



**Manager's Memorandum  
Selectboard Meeting  
May 12, 2026**

To: Selectboard  
From: Tony Ward, Town Manager  
Date: 05-06-2026  
Re: Selectboard meeting 05-12-2026

Below are notes for agenda items for May 12, 2026, meeting

**5. Managers' Update**

- A. Resilience Planning and the Casco Village Zoning Work Group are requesting that each board, committee, and commission provide a brief outreach announcement at the beginning of their meetings to promote the upcoming community outreach meeting scheduled for May 28, focused on the Casco Village Zoning dialogue.

The outreach materials are included in the Selectboard packet, and paper copies will also be available at this meeting for distribution.

**On-Going Business**

**6. The Selectboard consider appointing Doug Wilson to the Zoning Board of Appeals with a term expiring on June 30, 2028.**

Doug Wilson is requesting appointment to the Zoning Board of Appeals to fill one of two current vacancies. Mr. Wilson has resided in the Town of Casco since 2022 and previously served on another municipality's zoning board of appeals. He is familiar with the review processes and requirements under Maine law.

**7. The Selectboard will consider proposed Town Meeting Warrant.**

Included in the Selectboard packet is an updated warrant for the June 3rd Town Meeting that needs Selectboard approval. Errors were located on Articles 10 and 15. This demonstrates the benefit of early posting because the errors were identified by a astute resident and they contacted me.

**8. The Selectboard will discuss what policies should be prioritized for updating.**

Staff respectfully request that the Selectboard provide guidance regarding the prioritization of the next group of policies to be reviewed. A list of the proposed policies for future review

is provided below. Staff recommend that Tax Acquired Property Policy and Collection of Emergency Medical Services be two of the policies considered.

<b>Policy Name</b>	<b>Last Updated / Adopted</b>
Community Center Facility Use Policy	December 2009
Tax Acquired Property Policy	February 2013
Collection of Emergency Medical Service Fees	October 2019
Select Board Meeting Policy	October 2019
Purchasing Policy	July 2021
Capitalization Policy	August 2021
Conflict of Interest Policy	September 2021
Electronic Systems Policy	November 2021
Credit/Debit Card Use Policy	2021
Remote Meeting Policy	January 2022
Rules of Public Hearing Policy	May 2022
Personnel Policy	February 2023
Freedom of Access Policy	May 2023
Board and Committee Members Use of Social Media Policy & Guidelines	July 2023
Employee Technology and Social Media Policy	July 2023
Septic System Grant Program Policy	September 2023
Select Board Rules of Order and Procedures	September 3, 2024
Complete Streets Policy	January 2025
Board Committee Policy	January 2026

**9. The Selectboard will receive updates on the installation of municipal fiber.**

An update on the municipal fiber installation project will be provided by the Town Manager.

**10. The Selectboard will discuss Selectboard goals.**

During the May 21st Selectboard meeting, Selectboard member Eugen Connolly requested that the Selectboard review its previous goals. Per this request, the matter was added as an agenda item. Included in the Selectboard packet are the FY24 goals, which are the last official set of goals established by the Selectboard.

## **New Business**

### **11. The Selectboard will receive updates on current trends within Code Enforcement.**

Code Enforcement Officer John Wiesemann will provide updates on current applications, enforcement activity, and trends within the Code Enforcement Office.

### **12. The Selectboard will receive updates from Chairperson Tom McCarthy on Water Quality Committee's activities.**

Water Quality Chairperson will provide updates on the Water Quality Committee and the status of their plan.

### **13. The Selectboard will discuss year to date expenditures.**

Year to Date information will be provided at the meeting and posted on website.