

RESOLUTION 2026-002

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA, AUTHORIZING THE OPENING OF A MUNICIPAL CREDIT CARD ACCOUNT WITH ALL IN CREDIT UNION; AUTHORIZING DESIGNATED SIGNATORIES; PROVIDING FOR ACCOUNTABILITY AND INTERNAL CONTROLS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Century, Florida, is authorized pursuant to Chapter 166, Florida Statutes, to conduct municipal business and manage municipal finances; and

WHEREAS, the Town Council finds it necessary and in the best interest of the Town to establish a municipal credit card account to facilitate authorized purchases for official Town business; and

WHEREAS, the Town Council desires to establish appropriate internal controls for the use and oversight of said credit card account.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CENTURY, FLORIDA:

Section 1. Authorization to Open Account.

The Town Council hereby authorizes the opening of a municipal credit card account in the name of the Town of Century with All In Credit Union for official municipal purposes.

Section 2. Authorized Signatories.

The Mayor and Town Clerk/Finance Officer are authorized to execute all necessary documents to establish and maintain the credit card account.

Section 3. Purpose and Use.

The credit card shall be used solely for authorized Town expenditures in accordance with the adopted budget and Town purchasing policies. Personal use is strictly prohibited.

Section 4. Internal Controls.

All charges must be supported by original itemized receipts. Monthly statements shall be reconciled and reviewed. Payments shall be processed through the regular accounts payable procedure. Misuse may result in disciplinary action and reimbursement to the Town.

Section 5. Effective Date.

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED by the Town Council of the Town of Century, Florida, this 07th day of **April, 2026.**

**TOWN OF CENTURY, ESCAMBIA
COUNTY, FLORIDA**

By: _____
Benjamin Boutwell, Mayor

ATTEST:

By: _____
Carrie Moore, Town Clerk