is just to explore services with Pensacola Energy. Do you want to move passed this and go to item 13 because I can explain item 12. Monday I found out we had talked to Jay and it was brought to my attention we had an Interlocal Agreement (ILA) 2-3 years ago and it was never executed. Jay revised the ILA that was from 3 years ago and it's not just for gas. We have an agreement that we can use their equipment if needed and they can use ours or if we need a guy they send one over and vice versa our gas man is going on vacation next week and the superintendent resigned 2 weeks ago. So, Jay is going fill that position for us this ILA should have already been in place 3 years ago. They had their meeting last night and approved it. I'm trying to clear it up cause it's not the same as Pensacola Energy they will back fill and help us out."

Council Member Johnson: "City Services can provide the same thing so we could just use them?"

Mayor Gomez: "City Services knows the town better. There's a compliance problem that we're going to have to fix this year either City Services can do it or Pensacola Energy. FGU wasn't doing it anyway."

Council President Lewis: "I want to make sure were sticking to the issue. So, we have 3 separate options Pensacola Energy Services, City Services, and Town of Jay?"

Mayor Gomez: "City Services is working without a contract we need to get that fixed first."

Council Member Johnson: "There's no cost associated with the Town of Jay?"

Council Member Abraham: "Contract says no."

Council President Lewis: "So, you're basically just wanting options."

Council Member Johnson: "Say we need something major and Town of Jay doesn't have it but Pensacola Energy does. It would be nice to have that option."

Council President Lewis: "Back to item 11. I think we lost our motion."

Council Member Johnson: "Will there be monthly service fee?"

Mayor Gomez: "Whatever is decided it will come back to council first."

Mr. Brown: "It's on the agenda because we need a plan of action if were in this situation again."

Council Member Johnson: "It's not clear, will there be a recurring fee or not?"

Council President Lewis: "Pensacola Energy only provides gas correct?"

Mr. Brown: "Pensacola Energy doesn't own anything in Century."

Mayor Gomez: "Question Mr. Brown, are we 100% with new gas meters?"

Mr. Brown: "No, there's still about 2/3 of those meters that need to be replaced."

Council President Lewis: "Any questions?"

Council President Lewis requested a motion to authorize Mayor Gomez to negotiate an agreement with Pensacola Energy.

Motion died on the table.

13. Howard Brown - Allow Mayor to explore the opportunity with the Town of Jay to negotiate an Intergovernmental Agreement to provide emergency services for the recently vacated Gas Superintendent position at The Town of Century. (This item will have to be ratified by the Town Council.)

Mr. Brown: "We request you allow the mayor to negotiate an ILA with the Town of Jay."

Mrs. Harrison-Lee: "This will allow the town to borrow equipment and the town does not pay compensation for those items we don't charge you, you don't charge us."

Mayor Gomez: "We didn't have time to include the new contract. They sent us over it was drafted last night."

Council President Lewis requested a motion to authorize Mayor Gomez to entered into an ILA with the Town of Jay.

Council Member Abraham motioned.

Council Member Cunningham seconded the motion.

No questions. The motion passed unanimously.

14. Mayor Gomez - Camp Fire Emergency Agreement

Mayor Gomez: "This is requirement from Camp Fire and it is renewed every year. The recommendation is to renew."

Council Member Abraham: "We provide shelter from storms."

Council President Lewis requested a motion to renew Emergency Agreement with Camp Fire.

Council Member Abraham motioned

Council Member Alicia Johnson seconded the motion

No questions. The motion passed unanimously.

15. Mayor Gomez - Policies (comp time, sick leave, on call, vacation, utility bill)

Mayor Gomez: "Okay, this is touchy situation. The policies I put on the agenda are comp time, sick leave, vacation time, on call time, and utility bills. There is a 1993 handbook that shows all the policies. Somewhere in the process things have been misinterpreted. The policy in the handbook states there is 2 hour call out Monday thru Friday."

Council Member Johnson: "If they have an emergency and have to go out even if it's for 15 minutes they get paid for 2 hours if they employee is on call."

Council President Lewis: "That's in the policy? Council Member Johnson: I don't know."

Council President Lewis: "I don't see anything."

Council Member Johnson: "That's how it's traditionally done."

Mayor Gomez: "Throughout the years employees have received two hours if they are on call Monday thru Friday."

Council President Lewis: "Two hours for what?"

Mayor Gomez: "If you're on-call you get 10 hours Monday-Friday."

Council President Lewis: "What are the two hours for? Just being on-call?"

Mayor Gomez: "Yes, just being on call. Saturday and Sunday if you're still on-call you get 4 hours but if you're never called out you'll still receive 18 hours. If you're called out for 5 minutes you're still going to get 2 hours but some people are claiming two hour of OT and two hours of straight pay. If you're on sick leave can you be on call?"

Council all agreed no.

Mayor Gomez: "Basically that's where we're at but I want us to abide what's in the handbook. We need a written policy that is approved by council."

Council Member Johnson: "Do we have a policy to look at? Can we do that tonight?"

Council President Lewis: "It's hard to look at a policy that we don't have. Where are we coming from with this?"

Council Member Abraham: "We can't make a change to something that we don't have. On-call and comp time are all very normal but we need something to look at."

Council President Lewis: "With on-call there are several guidelines we need to be looking at. Call Out time means you're on call. It means I call you in for 5 minutes you the two hours but if you're on call and not doing anything then you can just decide to lay out on the beach and get paid for it."

Council Member Johnson: "But you can't because you have to respond within 45 minutes so there's limits on what you can and can't do."

Council President Lewis: "But not for everyone there's not."

Council Member Johnson: "I understand that but that is the purpose of the on call."

Council President Lewis: "It's not quoted in the policy at all so I can't say someone is doing something incorrectly cause I don't know where this policy is coming from. I need to know where its coming from."

Mayor Gomez: "Let me ask you all a question one at a time. Can you be on call when you're sick?"

All council members said no.

Council President Lewis: "We can't go on opinion."

Council Member Abraham: "No you can't be sick and on call."

Mayor Gomez: "Can a person be on call during vacation?"

All council member said no.

Mayor Gomez: "Let's get back to if you're on call and its Monday and its after hours. If I work 30 minutes how much am I charging?"

All council members said 2 hours.

Council President Lewis: "Different places do over time differently."

Mayor Gomez: "Are you going to get 2 straight hours and then two more cause you're on-call but there's nothing supporting what I'm saying. If you worked 60 hours you're going to have 18 on call hours added but one department gets 26."

Council Member Johnson: "Why the difference? Mayor Gomez: That's the way it's been being done."

Council Member Abraham: "We can't make decisions without a policy."

Ms. Harrison-Lee: "You need a new policy. We look at federal guidelines. My recommendation is that you ask Mr. Brown and I to bring a new policy to you to have council review. We don't have a policy saying one department gets 2 and the other gets 4."

Council President Lewis: "Something has happened somewhere and the problem is our employees have become accustomed to getting paid a certain way and now we're having to change it."

Council Member Abraham: We have to have a policy.

Ms. Harrison-Lee: "You need a policy from the council and not from staff. You have policies that are executed by people that not over the govern body members. Members being Mayor and council members. We take policy form govern body and we execute it. What you have taking place now is someone saying we get paid this and it's a liability to the town to call someone out who is on sick leave so it's problematic."

Council President Lewis: "Not only if you're on sick leave you're getting paid for sick leave and on call pay."

Ms. Harrison-Lee: "Yes, and I would never as a town manager ever call someone out who's on sick leave."

Council President Lewis: "Where are we at?"

Council Member Abraham: "Making a motion."

Ms. Harrison-Lee: "Mr. Brown and I will get it done. If you have something you want to be looked at email it to Mr. Brown."

Council President Lewis requested a motion to approve Interim Town Managers Cheryl Harrison-Lee and Howard Brown to provide a policy.

Council Member Johnson motioned.

Council Member Abraham seconded the motion.

No questions. The motion passed unanimously.

Council President Lewis requested for no questions until public forum.

16. Mayor Gomez - Webber contract

Mayor Gomez: "This is for a contract to mow the grass and the medians between Century and Molino. Webber was doing it but now they pay us to do it. Kevin Merchant came to me and said that the town is losing money. The contract is in the packet. We have two options here: continue to cut it or to let them cut it. If Mr. Merchant decides he doesn't want the Town to continue we'll tell Webber we want to cut our own grass."

Council Member Johnson: "How are we losing money?"

Kevin Merchant: "It puts a lot of wear and tear on the mowers and the man power. It just doesn't add up. We need a counter offer that works for the town."

Council President Lewis: "Why did Webber start cutting it?"

Council Member Johnson: "They have a contract with FDOT."

Mr. Merchant: "Why can't we negotiate and be the contractor?"

Mayor Gomez: "We just hired a procurement agency. Maybe they can handle it. It's up to council to either accept it or reject it."

Council President Lewis requested a motion to table the Webber contract.

Council Member Cunningham motioned.

Council Member Jackson seconded the motion.

No questions. The motion passed unanimously.

17. Staff Report

Nothing for Staff Report

18. Mayor's Report

Mayor Gomez: "The fireworks last year were in Flomaton. This year they will be in Century. We have \$8,000.00 for the festivities. The fireworks company has 2 days available Friday the 5th and Saturday the 6th. The showing on the 5th is \$10,000.00 and the showing on the 5th is \$15,000.00. Flomaton contributed. This year we have \$8,000.00 and Flomaton has \$5,000.00 for a total of \$13,000.00. The Flomaton clerk wants to help. Mr. Brown negotiated for us to get the \$15,000.00 show for \$13,000.00. We need to decide between the 5th and the 5th. I'm pushing for Friday the 5th because by Saturday everyone is going to be tired and wanting to head back home. If Council will give me permission to lock in Friday the 5th. We'll have enough time to reach out and add everything. The festivities will be at Showalter Park."

Council voted on Friday, July 5th. \$13,000.00 for fireworks show.

Council Member Jackson made the motion.

Council Member Abraham seconded the motion.

No questions. The motion passed unanimously.

Mayor Gomez: "Staff has started sending stuff to HCT auditors and we are working on a list they gave us. We're going to get it done on time this year."

Mayor Gomez on meeting with DEP: "We had a lot of issues and we called in U.S Water. They are working on it and doing a great job of catching up. The meeting was very strict and it doesn't feel like we're out of the woods yet. Overall it was a good meeting cause they didn't penalize us. Ms. Johnson has been working pro bona and we need to let her go back to her everyday life. We reached out to two vendors to help with day to day operations."

Council Member Johnson: "I can explain what we need. What U.S. Water and Clear Water Solutions will provide to us. It's procurement services not just the super position. It's total operations overall. I am unable to continue in that role so with council approval we're going to turn over operations until we can fill the position. It's a surprise to me we haven't had more interest in the position. It's in the towns best interest to have a contract company to keep us in compliance until we can fill the position and once we do we can release them from the contract."

Mayor Gomez: "We understand. I have this for the council."

Mayor Gomez gives packet containing information on Clear Water Solutions to the council.

Ms. Harrison-Lee: "In light of the fact that Ms. Johnson is going back to her life we need to have someone oversee operations. Clear Water Solutions can provide that. This is a critical issue because you don't want to lose the ability to operate your own plant. We're asking for authorization for mayor to start a contract with CWS".

Council Member Johnson: "This is for Water and Wastewater?"

Council Member Abraham: "It's \$240,000.00 for one year. Will we need them for a year?"

Council Member Johnson: "Hopefully not. Century gets a lot of bad press and it scares people. It's best to rebuild our operation. People need to feel comfortable taking the position. We need to make sure we're covered. It's hard to say how long it will take."

Council President Lewis: "This is monthly and not yearly?"

Council Member Johnson: "It's for a year but there's a clause saying if we hired someone then we can release the contract with a 90 day notice."

Council President Lewis: "So it's \$19,000.00 monthly and not \$240,000.00 all at one time?"

Ms. Harrison-Lee: "Yes, and it could boost your applicate pool but they may need 90 days of additional support."

Council Member Jackson: "This will cover everything?"

Ms. Harrison-Lee: "Yes."

Council President Lewis requested a motion to authorize mayor to sign a contract with Clear Water Solutions.

Council Member Johnson made the motion.

Council Member Abraham seconded the motion.

No questions. The motion passed unanimously.

19. Council Comments

Council Member Abraham: "FBC LEO was a very valuable experience. I met Mayors and council members from all around. I got a list of resources and a list of grants. I've been invited back and they will pay for it. Fast Fly is in May."

Council President Lewis: "Where is it?"

Council Member Abraham: "Washington, D.C."

Ms. Harrison-Lee: "Need a motion to approve to attend."

Council President Lewis: "What is the dollar amount?"

Council Member Abraham: "Registration is \$100. It's a 2-night stay and the flight. Representatives at the White House."

Council President Lewis: "Do we know the cost of last year and is it in the budget? When is it?"

Council Member Abraham: "May 22nd."

Council President Lewis: "What is the benefit to the Town?"

Council Member Abraham: "We have a voice at the table and weekly calls to the White House."

Council President Lewis: "And our voice is being heard? Council Member Abraham: Yes ma'am."

Council President Lewis: "We don't know exact dollar amount. What amount not to exceed?"

Council Member Johnson: "Probably \$800.00. Do we have that in our budget?"

Council President Lewis: "I don't think in education. Mayor Gomez: We have a separate budget for travel."

Council President Lewis requested a motion to approve the trip for Council Member Abraham's trip Washington, D.C. for Fast Fly In not to exceed over \$800.00

Council Member Johnson motioned.

Council Member Abraham seconded the motion.

No questions. The motion passed unanimously.

Nothing further for council comments.

20. Public Forum

Mr. Merchant: "How much will the Town assist with Clear Water Solutions?"

Council Member Johnson: "To the extent that we've been doing. According to your schedule the operators will reach out to you if they need your assistance."

Mr. Merchant: "Just to be clear about the pay for the men, is on call pay no more?"

Council President Lewis: "Things will not change until something is put into place but what has been going on will change."

Mayor Gomez: "We need a change tonight. We don't have a policy saying 4 hours."

Council President Lewis: "So how do we proceed?"

Mayor Gomez: "Whatever we have to do. I would appreciate if council would rectify this situation."

Council Member Abraham: "There's no automated time clock?"

Council President Lewis: "Someone should be keeping track of their hours. The supervisor holds the responsibility."

Mayor Gomez: "If you have 20 hours of overtime someone has to authorize it. They write down what they think they should make."

Council Member Abraham: "But they don't have to turn that in? If they call out who are they calling out to?"

Mayor Gomez: "We had some issues cause one employee got paid overtime, call out, and sick pay at one time."

Council President Lewis: "That's not that persons fault."

B.J. Johnson: "I was the one on call. I was sick but I still had to answer. The Highway 4 project had to have a supervisor. I had to get out there even though I was sick."

Council President Lewis: "If you're on call and you went out to work that sick time should have stopped."

Mr. Johnson: "They are holding 240 hours of mine hostage."

Mayor Gomez: "That is a false statement. You accrue sick time and vacation time. He was short by September of his 10 years. So he gets 2 weeks of vacation and 2 weeks of sick and it was told to me that it rolls over but I have yet to see a policy."

Mr. Johnson: "I have an email from Gomez right here where he approved it to be roll overed."

Mayor Gomez: "I have signed several things but you can have all the emails you want unless it's been approved by council it doesn't matter."

Council President Lewis: "We're not going to continue to discuss this."

Mayor Gomez: "He was over paid the first week."

Council President Lewis: "We're done with this discussion."

Gary Bradley: "I came to talk about cleaning out the ditches in city limits."

Mr. Merchant: "When we have the time."

Emma Fletcher: "That building isn't secure."

Council President Lewis: "What building?"

Emma Fletcher: "The water plant on Henry Street."

Council Member Johnson: "The door blows open and I will go by after this and close it."

Gary Small: "I was told this week we won't get paid for on call and overtime, is that correct?"

Mayor Gomez: "Yes."

Mr. Small: "Why?"

Mayor Gomez: "I am going out of town. Everyone will receive 40 hours and get the over time on Monday. I told Mr. Merchant that."

Mr. Merchant: "I did not have time to tell everyone."

Mr. Small: "Granted when you're on call you get 2 hours no matter what but what you don't understand is that when you're on call you have to sit at the house with your phone constantly on you. You can't do anything. It's not something that I asked for and I don't

have problem doing it but what I do have a problem with is not getting paid for it. It's going to be really hard to answer my phone for the next two days if I'm not getting paid."

Mayor Gomez: "What are you not getting paid for?"

Mr. Small: "You're saying you're not going to pay on call."

Mayor Gomez: "That's not what I said. Everyone gets a 40 hour check on Friday."

Council President Lewis: "Mayor Gomez your point has been made. Anything else?"

Mr. Small: "I'm sorry I'm confused. I've been on call all week and he's saying I'm not getting paid for it this week. I'm on vacation next week. It'll be 2 weeks before I get paid for it."

Council President Lewis: "It's not his fault you're going to be on vacation. All he can do is uphold his part that you will get paid next week."

Mayor Gomez: "The problem is every check requires two signatures. Leslie is not here. Kristina is the only one who can sign checks. That's why we cut the 40-hour checks. I am going out of town to bury my only sister."

Council President Lewis: "Anything else?"

21. Adjournment

Council President Dynette Lewis requested a motion to adjourn.

Council Member Jackson made the motion to adjourn.

Council Member Abraham seconded the motion.

No questions. The motion passed unanimously.

The meeting adjourned at 9:36 p.m.

Respectfully submitted,

**Council Workshop Minutes
Town Hall
May 21, 2024
5:45 p.m.**

**Council Members
Present:**

**Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Alicia Johnson**

Others Present:

**Mallory Walker, Administrative Assistant
Luis Gomez, Mayor**

Council President Dynette Lewis confirmed the advertisement of the Council Workshop and called the workshop to order at 5:45 p.m.

1. Roll Call

Present at the Council Table were Council President Dynette Lewis, Council Member Alicia Johnson, Council Member Henry Cunningham, and Council Member Sandra McMurray Jackson. Also present at the Council Table was Mayor Luis Gomez Jr.

2. Policies and Procedures

Interim Town Manager Cheryl Harrison-Lee: "I'm going to briefly walk through the policy. The policy is not to ensure that employees are called back after hours. It's to address the nonexempt employees or employees that may be called back. There's on call pay and call back pay. On call pay is paid for convenience for employees at home waiting on the call. 2 hours per day for each call out period, this would be for the weekends too and hours are documented so all time is logged. Employees on sick pay status will not be paid if the town is unaware of any medication, it presents liability for the town. Consider agreements with other towns to prevent calling out employees who are on sick leave. Call out duty is if you're calling someone who is not on call. They need to be fit for duty when they come out and if they are not then they need to have disciplinary action and they'll be paid if they're not on sick leave."

Council President Dynette Lewis: "What do you mean by fit for duty?"

Ms. Lee: "Anyone on sick leave or anyone who has consumed alcohol or anything to impair their judgment."

Council Member Sandra McMurray Jackson: "If the person on call is on sick leave how does the afterhours person know that person is on sick leave?"

Ms. Lee: "If an employee is out on sick leave they can't be called in."

Council President Lewis: "How often is the list updated?"

Ms. Lee: "I'm not sure but with this policy we'd look at that. The town has been calling people out who are on sick leave status, and I advise against doing that."

Mayor Gomez: "If it were gas, it would have been B.J Johnson. If it were water, it'd be Alicia Johnson. If it were street, it'd be the supervisor but this is something we need to address. We need one supervisor. I wanted everyone here but only one employee came so they know what to do. We don't have a gas superintendent."

Council Member Johnson: "But we only have one gas guy so he'd have to be on call."

Mayor Gomez: "If Gary were on sick leave and got called out he couldn't go but if Kevin was the supervisor we would have other options even if we have to call Jay and they will respond."

Council President Lewis: "Interlocal is your only option?"

Mayor Gomez: "This is what happened in the past they assumed they were the only one who could do it so they would go out sick or not so council needs to make it clear on what to do."

Council President Lewis: "Someone who acts like that then it's probably not the first time that's happened that's why we're having this workshop to make that clear."

Council Member Henry Cunningham: "How are we doing call outs now?"

Ms. Lee: "Right now it doesn't say anything about sick leave so previously an employee on sick leave would come out and if they are being paid on sick leave then that's another problem and they get sick pay and on call pay so you're paying them for more than one thing at time and to think a town this the size that would be good not to. There are several things in the policy. If the person is sick, they need to call the super or call the mayor. If you're sick, then you are not fit for duty."

Mayor Gomez: "If a person gets a virus and is off for 3 consecutive days, they still get paid for on call even though they didn't come to work for 3 days."

Ms. Lee: "The last bulletin says an employee cannot be on call if they are on sick leave so we don't put them on the list to call or call them out and will not receive on call pay."

Council President Lewis: "We need to emphasize if you're on sick leave status you cannot be called out and that's all sick leave."

Ms. Lee: "We can edit this and bring it back."

Council Member Jackson: "We definitely need clarity. Some of those employees who were sick and on call may have thought they were the only option, so they went out."

Ms. Lee: "You really need a backup so after we decide on this, we can look at an interlocal agreement. I think you need options to not call out employees on sick leave."

Council President Lewis: "What are they compensated for the inconvenience? We need clarity on that."

Council Member Johnson: "It says 2 hours."

Ms. Lee: "Under the bulletin it says 2 hours. Some places only give 1 hour for call out time so you're very generous. You had 2 and 4 but I changed it to 2 because they are on call so there's no need for 4 hours on the weekend. Once you get to Saturday if you're compensated."

Council Member Johnson: "There was one thing I saw. One employee had 17 hours of overtime for one day. That was from claiming on call twice. So, how would we address that?"

Ms. Lee: "This is 2 hours once we hit 2 hours, we want to pay them for hours worked. You won't pay them every time they answer the phone. If you're at Saturday and you're at overtime then it would be overtime pay but if not it would be at regular rate."

Council Member Johnson: "Because there's no guarantee they would work 40 hours that week. They go home they get called out again within the same 2 hour so within 30 minutes they got paid for 4 hours."

Ms. Lee: "You only get 2 hours. Call back pay is when you unexpectedly have to come back you could leave at 4 if you're on call. We're going to pay you 2 hours but if we call you back at 4, this is written so you don't keep stacking categories at a time. And you were stacking it because you were paying for sick leave, on call, and overtime which is problematic."

Council Member Johnson: "It is very unclear again because when I read this I thought it was the same but we need more clarity on this. Say 7 pm on Friday an employee gets called back so they are paid 2 hours for on call and they are paid for the work. Old policy you would pay the 2 hours for them answering the phone and then when they got there they would start charging again."

Mayor Gomez: "7 pm on a Monday you're on call and you know you get 2 hours whether you go to work or not. You're called out to the lift station for 5 minutes in the past they would charge 2 hours of overtime and 2 hours for on call pay."

Council President Lewis: "Why was it overtime?"

Mayor Gomez: "There was 10 hours during the week. 2 hours on weekdays and 4 hours on Saturday and Sunday if they had to come out noon on Saturday they charge 2 hours for coming back, went back 15 minutes later and charged another 2 hours come, back 15 minutes later and another 2 hours 6 hours of overtime for 45 minutes."

Council President Lewis: "Where's the documentation on this?"

Ms. Lee: "I've only seen a few. You need different documentation. This is one of the issues with having on call, but documentation needs to be done differently the last bullet says all time must be documented and recorded."

Council Member Johnson: "We have a time clock."

Mayor Gomez: "If you have an emergency, you won't have time to punch a clock just because you make a call doesn't mean that employee is going to get there in 5 minutes it could be 45 minutes. We need accountability for actual time worked. If you're on call the 2 hours is the inconvenience for you to be on call but if nothing happened that week you still got 18 hours paid. There's routine operations we have to do like Century Woods has a bad pump and you have to pump it down every weekend. They get 4 hours for doing it but they

go out in the morning and the evening. They would charge the 4 hours of OT and still get 4 hours on call."

Council President Lewis: "This policy seems to cut all of that out."

Mayor Gomez: "It's up to y'all."

Ms. Lee: "It's a policy decision. Some jurisdictions give 1 hour some give 4 we decided on 2 to give a little bit."

Mayor Gomez: "We're not trying to punish anyone. If you have got a busted main it should be all hands-on deck. They can say they're not coming."

Council President Lewis: "That disciplinary right there if they don't show up."

Mayor Gomez: "If you have lift station you have to work on every weekend then we need to get that lift station fixed so they don't have to go out there every weekend."

Council President Lewis: "What's happened in the past needs to be left we need to move forward."

Mayor Gomez: "This is the 3rd meeting concerning this. We need to get it handled."

Ms. Lee: "With the feedback you've all provided there will be changes I will make and put it on the agenda so council can approve it because we have yet to find an on call policy. We need to get this adopted so we can put it in our personnel handbook. There's other things in the handbook we need to discuss like vacation accrued and rolled over. Jurisdiction tends to cap vacation time. Comp time is not something that's typically paid out in other jurisdictions."

Council Member Johnson: "Comp time is earned in lieu of OT pay."

Ms. Lee: "There's a need to look at comp time and how much to pay out. So when someone is leaving the question is what to do about comp time cause a lot of jurisdictions don't pay it out after departure. Sick leave is a percentage. Vacation is paid out so you need to cap it. It would protect you with cost when employees do depart so for a future session those are some components we discussed."

Kevin Merchant: "Say I'm on call out and I worked my full 40 hours do I get paid 2 hours for on call and 1.5 hours of OT?"

Council President Lewis: "Yes."

Council Member Johnson: "Then that's the same policy."

Mayor Gomez: "We need to distinguish this right here. Is the call out pay a gift or does it have to do with how much the employee works? It says he works 2 hours on Saturday on call pay is 2 hours so all he gets is 2 hours but he gets OT cause he's already at 40 hours."

Council Member Johnson: "Call out is straight time."

Mayor Gomez: "Let's take this Monday 7 pm works 2 hours he gets 2 hours of straight pay not 2 OT and 2 on call."

Mr. Merchant: "I want to know Monday I'm on call I get called out at 8 tonight I understand I go out and work 2 hours do I get the 2 hours I worked plus the 2 hours of call out or do I lose the stand by pay."

Council Member Johnson: "You get paid if you work but paid if you don't."

Mayor Gomez: "On call pay is an incentive to make you answer the phone."

Mr. Merchant: "If I work 3 hours tonight then that's straight time cause I haven't worked 40 hours."

Council Member Johnson: "This would make it super simple if we just paid everyone straight time. Pay them an hour a day for whoever is on call."

Ms. Lee: "I would recommend before we add to the personnel manual. We need to look at the other things like vacation and comp time cause this manual is silent on some of these things."

Mr. Merchant: "I have one more question. If I take vacation tomorrow that's 8 hours that will go towards my 40 hours or do I have to work 48 hours. This coming Monday is a holiday for us so not counting Monday Tuesday, Wednesday, and Thursday we have to work 40 hours in those 4 days to accumulate OT."

Ms. Lee: "I have not looked at your entire system but seeing a few items like that."

Emma Fletcher: "Why can't you have vacation time and have a cap? My last job if you had sick leave, you got paid for half of it."

Council Member Johnson: "Here it's a quarter and that's understandable."

Ms. Lee: "In some jurisdictions I've seen with sick leave. To try and restrict abuse of it if you don't use it then you can convert sick leave to vacation, but you still cap it."

Council Member Johnson: "I definitely think that's necessary that we do put caps on it. I'm thinking our employees get an average of 20 an hour but I think only 1 hour is sufficient."

Mr. Merchant: "If someone gets called out and can't handle it by themselves and they call me do I get paid for going to help them."

Council President Lewis: "Someone could say they don't feel like it and ask can you go."

Council Member Johnson: "If you don't feel like it because you're not on call."

Mr. Merchant: "So actual time worked even if you're not on call?"

Council Member Johnson: "My suggestion was we pay actual time worked but I don't know how everyone else feels about that."

Mayor Gomez: "I like that it comes down from 18 hours to 7 hours and when you come out you get paid for what you work if you worked 15 mins you get paid for 15 mins this would help the budget a lot."

Council President Lewis: "It's unfortunate that people got accustomed to getting paid a certain way."

Mayor Gomez: "It's unfair you have people in the same department, and one gets \$400 and one gets \$1300 its going to make people upset."

Council President Lewis: "I feel like it's not their fault because someone allowed them to do it and unfortunately it has to stop."

Council Member Cunningham: "Someone at a super value needs to support policy."

Mr. Merchant: "Every call after hours comes to me. I answer I get a call and I have to call who is on call and they go and work and he tells me it took him 4 hours to fix it but I have to believe that so there's no way for me to be accountable for that cause I was not there with him but I have to believe him."

Mayor Gomez: "I was logs on each job worked."

Council President Lewis: "You're still going to be going by word of mouth. We need a cap. You get paid a certain amount of hours."

Mayor Gomez: "You have 2 or 3 people taking advantage of being on call and the ones who are on call understand the how long does it take to pump a lift station down."

Council Member Johnson: "Depends on which one 15 minutes to an hour."

Mayor Gomez: "If you do it every day for a year you know how long it is going to take and they claim two hours no matter what."

Council President Lewis: "If you have to go out there every week where does the issue actually lie."

Council Member Johnson: "But then there's an issue with supply chain when can we get it and how long will it take. If Kevin is answering the phone every time it rings he needs to be compensated for that."

Council Member Jackson: "You're the only one?"

Mr. Merchant: "Yes, I'm the only one."

Council President Lewis: "Where are we now?"

Ms. Lee: "I wanted to know what the recommendation is."

Council Member Johnson: "My recommendation is if one person is answering the phone, and he calls then he needs an hour and they need 1 hour."

Mayor Gomez: "There should be language in there that reevaluates."

Council Member Johnson: "That's my recommendation how do y'all feel about it."

All Council agreed.

Ms. Lee: "I will make the changes and bring it for approval at the next council meeting."

Council President Lewis: "Are we going to put it on the agenda or have another workshop?"

Ms. Lee: "We will just put it on the agenda once I modify it."

With no further business to discuss Council President Lewis requested a motion to adjourn the workshop.

Council Member Johnson made the motion.

Council Member Jackson seconded the motion.

No questions. The motion passed unanimously.

3. Adjournment

The workshop adjourned at 6:43 p.m.

Respectfully submitted,

**Bill List Review Minutes
Town Hall
May 21, 2024
6:45 p.m.**

**Council Members
Present:**

**Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall
Alicia Johnson**

Others Present:

**Mallory Walker, Administrative Assistant
Luis Gomez, Mayor**

Council President Dynette Lewis confirmed the advertisement of the Bill List Review and call the review to order at 6:45 p.m.

1. Roll Call

Present at the Council Table were Council President Dynette Lewis, Council Member Alicia Johnson, Council Member Sandra McMurray Jackson, Council Member Henry Cunningham, and Council Member Shelisa McCall Abraham. Also present at the Council Table was Mayor Luis Gomez Jr.

2. Bill List Review

Council President Dynette Lewis: "I have a question about Gulf South Pipeline. It was tabled last week do we have anything different on that for McCarter and English?"

Mayor Luis Gomez asked if Kristina Wood was on the Conference Call.

Council President Lewis: "It says see an attachment but I don't see any attachment for McCarter and English, so maybe we'll table that again?"

Council Member Alicia Johnson: "Kristina isn't on? I'm looking at the McCarter and English from the last time. I'm not sure who Gulf South is so I just have a few questions."

Interim Town Manager Cheryl Harrison-Lee: "I will send them an email."

Council President Lewis: "If there are no other questions then we will close the Bill List Review. It is 6:53."

3. Adjournment

The Bill List Review was adjourned at 6:53 p.m.

Respectfully submitted,

Council Meeting Minutes
Town Hall
May 21, 2024
7:00 p.m.

Council Members
Present:

Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Shelisa McCall
Alicia Johnson

Others Present:

Mallory Walker, Administrative Assistant
Luis Gomez, Mayor

Council President Dynette Lewis confirmed the advertisement of the Council Meeting/Bill List Review and called the meeting to order at 7:00 p.m.

1. Open Meeting with Prayer

Council Member Henry Cunningham led the meeting in prayer.

2. Pledge of Allegiance

3. Roll Call

Present at the Council Table were Council President Dynette Lewis, Council Member Alicia Johnson, Council Member Sandra McMurray Jackson, Council Member Henry Cunningham, and Council Member Shelisa McCall Abraham. Also present at the Council Table was Mayor Luis Gomez Jr.

4. Public Forum

Billy Johson

Mr. Johnson: "I gave everyone copies of my resignation letter, I had 208 minus 40. 168 hours of sick time divided by 4. 8 hours comp at my pay rate that's \$4000 that they owe me. I just want to collect my money and be done with this."

Council President Lewis: "Do we have anything more on this? I feel like we should let the Town Attorney, and our procurement person look at this."

Mr. Johnson: "It's been 6 weeks."

Council Member Johnson: "My opinion is we need to pay him. Those are the same hours I came up with."

Council Member Sandra McMurray Jackson we need to give this man his money and let him go

Council President Lewis: "It's not a question on giving him the money I want to make sure we pay him properly."

Council Member Johnson: "The only records the town keeps is payroll and he provided that and I'm satisfied with that so we need a motion."

Council Member Johnson made the motion.

Council Member Sandra McMurray Jackson seconded the motion.

No questions

Council Member Sandra McMurray Jackson: "Yes."

Council Member Johnson: "Yes."

Council Member Shelisa McCall Abraham: "Yes"

Council Member Henry Cunningham: "Yes."

Council President Lewis: "No"

Council President Lewis: "Anything further."

Mr. Johnson: "When can I pick up my check?"

Council Member Johnson: "Friday."

Nothing further for Public Forum

5. Ministerial Acts

a. Approval of Bill List

Council President Lewis requested a motion to approve the Bill List with the exception of McCarter and English.

Council Member Johnson made the motion.

Council Member Abraham seconded the motion.

No questions. The motion passed unanimously.

6. Robert Hudson – Financials

Robert Hudson: "General fund shows a deficit of \$3,600 but we still have income coming in and we have an additional income from grants that we have not been paid back for and we have the same thing in the water fund. The reimbursement has not come in yet. Special revenue for the first 6 months was \$114,619 positive amount. I apologize for the 3rd on the water fund. The second page of water we were \$175,000 in the hole but we've paid out \$236,000 in grants that we've yet to be reimbursed for so that's why that looks so bad. Gas fund is doing well. It's in the black of the \$37,661 that includes money we've paid out to the load. In April the fund will look better we made the debt service in March. We look at April for general funds were only down \$35,000 because we got reimbursed for some of the grants. We transferred some out to make an annual bond payment. Water page shows total revenue for the last 7 months. It's like a \$29,000 in revenue over expenses. The grants will help resolve this. Gas fund excess fund over expenses \$79,685 through 7 months cause we got the operating transfer in April. There are some things we overspent but some are

over from what we expected so we are on track. We can designate some money to go into council reserves. Any questions?"

No questions from the public or the Council.

7. Mayor Gomez – Land Development Reviews October 2023-May 2024

Mayor Gomez: "This is for informational purposes only. There is no discussion required unless someone has a question."

Council Member Johnson: "I saw some things I thought were odd that required a permit."

No further comments or questions.

8. Howard Brown – Authorization to negotiate and execute a consulting services contract with Aclus Engineering, LLC for Water and Wastewater utility support

Howard Brown: "I wanted Robert Hudson to give us an update on the audit but he already left. This item is authorization for Aclus. As you know MESI is an engineering firm that's doing a lot of design for the Water and Wastewater but what we need is someone to review the MESI designs. We believe we need someone else with expertise in that area. Every time we submit for SRF loan opportunities we can't be reimbursed until you complete the project so right now the town gets 90% of the loan forgiven so we need someone who can help us move through these quickly. ARPA has to be spent or committed to be spent by December 31st. This is someone who can help us. You should have a copy of their agreement and terms. Staff recommendation."

Council Member Johnson: "Will they actually be here to inspect the work that is completed or just to look over plans?"

Interim Town Manager Howard Brown: "This is specifically to engage a person to do this but it can be whatever we need pertaining to the water and sewer."

Council Member Johnson: "Did we take bids or sent out an RFP?"

Mr. Brown: "I asked MESI could they do this and they said no. So, I reached out to this company."

Council Member Johnson: "My concern is we need someone who is local and can just come in at any time. It would be more cost effective for the town. I think we need this. I'm just curious on how we chose Aclus."

Mr. Brown: "We got a bid from MESI and this proposal."

Council President Lewis: "Any questions?"

Council Member Abraham: "On February 6th we voted to execute a contract with U.S. Water and April 2 we got Clear Water Solutions. It seems like we're spending a lot of money to do the same thing."

Council Member Johnson: "This is actually engineering. Mr. Allen Fowler, CWS, does your company do this?"

Allen Fowler: "I don't know the scope of work you need. So, I'm not sure."

Mayor Gomez: "What you said about getting someone local makes sense, but we haven't gotten any locals to respond in 15 years. I had the conversation while Dale Long was in the building. Dale does the scope of work, the task order, the design, puts the bids out, and reviews his own designs. The reason why the pace of work is moving so slow is because Mr. Long is doing all the work by himself. We're at a point where parts are moving but I'd like to see more than one project going at once."

Council Member Johnson: "I agree. We definitely need this I just wanted to know why so far away."

Mayor Gomez: "Ms. McCall brought up about U.S Water, they just did the consent order. I've learned a lot in the last few months. Why do we always get the same person to do the grants? I'm not trying to sell it I just want the Council to know."

Council Member Johnson: "We need the service I just wanted to know how we came to Aclus, but if no one local responded then I understand."

Mayor Gomez: "When we strike out Mr. Brown talks to someone he knows."

Council Member Abraham: "Did we reach out to CWS engineering department?"

Mr. Brown: "CWS is an operator company. They don't engineer and design they just operate. I've never known of them to do any engineering. This company is not doing engineering work, they are helping us make sure these projects are done in a timely manner. I was informed by MESI they prefer to do design and not review. I don't know anyone we have right now that can walk us through this quickly. This is a consultant more than an engineer they specialize in SRF loan projects."

Council Member Johnson: "And they would be able to make sure these projects move quicker?"

Mayor Gomez: "This is just to negotiate. The scope of work would come from the Council."

Council Member Johnson: "I think we should move forward."

Council Member Abraham: "My concern is, it says they cannot predict a time frame."

Council Member Johnson: "We need this service. All towns have it, I'm not sure why we don't have them and we need them from now on maybe a different company but we need to get it started now and if this is our option for now I say to move forward."

Council Member Abraham: "Why did U.S Water leave?"

Council Member Johnson: "They said they didn't want to do it anymore because we hired CWS."

Council President Lewis requested a motion to authorize Mayor Gomez to negotiate a contract with Aclus Engineering

Council Member Henry Cunningham made the motion

Council Member Abraham seconded the motion

Council Member Abraham: "I don't know."

Council Member Johnson: "Yes."

Council Member Cunningham: "Yes."

Council Member Sandra McMurray Jackson: "Yes."

Council Member Abraham: "Yes."

Council President Lewis: "Yes."

No further questions.

The motion passed unanimously.

9. Mayor Gomez – Webber Contract

Mayor Gomez: "This has been on the books for about 3 months. Mr. Merchant said they were doing mowing on right-a-ways for Webber. They are a liaison for the Town of Century the Town has been doing this work for a number of years. But Mr. Merchant brought it to my attention that we were losing money but I've reviewed the contract and its going to be a \$4000 increase so we can sign this and let the work continue. We need to review this every year and make sure that it is updated."

Council Member Abraham: "We voted on this on April 16th. The same contract."

Mayor Gomez: "It's never been an executed contract because Kevin said to hold up cause he thought we were getting \$1000 less. It was never executed. What happened is Mr. Shaw calls me every other day wanting to know when we are going to do this."

Council Member Dynette Lewis requested a motion to execute the contract with Webber for mowing services on Hwy 29 right-a-ways.

Council Member Sandra McMurray Jackson made the emotion

Council Member Cunningham seconded the motion.

Council Member Johnson: "Yes."

Council Member Abraham: "No."

Council Member Cunningham: "Yes."

Council Member Sandra McMurray Jackson: "Yes."

Council President Lewis: "Yes."

No questions.

The motion passed.

10. Howard Brown – Authorization for Mayor to negotiate and execute contract with Lakisha Burch, MSL, MMC for Interim Town Clerk services.

Mr. Brown: "As you know this was on the last agenda and council didn't act on it. As you know our current Town Clerk is out indefinitely. Now this person is to fill the place while the town clerk is out. Mayor reached out to FLC for help or assistance from the Florida City Clerk's office to help us. There is a lady in Crestview that could have helped. That died but now were at a point that we don't think Ms. Howington is coming back so we're trying to get someone who has experience because the town needs someone who has experience. Ms. Burch is someone who has experience and can implement CivicPlus. It hasn't been done because there's no one there who can lead this so we need Ms. Burch, so we can get the agendas done and the minutes done. Ms. Burch has agreed to work for \$26 an hour but I don't think we'll need her for longer than 20 hours a week. My recommendation is for Mayor to be authorized to negotiate a contract with Ms. Burch with the terms listed."

Council President Lewis: "Do you know the length of her availability?"

Mr. Brown: "It would be temporary until we get the position filled."

Council President Lewis: "But we don't have an end date right now."

Council President Lewis: "Any other questions?"

Council President Lewis requested a motion to authorize Mayor Gomez to negotiate a contract with Lakisha Burch for Interim Town Clerk services

Council Member Cunningham made the motion.

Council Member Sandra McMurray Jackson seconded the motion.

Council Member Abraham: "I have a question. I know we need a temporary person but is there no one that can train to move into that position while we have the temporary person? Or are we going to advertise outside?"

Mr. Brown: "We need to have Ms. Burch train the staff and to post for the job."

Council Member Johnson: "I didn't realize a clerk position requires a bachelor's degree."

Mr. Brown: "I don't think it's necessary but it's nice to have one."

Council President Lewis: "Desired but not required?"

Interim Town Manager Harrison-Lee: "You might be able to get some things and update your job descriptions. It's ideal to seek that but if you don't find it then you can change the job description."

No further questions.

Council Member Johnson: "Yes."

Council Member Abraham: "Yes."

Council Member Cunningham: "Yes."

Council Member Jackson: "Yes."

Council President Lewis: "Yes."

Job description and salary range

Mayor Gomez: "As everyone knows Ms. Howington rendered her resignation today. We wished her well, but the work must go on. When I read it over it was spot on. We need this because Mallory will even admit that some things are tedious and in a couple of years she'll be ready or maybe sooner. If you guys approve it, we'll put it out to get some help in here. Salary range was reached by Ms. Lee and is competitive to our area."

Emma Fletcher: "How much?"

Mayor Gomez: "\$71,000-\$91,000."

Council President Lewis: "So we're looking to approve this tonight?"

Mayor Gomez: "The sooner we get the job descriptions approved the sooner we can put out the announcement."

Council President Lewis: "So we need the job description before we advertise?"

Ms. Harrison-Lee: "Yes, it is ideal to have the job description first."

Council President Lewis requested a motion to approve the Town Clerk job description

Council Member Cunningham made the motion

Council Member Jackson seconded the motion

Council Member Jackson: "Yes."

Council Member Cunningham: "Yes."

Council Member Johnson: "Yes."

Council Member Abraham: "Yes."

Council President Lewis: "Yes."

Deputy Clerk

Mayor Gomez: "We have a few contracts in the back that require a signature to execute and Kristina has been signing documents so me and Ms. Lee reached out to Matt because the contract with have with Susan Owens it requires my signature, her signature and Ms. Howington's signature. Kristina pulled up some minutes where Mr. McCall promoted her to Deputy Clerk position but there's no language in there saying Deputy Clerk so Matt said the best solution is to make it official so she can sign and over the next few weeks. We'll need someone to sign and authorize documents."

Council President Lewis: "Does to the position require anything or just vote her in?"

Mayor Gomez: "Just vote so we have official documentation."

Council President Lewis requested motion to make Kristina Wood, Deputy Clerk

Council Member Abraham made the motion.

Council Member Cunningham seconded the motion.

No questions. The motion passed unanimously.

11. Staff Report

Nothing for Staff Report.

12. Mayor's Report

Attached

13. Council Comments

Nothing for Council Comments

14. Public Forum

Nothing for Public Forum

15. Adjourn

With no further business to discuss Council President Lewis requested a motion to adjourn the Council Meeting.

Council Member Jackson made the motion.

Council Member Abraham seconded the motion.

No questions. The motion passed unanimously.

Meeting adjourned at 7:56 p.m.

Respectfully submitted,

Council Meeting Minutes
Town Hall
June 04, 2024
7:00 p.m.

**Council Members
Present:**

Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Alicia Johnson

Others Present:

Mallory Walker, Administrative Assistant
Luis Gomez, Mayor

Council President Dynette Lewis confirmed the advertisement of the Council Meeting/Bill List Review and opened the meeting at 7:00 p.m.

1. Open Meeting with Prayer

Mayor Gomez led the meeting in prayer.

2. Pledge of Allegiance

3. Roll Call

Present at the Council Table were Council President Dynette Lewis, Council Member Alicia Johnson, Council Member Henry Cunningham, Council Member Shelisa McCall Abraham and Council Member Sandra McMurray Jackson. Also present at the Council Table was Mayor Luis Gomez Jr.

4. Public Forum

Nothing for Public Forum

5. Ministerial Acts

Approval of Bill List

- **June 04, 2024, Bill List**

Council President Dynette Lewis requested a motion to approve the June 04, 2024 Bill List

Council Member Sandra McMurray Jackson made the motion.

Council Member Henry Cunningham seconded the motion.

No questions. The motion passed unanimously.

6. Discussion and Authorization for Mayor to Negotiate and Execute a Contract with Local Government Consulting Group, LLC.

Mayor Gomez: "The Town of Century previously entered into an agreement with Local Government Consulting Group, LLC to provide Interim Town Manager services."

Read background information from Agenda Summary Sheet.

Council Member Johnson: "The grant writing services are \$3,000 a month. Would that be paid regardless of if you're writing grants or not?"

Howard Brown: "In the next 6 months I plan on aggressively writing grants for the town. I think right now a lot of the deadlines are coming up and we don't have time to get someone in."

Council Member Johnson: "Do you have an idea on what grants you would be applying for?"

Mr. Brown: "There are some small City grants, and I know Robin Phillips is doing a good job at the small City grants."

Council Member Johnson: "And at the end of each month you would report to us what grants have been applied for?"

Mr. Brown: "We will do a report so that every 2 weeks or every month we can discuss what we have applied for."

Council President Lewis: "These grants writing services is what Robin is doing?"

Mr. Brown: "The only thing she does is CBDG Grants."

Council Member Johnson: "So, then for the CRA consulting you would be administering that program."

Mr. Brown: "Yes, because right now there is no one doing that."

Council Member Johnson: "And there is a great need for that."

Council President Lewis: "Any other questions?"

Mayor Gomez: "I can add that my opinion is they have done an outstanding job in bringing me along and the town can see a great change and it's just my opinion we should keep going like we are. We have a lot going on for the next 6 months. Nothing happened in 2 years with Ms. Reeves for the CRA program that is very beneficial for the town if it ran correctly."

Council President Lewis: "One thing I would like to add is I appreciate the work that has been done by y'all's company. I totally understand that this is not your only venture and you're not the only person who works for your company, but I would like to see you a lot more."

Mr. Brown: "I can definitely make that happen."

Council President Lewis: "Questions?"

Council President Lewis: "Do we have a recommended action?"

Mayor Gomez: "To authorize me to negotiate 6-month extension."

Mayor Gomez reads recommended action get from the agenda summary sheet.

Council President Lewis requested a motion for Mayor Gomez to negotiate a 6-month extension with Local Governmental Consulting Group, LLC.

Council Member Johnson made the motion.

Council Member Cunningham seconded the motion

Council Member Shelisa McCall Abraham: "I have a question. What I want to know is, is the council satisfied with the services that have been provided. Do you believe all the requirements have been met? The scope of work at the beginning of the contract."

Council President Lewis: "Would anyone like to address that question? I, myself, am pleased with the work."

Council Member Cunningham: "I am pleased."

Council Member Sandra McMurray Jackson: "I am pleased too and we can take them to the second half so we can get what we need."

Council Member Johnson: "I think we are moving in the right direction."

Council President Lewis: "Ms. McCall, are you pleased with the work?"

Council Member Abraham: "Somewhat, not completely but somewhat I feel like we have ventured off course then what we originally discussed. I feel like we've been sidetracked. That's just my opinion. When it comes to the grant writer I'm not looking to pay someone when we have access to grant writers we don't have to pay for. Are we just taking them on because of our inexperience with CRA. I feel like we're relying heavily on people outside of Century and doing things against our charter."

Mayor Gomez: "How?"

Council Member Abraham: "We have been contacting people from the outside and we have no evidence that they reached out to anyone."

Mayor Gomez: "Can you tell me how we went against the charter?"

Council Member Abraham: "How many people did you interview before hiring Ms. Burch?"

Council Member Johnson: "I did ask when we agreed to hire Ms. Burch. I asked Mr. Brown and he said he had received quotes."

Mayor Gomez: "To address that item I reached out to Lynn Tipton Florida League of Cities and she gave us one name and that person did not respond to us. It was out there for a month before Mr. Brown reached out to Ms. Burch because we have no clerk and people who didn't have the experience. One clerk has had one class and the other clerks have had no classes."

Council Member Abraham: "From my perspective we have taken liberty that we never would have let them take and I don't see how that's in our charter."

Mr. Brown: "Let me try to explain it. So, several months ago the mayor reached out to Florida Association of City Clerks that is associated with several clerks in the area. We reached out to a lady, and we later learned she was no longer interested so mayor reached out to Lynn Tipton, and she provided the name of a lady and she never answered. Not that our current staff can't do what we're doing now but we have some new technology, and we need a clerk that knows that system."

Council President Lewis: "Thank you Ms. McCall, do you have anything else?"

Council Member Abraham: "I understand what Mr. Brown is saying but I'm just giving my perspective."

Council Member Johnson: "I would like to confirm that we did nothing to go against the charter."

Council Member Abraham: "I'm not trying to say anything on the town clerk situation. I'm talking about everything we talked about in the beginning. I know my experience."

Council Member Johnson: "What are the boxes you would like to see checked?"

Council Member Abraham: "During this whole process we have relied heavily on them we haven't really trusted the staff that we have and I don't agree with that. There's not a time I would invite someone else to come in and do a job and blindly follow them rather than the people that are doing the job. We have an entire staff, and I feel like they have been pushed to the side and we haven't been listening to them."

Council Member Johnson: "I feel like that's why we hired them. It'd be silly to hire them for a job and not allow them to do it, we do have some knowledgeable staff members but without being in the field with them. I don't understand what you're saying can you elaborate on that."

Council Member Abraham: "No, I can't that's just my observation."

Council President Lewis: "Does anyone have any questions?"

With no further questions the council voted on the motion

Council Member Johnson voted yes.

Council Member Henry Cunningham voted yes.

Council Member Abraham voted no.

Council Member Sandra McMurray Jackson voted yes

Council President Lewis voted yes.

The motion passed.

7. Discussion and Consideration of Approval of the On Call/Call Out Policy.

Mr. Brown: "I'm going to ask Ms. Harrison-Lee to walk us through this."

Ms. Harrison-Lee: "At the last Council meeting we talked about the on-call policy and the areas you asked to look at. I'm going to walk through how we addressed those areas you asked to look at. On call pay we included a section on employees dispatching and we included a section that says employees on sick leave cannot be on call. We talked about having 1 hour as we go through the policy the areas, we changed looking at on call policy employees who call in sick are not eligible for on call pay. Employees may not be paid when in sick status. Nonexempt employees paid for actual time worked or just for one hour. The other item you brought up was allowing employees to get call out pay more than once in a 24-hour period. Compensation will be one hour per day for employees on call. The motion that is needed before you would be to approve the on call and call out policy for employees. Not only approve it but include it in the employee manual. That was adopted in 1993 needs to have a revisitation date for today's date if you approve it. We want to make sure all employees have received the new on call policy and have them sign saying they have received it. Any questions?"

Council President Lewis: "I was just going ask for a sign-up sheet."

Ms. Harrison-Lee: "Mr. Brown has already made one and we will ensure it gets to all employees."

Mayor Gomez: "Everything I heard is what we spoke about at last meeting, but Ms. Johnson said to give 7 hours call out pay. Do you recall instead of 18 just give them 7."

Ms. Harrison-Lee: "One hour per day."

Council Member Johnson: "Can you expand on the difference between call out and call back?"

Ms. Harrison-Lee: "Call back the first 2 hours we would not include. We would count that as straight time. Call out is when you are on call, and you are called out."

Ms. Johnson: "Call out is when you've gone home, and you get called back and call back pay is if you're about to leave and we ask you to stay. Can we change the name of that so there is no confusion?"

Council President Lewis: "One thing I would like to have clarified. Employees HR coordinator because we don't have anyone on staff with that title."

Ms. Harrison-Lee: "Previously you have had your town clerk doing that."

Council President Lewis: "So, can we put town clerk?"

Ms. Harrison-Lee: "Best practice is when you have a policy you review it every year."

Ms. Burch: "Can I make a comment?"

Council President Lewis: "Yes."

Ms. Burch: "I just want to input that in this policy it is for the position and not the person. I have reviewed your HR manual, and I have discussed with mayor Gomez about changing it. I have a master's degree. I have discussed with Mayor Gomez my previous positions I have been HR direction and payroll administration."

Ms. Harrison-Lee: "Any other questions?"

Council President Lewis: "Any questions?"

Council President Lewis read recommended action on Agenda Summary Sheet and requested a motion.

Council Member Sandra McMurray Jackson made the motion.

Council Cunningham seconded the motion.

No questions. The motion passed unanimously.

8. Dale Long - Change Order

Dale Long: "This is a change order for the well. The town voted to construct Well No 2. The contractor split it into two. We have had a meeting with the building contractor. So, what you have in front of you is change order for. The other bidder had it in theirs. Its \$10,200 recommendation is to approve the change order and have mayor sign it money would come from L.O.S.T. Funds."

Mr. Brown: "It will come out of L.O.S.T funds."

Council President Lewis requested a motion to authorize mayor to sign the Change Order for Well No. 2

Council Member Johnson made the motion.

Council Member Henry Cunningham seconded the motion.

No questions. The motion passed unanimously.

9. Staff Report

Nothing for Staff Report.

10. Mayor's Report

Mayor's Report attached.

Mayor Gomez: "That's where we are with the audit."

Council Member Johnson: "I have a question. What is that date?"

Mr. Brown: "What HCT is auditing is the books from August 2022 to September 30, 2023. This document is for the auditor please fill it out."

Council Member Johnson: "I did. I just needed the dates."

Mr. Brown: "I will take care of it."

Mayor Gomez: "Ms. Burch stepped in last week cause Mallory was out last week. Ms. Burch could you introduce yourself to council?"

Ms. Burch: "First and foremost good evening I have a master in municipal I've been in local government for 30 years. I have been a clerk, HR manager, and payroll administer. I have spoken with Mr. Gomez, and I have met and I have stepped in at the request of Mayor Gomez and I have had no problem with that I want to meet with each of you individually."

Mayor Gomez: "Ms. Burch has a meeting 4 tomorrow with the staff."

Attach sales tax flyer this allows you to get ready for hurricane season.

Mayor Gomez: "We have an election coming up and this will be the last opportunity I have to say anything about it. Seat 1 and 2 and mayor. Qualifying starts Monday June 10th for these three seats. They will be in house in Century on Tuesday the 11th 9:30 am to 3:00 pm. Basketball goals at Carver Community Center. Someone cut the goals down by mistake and a lot of people were concerned so we put something together. Citizens donated pipes and rims to make new goals. Everyone is really happy about that goal going back up."

11. Council Comments

Council Member Cunningham: "I want to thank Mr. Brown for getting information on Freedom Road Bridge for me."

Council President Lewis: "Where are we with Century Community Center?"

Mayor Gomez: "I have the packets we received last week I just have not had a chance to review them."

Council President Lewis requested more information about storm shelter.

Mr. Brown: "We'll get an update for you."

12. Public Forum

Dr. Jessica Griffen: "Good evening to everyone. I wanted to give an update because I was supposed to complete my payment to the Town of Century by March 31st. I came Saturday and gave a check for \$11,000. I still owe \$10,000. I thought I would be able to pay it by now. We are on track to finish up any day now and I would like to thank you again for working with me and ensure you we will finish the payment."

Mr. Brown: "This is a request to extend."

Council Member Johnson: "The original loan was \$61,925.00. What's the length of the extension you need?"

Dr. Griffen: "I think any day now we should receive payment."

Council Member Johnson: "Do you think 30 days would work?"

Dr. Griffen: "Yes, it would."

Council President Lewis requested a motion for a 30-day extension for Dr. Griffen to pay back the money borrowed from the Town of Century for UDC.

Council Member Johnson made the motion.

Council Member Cunningham seconded the motion.

No questions. The motion passed unanimously.

Council President Lewis: "Anything else Dr. Griffen?"

Dr. Griffen: "No, I just want to say thank you again."

Council President Lewis: "Anything else for public forum?"

Kevin Merchant: "Yes, I do. I just want to know how the vote went on the on-call policy."

Mr. Brown: "It was approved."

Nothing further for Public Forum.

13. Adjourn

With no further business to discuss Council President Lewis requested a motion to adjourn the meeting.

Council Member Jackson made the motion

Council Member Johnson seconded the motion.

The meeting adjourned at 8:07 p.m.

Respectfully submitted,

**Bill List Review Minutes
Town Hall
June 04, 2024
6:45 p.m.**

**Council Members
Present:**

**Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Alicia Johnson**

Others Present:

**Mallory Walker, Administrative Assistant
Luis Gomez, Mayor**

Council President Dynette Lewis confirmed the advertisement of the Council Meeting/Bill List Review and opened the review at 6:45 p.m.

1. Roll Call

Present at the Council Table were Council President Dynette Lewis, Council Member Alicia Johnson, Council Member Henry Cunningham, and Council Member Sandra McMurray-Jackson. Also present at the Council Table was Mayor Luis Gomez Jr.

2. Bill List Review

Council Member Alicia Johnson: "I have a question about a particular item at the prison lift station. I know those are being damaged by debris being flushed and we are constantly receiving bills for these repairs, and I want to know how many pumps we've bought for the prison lift station for the last year. Even when I was superintendent, we were always battling replacing pumps every month or two months and it is a huge bill. Mallory, get all expenses for prison lift station for last year and how many pumps have been purchased."

Council Member Johnson: Allen, CWS, whenever I was at the plant recently I reached out to DEP to see if they have a permit for over there. Miller is who I talked to. Can you check on that?"

Allen Fowler: "I will."

Council President Dynette Lewis: "We want to make sure letters are no longer addressed to Ms. Howington as town clerk."

Mayor Gomez: "Mallory will do that."

Mayor Gomez: "Has anyone asked about utility gas? It's on the first page. I'm trying to figure out what's going on with E Pond Street. It is over budget. It is double."

Kristina Wood: "I will look into that I did notice the gas department electric bill was high."

Mayor Gomez: "Is that the entire complex or just the gas building?"

Ms. Wood: "Just the gas building."

Mayor Gomez: "Okay, thank you."

Council President Lewis: "Pump maintenance year to date is over \$100,000."

Council Member Sandra McMurray Jackson: "What lift station are you referring to on page 2?"

Council Member Johnson: "The prison."

Council Member Sandra McMurray Jackson: "Then what lift station is this on page 3?"

Mayor Gomez: "Where are the attachments for those items because I would like to see what is being charged?"

Council Member Johnson: "The attached invoice number 178556 and that is for Hydra Services."

Mayor Gomez: "So, table the invoice until we get clarification."

Council Member Henry Cunningham: "Someone should be identifying what these are."

Council Member Johnson: "When I was super I checked all the invoices to say whether the work was actually done or not. Did we receive payment from UDC?"

Mayor Gomez: "That will be addressed at the proper time."

Council President Lewis: "Anything else for Bills List. Let's proceed with the regular meeting."

3. Adjournment

Council President Lewis closed the Bill List Review at 6:59 p.m.

Respectfully submitted,

Council Meeting Minutes
Town Hall
June 18, 2024
7:00 p.m.

Council Members
Present:

Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Alicia Johnson
Shelisa McCall Abraham

Others Present:

Mallory Walker, Administrative Assistant
Luis Gomez, Mayor

Council President Dynette Lewis confirmed the advertisement of the Council Meeting/Bill List Review and opened the meeting at 7:00 p.m.

1. Open Meeting with Prayer

Council President Dynette Lewis led the meeting in prayer.

2. Pledge of Allegiance

3. Roll Call

Present at the Council Table were Council President Lewis, Council Member Alicia Johnson, Council Member Henry Cunningham, and Council Member Sandra McMurray Jackson. Also present at the Council Table was Mayor Luis Gomez Jr.

Council Member Shelisa McCall Abraham was present via conference call.

4. Public Forum

Helen Mincy: "I think I've spoken to everyone but the mayor and Mr. brown. My problem is the front lobby is just a mess and if we have visitors they walk into a mess. Mayor Gomez you need a cleaning service."

Mayor Gomez: "We're working on getting another one."

Ms. Mincy: "I witnessed a town employee cutting grass on private property, so I asked him and he said they just put him on a tractor and told him where to cut I asked him if he knew there was a 10 foot right away and he said no. Why doesn't your employees know this?"

Council Member Johnson: "Where were they cutting?"

Mayor Gomez: "I think I know who the employee is and who is supervisor is so I will address this in the morning."

Ms. Mincy: "I don't think he knew"

Mayor Gomez: "I don't think he did either. They need to be educated on that 10 foot right-a-way and we'll find a policy."

Ms. Mincy: "I asked while he was there if he could get all the trash out of the ditch and he didn't. Next things is consider getting a cleaning person."

Council Member Johnson: "I thought we had a cleaning person."

Mayor Gomez: "We did but the confusion came in and we were supposed to reach back out and they cancelled the contract but we can get it on the agenda for the next meeting."

Council President Lewis: "Is there a need for that? It can't be taken care of by staff?"

Mayor Gomez: "Y'all can start the whole process to see if that is something we need and how much we need and it'll be up to council to put up the advertisement. It's going to take a process."

Nothing further for Public Forum.

5. Ministerial Acts

a. Approval of Bill List

- **June 18, 2024 Bill List**

Council President Lewis requested a motion to approve the June 18, 2024 Bill List with the exception of invoice 1745 from FGU.

Council Member Cunningham made the motion.

Council Member Johnson seconded the motion.

No questions. The motion passed unanimously.

6. Mayor Gomez – Flooring for Town Hall

Mayor Gomez: "We went through this a few months back. It has to do with ARPA money. Everyone knows how the floor looks in the back. We need new flooring and we have 3 quotes. Cannon carpets revised their quote because they didn't know they were going to have to pull up the existing flooring. We have one from Home Depot for \$12,946.44. The last one was a man who heard we needed it done and he came in and gave a quote his was \$15,000. I would be pleased if the council could decide on one of the three so we can get this underway."

Council Member Johnson: "We can take the lowest 2 quotes and see who can do it the quickest. Of the lower 2 quotes Home Depot and Shamar Carpets whoever can get here the quickest to do it, we will use them."

Council Member Sandra McMurray Jackson: "I have a question. Do we have an extended warranty?"

Council President Lewis: "Have we asked for certificate of insurance."

Mr. Brown: "We will make sure the town is protected in terms of warranty and labor and. We need to find out what the terms are."

Council Member Johnson: "I have another question. Does the Home Depot include ceramic tiles in the bathroom?"

Mallory Walker: "No ma'am."

Council Member Jackson: "Is it the lobby bathroom?"

Ms. Walker: "No, just in the back."

Mayor Gomez: "I think it could use some attention but for now it's good to go we can always revisit it later."

Council Member Johnson: "Can we make sure that Home Depot is going to put tile in the bathroom?"

Mayor Gomez: "Yes."

Council President Lewis requested a motion to approve the flooring for Town Hall not to exceed an amount of \$15,000.

Council Member Johnson made the motion

Council Member Jackson seconded the motion.

No questions. The motion passed unanimously

7. Staff Report

Nothing for Staff Report

8. Mayor's Report

Mayor's Report attached.

9. Council Comments

Council Member Johnson: "The only thing I have is PSC has a kids college going on this summer. They are full right now but they do have a waiting list."

Sparkie Harrison, PSC: This year we have a grant funded kids college so we are happy to have 20 kids ages 6-12 from July 6th-21st for 3 weeks. We have art camp, stem camp, and sports camp. It's free to the children of Century. We hope next year

for it to be bigger. My staff and I received the pdf for the app on Thursday and by Monday we had 20 kids and a waiting list. It starts at 8 am and pick up is at 5 pm."

Council President Lewis: "So, it's just for 3 weeks?"

Council Member Johnson: "Yes, a week of art, a week of stem, and a week of sports."

Ms. Harrison: "They tried this a couple years ago and it didn't go through but we got it this time and hopefully next year it'll be bigger and it's free for the children of Century."

Council Member Jackson: "There are trees leaning on Alger Road. A couple of trees are bearing towards the road and on Hilltop there's a tree with a hole in it and we don't want it to fall on anyone."

Council President Lewis: "The power company can't do anything about it?"

Mr. Brown: "Have Kevin Merchant go out and take pictures and send them to FPL. As far as the trees are concerned, if they are not on the power lines then that is on us. Mr. Merchant will go out and take pictures and send them to the mayor."

Council President Lewis: "The potholes in the parking lot, are we going to address them sometime soon?"

Mr. Brown: "This is the first time you have requested this. I recommend we get Mr. Merchant and the mayor and get a game plan. The sign out front isn't working."

Council President Lewis: "We were supposed to address the clerk parking spots a while back."

Mr. Brown: "We will look into it and bring it back to the council."

10. Public Forum

Ms. Mincy: "My question is, is the town going come up with any housing grant money soon because I'm in need of a new roof on my house."

Mr. Brown: "I can work on that. I can see if there are any grants available. It kind of goes on a first come first serve basis. We can have a program in place to manage that and it can be done relatively soon. I'll check with Robin Phillips in the morning and let the mayor know."

Ms. Mincy: "Will you get back with me because I thought I was going to be able to do it myself but I cant."

Mr. Brown: "Yes."

Emma Fletcher: "Has there been a start date on the community center?"

Mr. Brown: "There is no start date we have only been involved in design at this point."

Ms. Fletcher: "I thought it was approved."

Mr. Brown: "It is approved but there's an issue with the funding of the project. I must get with the state. The town has got 3 million and the State is just wanting us to do design because they don't think we can finish the project in time."

Ms. Fletcher: "The water situation. Is the proposal out for the grant to redo these places?"

Mr. Brown: "There are a number of improvements on the Wastewater side. We have money to rebuild wells 1, 2, and 3. There's also money to do water meter replacements the bidding will be July 15th this year. We had Well number 3 replacement money but we had to redirect that money."

Ms. Fletcher: "Who handles the streets and the potholes the city or the state?"

Mayor Gomez: "City we addressed that a year ago but it fell off the map but it's been brought back up to my attention recently. The town has also discussed the entire Cottage Street."

Ms. Fletcher: "Every time they fill them in the rain washes it back out."

Mayor Gomez: "We were talking about completely repaving the street. Is old Flomaton Road in town limits?"

Council Member Jackson: "Yes."

Mayor Gomez: "The last I remember the council had to decide which roads need to be repaved. We can revisit that."

Ms. Fletcher: "Those potholes are so bad you can't even take the curb."

Mayor Gomez: "We will look into it."

Gary Bradley: "This town needs some clean up. The trees are so overgrown you can barely even walk on the sidewalk. That whole side is missing and grown up and it's dangerous to walk through there and that's all on Hwy 29."

Mr. Brown: "We will contact FDOT contractors. We just entered into an agreement with them a few months ago but this is the state we are dealing with. Maybe we can send Mr. Merchant and his team out there to do some stuff."

Mayor Gomez: "I would like to say congratulations and thank you for your service Mr. Cunningham and Ms. Lewis. Thank you for qualifying and stepping up to the plate."

Council President Lewis: "We would also like to thank you mayor."

11. Adjourn

With no further business to discuss Council President Lewis requested motion to adjourn

Council Member Sandra McMurray Jackson made the motion.

Council Member Cunningham seconded the motion.

No questions. The motion passed unanimously.

Meeting adjourned at 7:42 pm

Respectfully submitted,

**Bill List Review Minutes
Town Hall
June 18, 2024
6:45 p.m.**

**Council Members
Present:**

**Dynette Lewis, Council President
Henry Cunningham
Sandra McMurray Jackson
Alicia Johnson**

Others Present:

**Mallory Walker, Administrative Assistant
Luis Gomez, Mayor**

Council President Dynette Lewis confirmed the advertisement of the Council Meeting/Bill List Review and opened the review at 6:45 p.m.

1. Roll Call

Present at the Council Table were Council President Lewis, Council Member Alicia Johnson, Council Member Henry Cunningham, and Council Member Sandra McMurray Jackson. Also present at the Council Table was Mayor Luis Gomez Jr.

Council Member Shelisa McCall Abraham was present via conference call.

2. Bill List Review

Council President Lewis: "Any questions?"

Council Member Johnson: What is this from Florida Gas Utilities, FGU. It says consulting services. What is that?"

Interim Town Manager Howard Brown: "FGU provides consulting services. Rate studies and how much it will cost. The last thing we discussed with them was the grant proposal. They were detrimental in getting the grant for us. Maybe this is miscoded."

Mayor Gomez: "I think so because we shouldn't have any consulting with them."

Mr. Brown: "We did a 6-month termination probably 4 months ago. Bobby Boyd is the consultant the town uses, and he was called in to train our existing staff to perform routine tasks. Our staff that deal with gas must be qualified and he comes and ensures the employees can fulfill their jobs."

Council President Lewis: "Is that where the consulting fee came from?"

Mr. Brown: "No, I think its miscoded, but we shouldn't pay it till we get it figured out unless Kristina Wood is on the line. We'll bypass it and bring it back up next meeting."

Council President Lewis: "Anything else for the Bill List?"

3. Adjournment

With nothing further to discuss Council President Lewis closed the Bill List Review at 6:54 p.m.

Respectfully submitted,
