



Town of Casco

Selectboard Regular Meeting Minutes

February 03, 2026 at 6:00 PM

Casco Community Center

Regular Meeting

PRESENT

Scott Avery
Robert MacDonald
Mary Fernandes
Grant Plummer

ABSENT

Eugene Connolly

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda.

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve all bills and signing of all open warrants.

Motion made by MacDonald, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

3. Approval of Minutes: January 13, 2026

The Selectboard moved and seconded to accept the minutes from the January 13, 2026 meeting as presented.

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

4. Public Participation for non-Agenda items

David Kimball presented points to the Selectboard regarding his property line dispute with the town.

5. Manager's Update

- A. Stormwater planning for a potential carry-in/carry-out boat launch has been completed and is being submitted to the Maine DEP through Archipelago for review. Completion of this plan positions the Town to pursue future grant funding for the project and reduces reliance on local property tax dollars. A copy of the plan is included in the Selectboard packet.

- B. We are nearing a resolution regarding the ownership of Lakeside Cemetery. Both parties involved believe the ownership can be transferred to the Town once the property boundaries are clearly defined. A title search of the property did not provide clear boundaries for the cemetery. As a result, the Town has contracted with Northeast Civil Solutions to conduct a survey of the cemetery. They anticipate completing the survey within the next couple of months.
- C. GPCOG shared an email from our Federal Highway representative, Patrick Adams, regarding the Demonstration Project Grant. We may receive approval as early as next week. If so, staff proposes focusing first on Casco, as the Town is the furthest along in identifying potential locations and projects.
- D. Mary Tremblay has begun her transition to part-time work, and Devin Langadas has assumed an additional 20 hours per week in Code Enforcement. To support the increased workload resulting from this transition, staff posted a 20-hour-per-week clerk position. The position has generated substantial interest, and staff are confident that a viable candidate will be identified.
- E. As previously directed by the Selectboard, I met with the local ATV club and a representative from the State to discuss potential collaboration on securing municipal grant funding for trail improvements. The discussion was constructive, with all parties agreeing that such collaboration would support the goals of the ATV Club, the State of Maine, and the Town's Comprehensive Plan. I will provide updates as more information on the grant release date becomes available.
- F. The Town is in the initial phases of upgrading its website, as previously discussed. Staff are currently working with Civic Plus on website design, Polimorphic on the AI chatbot, and AudioEye to ensure ADA compliance. Feedback from the Selectboard, committees, and residents regarding desired improvements or aspects of the current website they find useful is greatly appreciated.
- G. The Maine Infrastructure Adaptation Fund is anticipated to release its grant parameters in late March of this year. Based on discussions with Gorrill Palmer, the area of Leach Hill Road that crosses Decker Brook should meet the parameters of the grant application due to past flooding. This portion of the memorandum is determining the Selectboard's interest in applying for this grant upon its release. I will keep the Selectboard up to date on the application process as additional information becomes available.

Old Business

6. The Selectboard will consider upgrading EV chargers at the Community Center and Brown Avenue

The Selectboard moved and seconded to authorize the Town Manager contract with Energy Management Consultants, Inc to update both Electric Vehicle and pay for upgrades through the Selectboard Contingency Fund.

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

7. The Selectboard will discuss necessary repairs to the sand and salt shed.

Discussion only. No action was taken.

New Business

8. The Selectboard will consider a request for reclaiming of foreclosed property located at tax map 2, lot 14-E and tax map 2, lot 14-G.

Pursuant to Article 25 adopted by the Casco Annual Town Meeting of June 4, 2025, it was moved and seconded that the Selectboard authorize the transfer of the tax-acquired property located at Map 2, Lot 14-E and 14-G, to Stephen Cute, the property's previous owner, upon receipt of payment of all sums owed to the Town, as listed in 36 M.R.S. Sec. 943-C(3)(C), and on such terms and conditions in the best interest of the Town, and to authorize the Town Manager or his designee to execute all documents necessary to complete such transaction.

Motion made by MacDonald, Seconded by Avery.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

9. The Selectboard will consider a request for reclaiming of foreclosed property located at tax map 001A, lot 0003-537.

Pursuant to Article 25 adopted by the Casco Annual Town Meeting of June 4, 2025, it was moved and seconded that the Selectboard authorize the transfer of the tax-acquired property located at Map 001A, Lot 0003-537 to John Richard, the property's previous owner, upon receipt of payment of all sums owed to the Town, as listed in 36 M.R.S. Sec. 943-C(3)(C), and on such terms and conditions in the best interest of the Town, and to authorize the Town Manager or his designee to execute all documents necessary to complete such transaction.

Motion made by MacDonald, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

10. The Selectboard will discuss budgetary guidance related to the fiscal 2027 budget.

Discussion only. No action was taken.

11. The Selectboard will consider pavement preservation plan and FY27 road projects.

This item was tabled.

12. The Selectboard will consider changing their March 17th regular meeting to March 24, 2026

The Selectboard moved and seconded to change the March 17th regular meeting to March 24, 2026

Motion made by MacDonald, Seconded by Avery.
Voting Yea: Avery, MacDonald, Fernandes, Plummer

13. The Grant will consider authorizing the Town to apply for 2026 Maine Community Foundation Community Building Project Grant.

The Selectboard moved and seconded to authorize the Town to apply for the Community Foundation Community Building Project Grant for preservation of community trail access, connectivity and water quality through a trail bridge restoration project within Jugtown Forest.

Motion made by Plummer, Seconded by Avery.
Voting Yea: Avery, MacDonald, Fernandes, Plummer

14. Selectboard Comments

Scott Avery feels it was great news regarding the Lakeside Cemetery (from Managers update) and asked if we should move on to Tenney Hill Cemetery.

Mary Fernandes asked why Libby Road was on the list for pavement preservation when it was just paved. Mary also had some questions for Chief Cole regarding the Fire Department Feasibility study which was done in 2023

Bob MacDonald didn't have any comments.

Grant Plummer would like to see some kind of tool on the website to stay in touch/informed. Grant also mentioned he feels we need a Capital Improvement Plan Committee. He also expressed his dissatisfaction with the plowing during the last storm.

Executive Session

15. Executive Session pursuant to 1 M.R.S.A.405(6)(F) Poverty Abatement Requests- Case 10/07/2025A

The Selectboard moved and seconded to enter Executive Session pursuant to 1 M.R.S.A.405(6)(F) Poverty Abatement Requests- Case 10/07/2025A at 8:05pm.

Motion made by MacDonald, Seconded by Avery.
Voting Yea: Avery, MacDonald, Fernandes, Plummer

The Selectboard moved and seconded to exit Executive Session at 8:24pm.

Motion made by MacDonald, Seconded by Avery.
Voting Yea: Avery, MacDonald, Fernandes, Plummer

16. Adjournment

The Selectboard moved and seconded to adjourn the meeting at 8:45pm.

Motion made by Avery, Seconded by MacDonald.

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.