



Town of Casco

Selectboard Regular Meeting Minutes

December 16, 2025 at 6:00 PM

Casco Community Center

Regular Meeting

PRESENT

Scott Avery
Eugene Connolly
Robert MacDonald
Mary Fernandes
Grant Plummer

1. Review and approval of the meeting agenda

The agenda was amended as follows: On-going business will be moved to the back of the agenda and item numbers 8&10 will be switched.

Motion made by Avery, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve all bills and signing of all open warrants.

Motion made by MacDonald, Seconded by Fernandes.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

3. Approval of Minutes: December 9, 2025

The Selectboard moved and seconded to accept the minutes from the December 9, 2025 meeting as presented.

Motion made by Connolly, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

Voting Abstaining: Fernandes

4. Public Participation for non-Agenda items

Rae-Anne Nguyen asked for an update on 50 Rabbit Run.

Amy Brown provided her insight on the upcoming request from P&K Sand and Gravel to amend the zoning the area where their quarry is located.

David Kimball presented points to the Selectboard regarding his property line dispute with the town.

Sam Brown spoke regarding an ability to apply for a community action grant.

5. Manager's Update

- A. The Town is beginning the process of updating its website due to the end-of-life status of our current open-source content management system (CMS) as of January 2025, which is no longer supported. CivicPlus is updating their CMS, requiring modifications to our site, and these changes will provide greater content control and ease of maintenance. In addition, CivicPlus is partnering with AudioEye to offer ADA-compliant services at a 50% discount for 2026, and the Town will beta test an AI bot on the website free of charge until July 2026. This beta test will allow the Town to gather data and feedback while conducting a cost-benefit analysis, ultimately enhancing accessibility, functionality, and the user experience for all residents.
- B. Our structural engineer will be preparing a summary report of his findings in the coming weeks. Preliminary observations are generally positive regarding the concrete walls, which are in satisfactory condition overall; however, without intervention, the walls will continue to degrade over time. We are currently considering options, including washing the walls to remove accumulated salt and applying a protective coating to waterproof and reduce chloride-related damage.

The rear wall has sustained considerable damage and will need to be rebuilt as soon as possible due to its condition. Additionally, some areas of the roofing show failed fasteners that will need to be replaced. While the roof is approaching the end of its lifespan, reattaching and repairing the loose panels is recommended as an immediate, short-term measure.

A full report with detailed recommendations will be provided soon, at which time we can discuss potential contractors for the rear wall repairs and other necessary maintenance.

New Business

- 6. The Selectboard will discuss pavement management and future capital road projects with Gorrill Palmer.
Discussion only. No action was taken.
- 7. The Selectboard will consider a proposal for increased road signage on Quaker Ridge Road as recommended by the Safe Streets Committee.
The Selectboard moved and seconded to accept the proposed plan and authorize the Safe Streets Committee to work with Town Staff on developing a viable implementation plan that includes timelines and costs.
Motion made by Plummer, Seconded by MacDonald.
Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer
- 8. The Selectboard will discuss the Veteran's Committee with Chairperson Tim Walsh.
Discussion only. No action was taken.
- 9. The Selectboard will receive winter road maintenance from Public Works
Discussion only. No action was taken.

10. The Selectboard will discuss proposed ordinance changes in compliance with LD 2003
Discussion only. No action was taken.

11. Selectboard Comments

Gene Connolly asked if we could have a deputy in school zone to manage speed

Scott Avery thanked Beth Latsey, Recreation Director, for an amazing job with the Christmas program. Scott also suggested the town decorate more, like other towns in the area do.

Mary Fernandes commented there are state signs on Quaker Ridge Road, but people still ignore them.

Bob MacDonald inquired about the ROI for the solar field and requested 6 month financials

Grant Plummer is working on safer ways for pedestrians to cross the road from Casco Community Center to Casco Village Church

Old Business

12. The Selectboard will discuss Library's contract zoning process update and easement agreement with Town.

Discussion only. No action was taken.

13. The Selectboard will discuss renovations to Meeting House

Discussion only. No action was taken.

Executive Session

14. Adjournment

The Selectboard moved and seconded to adjourn at 8:07pm.

Motion made by Connolly, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

December 17, 2025 @ 6:00 pm Safe Streets Committee

December 18, 2025 @ 6:00 PM Comprehensive Plan Implementation Committee