

2012

Policy for uncollected Rescue Department receivables

Adopted 2012

This policy is a guide for the handling and disposition of uncollected Rescue Department service fees. This policy is adopted by the Casco Selectboard and may be modified or waived by action of the Casco Selectboard.

1. The Casco Selectboard shall choose the method the Town utilizes for patient billing service for services provided by Casco Rescue department.
2. The billing service selected by the Board shall go through an appropriate process for billing individuals, and insurance companies as required. When all primary and secondary insurance claims are settled a final bill is submitted to the patient. When the Patient is over 120 days and has not responded the billing service shall put the account to a bad debt status and refer that account to the Town.
3. The Casco Rescue Department shall review all bad debt accounts referred from the billing service and may make recommendations to the Casco Selectboard.
4. The Casco Selectboard shall review all bad debt references including any recommendations from the Casco Rescue Department and decide what appropriate action may be taken, such as the debt be written off and or sent to a collection agency, or other action the board deems appropriate.