



## **Town of Casco**

### **Selectboard Regular Meeting Minutes**

**February 18, 2025 at 6:00 PM**

**Casco Community Center**

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#### **Executive Session**

1. Executive Session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel starting at 5:45PM.

The Selectboard moved and seconded to enter Executive Session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel starting at 5:45PM.

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

The Selectboard moved and seconded to exit Executive Session and begin Regular Meeting at 6:43PM.

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

Selectboard Members present: Scott Avery, Robert MacDonald, Mary Fernandes and Grant Plummer. Absent: Eugene Connolly.

#### **Regular Meeting**

2. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda.

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

3. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve all bills and signing of all open warrants.

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

4. Approval of Minutes: February 4, 2025

The Selectboard moved and seconded to accept the minutes from the February 4, 2025 meeting as presented.

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

5. Public Participation for non-Agenda items

Tuan Nguyen- Term is up in March and does not wish to be considered for another term.

Susan Witonis- Announced upcoming Earth Day activities on April 26, 2025

Tiffany Payton- Made some suggestions to the board regarding volunteer positions with the town.

6. Manager's Update

A. Our Communication Coordinator continues producing daily information on our web page and Facebook account. She is producing a monthly newsletter for our residents.' If the Selectboard, or any other committee, would like focused articles in the newsletter, please let me know and we will try to facilitate these articles.

B. Recent snowstorms continue being a challenge for the Town. These challenges range from ensuring the plowing of roadways occurs in a timely manner; ensuring we sufficiently move excess snow; determining whether facilities are open to the public or closed. All staff are working diligently to ensure that public needs are being met while trying to ensure safety. From an informational purpose, when the Town Office is closed for a storm the vast majority of the employees are working remotely completing necessary workloads.

C. Jason Rogers, Naples Town Manager, is still working with B Tek on the installation of the RFID system at the Bulky Waste facility. The goal is for installation completion by the end of March. As more precise times are identified, it will be shared with the Board and residents.

D. Starting next week, Tony Plante and I will conduct biweekly meetings and discuss the progress towards the Capital Improvement/Strategic Planning survey. These updates, if they are substantial, will typically be shared in the manager's memorandum.

E. On February 19th, Cumberland County is meeting with area managers and sharing the results of their homeless study. Once received, this information shall be distributed to the Selectboard.

F. Gorrill and Palmer released the FY26 Edwards Project. Gorrill Palmer sent this RFP to 45 contractors, and we additionally posted the RFP on our web site. The 7 Item 6.# pre-bid meeting is occurring on February 18th with bids due by Thursday March 6 th. The abridged version of the RFP and specs are in the Selectboard packet.

**Old Business**

7. The Selectboard will discuss discrepancies between Town and Library property lines, deeds, and other land-related discrepancies.

Discussion only. No action was taken.

8. The Selectboard will discuss a proposed Senior Tax Credit Ordinance.

Discussion only. No action was taken.

**New Business**

9. The Selectboard will discuss with the Comprehensive Plan Implementation Committee water quality in Casco.

The Selectboard moved and seconded to establish an Ad Hoc Committee to draft a water quality plan for the Town of Casco.

Motion made by Avery, Seconded by Fernandes.  
Voting Yea: Avery, MacDonald, Fernandes, Plummer

10. The Selectboard will consider a 3-year Assessing contract with Cumberland County Regional Assessing.

The Selectboard moved and seconded to authorize the Town Manager to sign the 3-year Assessing contract with Cumberland County Regional Assessing.

Motion made by MacDonald, Seconded by Fernandes.  
Voting Yea: Avery, MacDonald, Fernandes, Plummer

11. The Selectboard will consider a Recycler License Zoning Renewal for Colonial Auto

The Selectboard moved and seconded to authorize the Town Manager to sign a Recycler License Zoning Renewal for Colonial Auto.

Voting Yea: Avery, Fernandes, Plummer  
Voting Abstaining: MacDonald

12. The Selectboard will consider applicants for the Finance Committee

Discussion only. No action was taken.

13. The Selectboard will consider applicants for the Capital Improvement Ad Hoc Committee.

Discussion only. No action was taken.

14. Selectboard Comments:

Scott Avery- reminded everyone to please drive careful in the stormy weather.

Bob MacDonald: reminded everyone he will not be here next week.

Grant Plummer- Inquired about staffing and during the last storm as well as how equipment has held up. Also wanted to make sure we post any vacancies we have.

15. Adjournment

The Selectboard moved and seconded to adjourn at 7:55pm.

Motion made by Avery, Seconded by Fernandes.  
Voting Yea: Avery, MacDonald, Fernandes, Plummer

**Reminders to the Attending Public:** Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

**Future meeting dates (subject to change)**

February 19, 2025 @6:00 PM Open Space Commission

February 24, 2025 @ 6:30 PM Regular Planning Board Meeting

February 25, 2025 @ 6:30 PM Special Town Meeting

March 4, 2025 @ 6:00 PM Regular Selectboard Meeting

March 6, 2025 @ 6:00 pm Safe Street Committee

March 10, 2025 @ 6:30 PM Planning Board Workshop