

**SUGGESTED FORM OF
TASK ORDER**

This is Task Order
No. MES-31,
consisting of 3 pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated **[December 7, 2015]** ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: February 27, 2025
- b. Owner: Town of Century
- c. Engineer: Municipal Engineering Services, Inc.
- d. Specific Project (title): Miscellaneous Water System Improvements

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are as outlined as follows:

Municipal will complete the scope of work outlined in the proposal letter dated February 27, 2025, attached hereto as Attachment A.

- B. All of the services included above comprise Basic Services for purposes of Engineer's compensation under this Task Order.

3. Additional Services

Additional Services that may be authorized or necessary under this Task Order are listed in the Scope of Services proposal noted above and/or those services (and related terms and conditions) set forth in Paragraph A2.01 of Exhibit A, as attached to the Agreement referred to above, such paragraph being hereby incorporated by reference.

4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B.

5. Task Order Schedule

Unless contrary to any schedule provisions provided in Exhibit A or elsewhere, the work associated with this task order project will be completed as noted in Attachment A - Proposal letter dated February 27, 2025.

6. Payments to Engineer

- A. Owner shall pay Engineer for services rendered under this Task Order as outlined in the Scope of Services Proposal noted above or as follows:

Municipal will complete this work for the fee outlined in proposal letter included as Attachment A.

- B. The terms of payment are set forth in Article 4 of the Agreement and in the applicable governing provisions of Exhibit C.

7. Consultants retained as of the Effective Date of the Task Order:

Surveying, Electrical Engineering, and Architectural. Other subconsultants will be utilized as required.

8. Other Modifications to Agreement and Exhibits:

None.

9. Attachments:

Attachment A - Proposal letter dated February 27, 2025.

10. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

OWNER: **Town of Century**

ENGINEER: **Municipal Engineering Services, Inc.**

By: _____

By: W. V. Phillips II

Print Name: Alicia Johnson

Print Name: William V. Phillips, II, P.E.

Title: Interim Mayor

Title: President

Engineer License or Firm's
Certificate No. (if required): CA 30886
State of: Florida

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: _____

Name: Dale E. Long, P.E., LEED AP

Title: _____

Title: Senior Project Engineer

Address: 7995 N. Century Boulevard
Century, Florida 32535

Address: 8574 Turkey Bluff Road
Navarre, FL 32566

E-Mail
Address: _____

E-Mail
Address: dlong@mesi-fl.com

Phone: (850)256-3208

Phone: (850) 428-0285

Task Order Form

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
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February 27, 2025

VIA EMAIL: ajohnson@centuryflorida.us

Honorable Alicia Johnson
Interim Mayor
Town of Century
7995 N. Century Blvd.
Century, Florida 32535

RE: Miscellaneous Water System Improvements - Proposal for Engineering Services

Dear Mayor Johnson:

We are pleased to provide you with a fee proposal and scope letter for the Engineering Services associated with the Miscellaneous Water System Improvements related to the State Revolving Fund (SRF) Request for Inclusion that was recently approved by FDEP. You will recall that the Request for Inclusion that we submitted to the State included the following scope of work:

1. Planning Document - Preparation of a Facilities Plan and Environmental Report as required to qualify for future construction funding through FDEP SRF. The report will outline the work tasks that follow. It will also identify areas of low pressure or areas lacking fire protection within the Town's water system.
2. Well No. 1 - Repackage the Well No. 1 Improvements that were bid in March of 2024. Specifically, the planned rehabilitation includes improvements to the wellhouse structure, replacement of treatment equipment, the electrical system, and piping. The project will also include SCADA/telemetry to allow Well 1 and Well 2 to communicate with one another to prevent tank overflows.
3. Well No. 2 - Replace the lime feeder and provide SCADA/telemetry to allow Well 1 and Well 2 to communicate with one another to prevent tank overflows. We will also evaluate the need for an altitude valve at this location and provide the associated design as applicable.
4. Well No. 3 - Repackage the Well No. 3 Improvements that were bid in March of 2024 and combine them with the Well No. 3 replacement plans that were bid in November of 2024. Specifically, the project will include drilling a new well and rehabilitating the existing wellhouse structure, replacement of treatment equipment, the electrical system, and piping. This site will also be fit with a SCADA/Telemetry System to communicate with the booster pump station on Tedder Road.
5. Tedder Road Booster Pump Station Replacement – Replacement of the existing booster pump station located near the intersection of Tedder Road and US Highway 29 to serve as a back-up to serve the prison when either the well or the tank are out of service. The booster pump station will be constructed as a duplex skid mounted package system and will include a SCADA/telemetry system to tie its operation to Well No. 3.
6. Water Service Renewals - Replacement of the aged water services throughout the Town's franchise with new connections to the water mains and new service tubing. This work will

compliment the meter replacement project that is presently funded via a Legislative Appropriation.

The proposed fees to complete the referenced tasks are noted in the table below.

TOWN OF CENTURY MISCELLANEOUS WATER SYSTEM IMPROVEMENTS ENGINEERING FEE PROPOSAL BREAKDOWN February 26, 2025	
PLANNING COSTS	
Preliminary Planning, Meeting with Owner, Funding Agencies, and Permitting Agencies	\$3,500.00
SRF RFI and Loan Application Preparation Assistance	\$7,500.00
Environmental Coordination	\$2,500.00
Prepare DW Facilities Plan	\$21,500.00
Address Client and FDEP Comments	\$2,500.00
Finalize Report	\$2,500.00
PLANNING TOTAL	\$40,000.00
DESIGN COSTS	
Booster Pump Station	\$30,015.00
Booster Pump Station (Electrical)	\$18,000.00
Boundary/Topographic Survey:	\$2,885.00
Grant Administration	\$2,500.00
Title Search/Easement Work	\$7,500.00
Repackaging the Well No. 3 Plans (Civil)	\$10,000.00
Repackaging the Well No. 3 Plans (Electrical)	\$10,600.00
Well No. 2 Treatment/SCADA Design and Plan Incorporation	\$3,500.00
Well No. 2 Treatment/SCADA Design and Plan Incorporation (Electrical)	\$4,700.00
Repackaging the Well No. 1 Plans	\$5,000.00
Repackaging the Well No. 3 Plans (Electrical)	\$4,700.00
DESIGN TOTAL	\$99,400.00
TOTAL FEE	\$139,400.00

In order for this work to qualify for construction funding approval at the next FDEP SRF meeting in August 2025, the work noted above will need to be completed and submitted to the FDEP no later than June 2025 (45 days ahead of the meeting). To that end, we are ready to begin work on these projects immediately and look forward to discussing the project scope and fee with the Council at their March 4, 2025 meeting.

Honorable Alicia Johnson

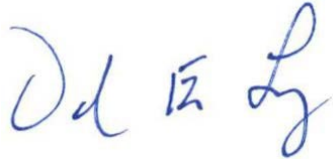
February 27, 2025

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Upon Council approval, please execute the attached Task Order (No. MES-31) and return an executed copy back to us and we will begin work immediately. Thank you for considering Municipal Engineering Services, Inc. for your professional Civil Engineering needs. We look forward to working with you. If you have any questions, please do not hesitate to call.

Sincerely,

MUNICIPAL ENGINEERING SERVICES, INC.



Dale E. Long, P.E., LEED AP
Senior Project Engineer

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Attachments