



Town of Casco

Selectboard Regular Meeting Minutes

September 03, 2024 at 6:00 PM

Casco Community Center

Regular Meeting

PRESENT

Scott Avery

Eugene Connolly

Robert MacDonald

Mary Fernandes (arrived @ 6:05pm)

Grant Plummer

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda.

Motion made by Plummer, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve all bills and signing of all open warrants.

Motion made by MacDonald, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

3. Approval of Minutes: August 20, 2024

The Selectboard moved and seconded to approve the August 20, 2024 minutes as presented.

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald

Voting Abstaining: Plummer

4. Public Participation for non-Agenda items

Pam Edwards represented the library. She would like the library to be on the agenda until the Special Town Meeting in January.

Amy Brown asked for a status of the installation of an EV charger at Town Office.

Trevor Tidd asked to install some shielding on the light across from the town beach to make it shine down. He also asked if the speed bumps in the same area could be removed now that summer is over.

Eric Dibner inquired about the plans for Berry Park. Eric also advised the board to start thinking of a plan to control the infestation of the autumn olive plant in our area.

Tuan Nguyen suggested to the board to have an ad-hoc committee made up of the "major stakeholders" to come up with a plan for the Berry property.

5. Manager's Update

A. The Transfer Station is scheduled to begin on September 16th with the construction potentially lasting through November 8th. Notice of the construction is posted at the Transfer Station. Additional notifications will occur through digital communications, newsletters, and pamphlets. The traffic flow during the project will be to enter through the current exit and exit through the current entrance. This traffic design will be the flow for after completion of the project. Pratt will be working in the recycling area during Wednesday and Thursdays and on the remaining portion during nonbusiness days. Included in your packet is a preliminary design of the traffic flow. A preconstruction meeting occurs on September 16th with representatives from Casco, Naples, Sebago Technics and Pratt Excavation.

B. Glidden Excavation started the FY25 road projects this week and began working on Glen Drive. We would anticipate them completing this work and proceeding on Quaker Ridge Road next week. Gorrill Plamer will be here on October 1st, to discuss potential FY26 and FY27 road projects. Their preliminary list provide in January will need some modifications, because of Stone Road being completed this year and the awarding of the Culvert grant. Included in the packet, is the January recommendations from Gorrill Plamer.

C. I met with Mike Morse from Archipelago and discussed the possibility of a carryin boat ramp for the Town's property Parker Pond. He believes this project is feasible and is unsure of the degree of DEP involvement required. This truly depends on the direction set forth by the Selectboard as it related to parking for the ramp. We anticipate some design project being presented to the Selectboard in early 2025 and before the FY26 budget process.

D. The Town of Casco's Personnel Policy will be brought before the Selectboard at your October 1st meeting. There will be some minor changes that reflect our actual practices. A substantial change will be with our health insurance. We will be recommending that we switch to the POS C plan with Maine Municipal Health Trust because of the elimination of the POS A. This change provides similar services to POS A but will stabilize or reduce our insurance costs. I would anticipate a similar dialogue occurring next year as the Maine Health Trusts plans continue to evolve.

E. The Town, with substantial assistance from Tom McCarthy, has been reviewing

our fees. We discovered that the current fee structure does not meet the costs associated with some services; some fees are not being collected and some fees should be eliminated. In October, we will present a proposal for a new fee structure that is more equitable and comparable to area municipalities.

F. The surplus property auction is currently active and ends on September 6th. The link to this auction is located on the front page of our website. The current bid totals are over \$1,300 with over a week remaining.

G. The Town's use of an intern ended in late August. The use of an intern financially cost the Town approximately \$6,500. However, the Town received \$3,500 reimbursement from a Maine Municipal Association Intern Grant. The projects completed by the intern were immeasurable. Projects completed or worked on includes:

- Identify when every road was created, accepted as a public road and width of the public way (which assists in easements)
- Researched Town Meeting records and identified when every ordinance was accepted or modified
- Researched Senior Tax Credit programs in Cumberland and York County
- Assisted in researching fees that staff identified as necessities.

These projects have been on staff and my "to do" lists for years. The use of an intern allowed for completion of these projects and provide employees of the Town historical data that was previously not readily available.

New Business

6. The Selectboard will consider a Citizens Climate Resolution
Discussion only. No action was taken.
7. The Selectboard will discuss year to date financials
Discussion only. No action was taken.

Old Business

8. The Selectboard will discuss Selectboard's goals
Discussion only. No action was taken.
9. The Selectboard will discuss a Senior Tax Credit ordinance.
Discussion only. No action was taken.
10. Selectboard Comments

Scott Avery Announced the first meeting in October he will be on vacation and will not be in attendance.

Mary Fernandes sat in on the Comprehensive Plan Implementation Committee and was very impressed.

Bob MacDonald stated he would like to have updates from the Comprehensive Plan Implementation Committee.

Grant Plummer had some questions from the last meeting regarding library. Grant also had some inquiries regarding the upcoming Planning Board Public Hearing on September 9th which were answered by the town manager.

Gene Connolly announced the dates of the upcoming meetings (see below)

Executive Session

11. Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for applications 08/20/2024A

The Selectboard moved and seconded to enter Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for applications 08/20/2024A at 7:32pm

Motion made by Plummer, Seconded by Fernandes.

Voting Yea: Avery Connolly, MacDonald, Fernandes, Plummer

The Selectboard moved and seconded to exit Executive Session at 8:47pm

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

12. Executive Session pursuant to 1 M.R.S.A.405(6)(C) Discussion the use of real or personal property

The Selectboard moved and seconded to enter Executive Session at 7:31 pm pursuant to 1 M.R.S.A.405(6)(C) Discussion the use of real or personal property.

Motion made by Plummer, Seconded by Fernandes.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

The Selectboard moved and seconded to exit Executive Session at 8:47pm

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

13. Adjournment

The Selectboard moved and seconded to adjourn at 8:48 pm

Motion made by MacDonald, Seconded by Fernandes.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

September 9 @ 6:30 PM Planning Board Meeting

September 16 @6:00 PM Open Space Commission Meeting

September 17 @ 6:00 PM Selectboard Regular Meeting

September 26 @ 6:30 PM Comprehensive Plan Implementation Committee Meeting