

**TOWN OF CENTURY
AGENDA ITEM**

TOWN COUNCIL MEETING DATE:

April 07, 2026

SUBJECT:

Award of Request for Proposals (RFP No. TCE-2026-CS) – Cleaning Services

DEPARTMENT:

Administration

PRESENTED BY:

Dave Murzin

BACKGROUND:

The Town of Century issued RFP No. TCE-2026-CS seeking qualified vendors to provide janitorial and cleaning services for Town facilities, including Town Hall, Council Chambers, and associated public areas. The intent of the RFP was to ensure the Town maintains a clean, sanitary, and professional environment for staff and the public.

The RFP outlined a one (1) year contract term with the option to renew for up to two (2) additional one-year terms, along with detailed scope of services, contractor requirements, and evaluation criteria including cost, experience, reliability, and references.

Proposals were received and evaluated in accordance with the criteria established in the RFP. After review, Kathy Haynie was determined to be the most responsive and responsible proposer, meeting the Town's needs in terms of qualifications, service capability, and value.

REQUEST:

Approval to award RFP No. TCE-2026-CS – Cleaning Services to Kathy Haynie and authorize the Mayor to execute the service agreement.

RECOMMENDATION:

Staff recommends approval.

MOTION FOR CONSIDERATION:

I move to award RFP No. TCE-2026-CS – Cleaning Services to Kathy Haynie and authorize the Mayor to execute all necessary documents.