

# TOWN OF CASCO

## Mass Gathering License Application

(Minor, 250 to 499 persons      Major, 500 or more persons)

### For office use only

Date filed: \_\_\_\_\_  
Fee paid: \_\_\_\_\_  
Date Ordinance Received: \_\_\_\_\_  
Publication Dates: \_\_\_\_\_  
Publication Names: \_\_\_\_\_  
Public Hearing Date: \_\_\_\_\_  
Issued/Denied: \_\_\_\_\_

### Application Fees:

Non-profit, minor	\$1.00
Non-profit, major	\$1.00
For-profit, minor	\$100.00
For-profit, major	\$250.00

This application must be filed with the Town Clerk not less than sixty (60) days before the date of the event. Application must be accompanied by a non-refundable application fee as indicated above.

Name of Applicant (or name of organization and authorized agent): \_\_\_\_\_

Casco Day Fair Association - Tom Mulken, President  
Maureen McAdams, Treasurer  
Is applicant a not-for-profit organization? No (If yes, attach a copy of State of Maine and IRS tax exempt certificates.) Casco Days Fair Association is a 501(c)4 organization - Non profit but not tax exempt

Address of Applicant: PO Box 183 Home Telephone # [REDACTED]  
Work Telephone # \_\_\_\_\_

Name of Event: Casco Days

Location where event will be held: Casco Day Park - 948 Meadow Rd

Is this property owned by the applicant? No (If no, attach a copy of the contract with or letter of authorization from the owner allowing use of the property for the event.) Owned by town with deeded access

Name of Promoter (if different from above): \_\_\_\_\_

Telephone #: \_\_\_\_\_ Address: \_\_\_\_\_

Date(s) of Event: July 25, 26, 27 Time (start and finish times): 25 - 6-11 PM 26 - 5-11 PM 27 - 7am to 11 PM

Expected Attendance: 5,500

Description of Event (Attach additional sheets if necessary.): carnival with rides, games, parades, entertainment & food

Will food be sold and/or served at this event? yes

Will alcoholic beverages be sold and/or served at this event? no

### Description of Property:

- A. Seating capacity: \_\_\_\_\_ permanent \_\_\_\_\_ temporary \_\_\_\_\_ other
- B. Standing room: \_\_\_\_\_ square feet
- C. Number of toilets available: 2 permanent 4 portable
- D. Number of parking spaces available: \_\_\_\_\_ on site \_\_\_\_\_ off site
- E. Are all parking lots lighted? (Applicable only if event runs into evening hours.)  
✓ yes \_\_\_\_\_ no If no, which lots are not lighted? \_\_\_\_\_
- F. Source of potable water: town well
- G. Refuse containers available; number and size: 33 Gallon 24
- H. Name of refuse disposal company. (Attach copy of agreement to pick up refuse or describe plan for proper disposal of waste.)  
Trashman - emptied nightly
- I. When will refuse be picked up? as needed from Midway

### Public Safety:

- J. Describe first aid/medical personnel and provisions: \_\_\_\_\_  
Staffing by Casco Fire/Rescue
- K. Describe fire/emergency equipment and availability: \_\_\_\_\_  
Fire Truck : Ambulance
- L. Describe communication system: portable radios : telephones
- M. Number of certified police officers: 2 on Fireworks Night - 1 all other times
- N. Other security personnel (provide company name and qualifications): \_\_\_\_\_  
Casco Day Volunteers : Otisfield Fire Dept

### Traffic Plan:

- O. Description of routes persons attending the event are likely to take, include number of traffic controllers and deployment descriptions. Meadow Rd - Leach Hill  
Mayberry Hill

P. Describe methods used to publicize alternate routes of reaching the scene of the event.

Directions on website and Facebook

Q. Provide statement of availability of private towing firms to remove disabled vehicles.

Follow CFRD protocol & emergency plan  
for Casco Days.

Other:

R. Name of liability insurance carrier (Attach proof of insurance.)

Chalmers Insurance Agency

S. Type of performance guarantee (i.e., escrow account, letter of credit):

I have received a copy of the Mass Gathering Ordinance of the Town of Casco, and hereby submit this application, which is true and complete to the best of my knowledge and ability.

Maurice M. Walker, Treasurer  
Signature of Applicant

Reviewed by: (Name and Date)

\_\_\_\_\_  
(Town Clerk)

\_\_\_\_\_  
(Code Enforcement Officer)

\_\_\_\_\_  
(Fire Chief)

\_\_\_\_\_  
(Rescue Chief)

\_\_\_\_\_  
(Public Works Director)

**Approved by: (Town Manager or Selectmen's name(s), as appropriate, and date)**
