



Quick Guide on How to Apply for a Community Action Grant

- 1) Make sure all communities involved in the grant application are still enrolled in the Community Resilience Partnership
 - a) Communities must re-enroll every two years. Communities will be notified when the reenrollment deadline is approaching.
 - b) To re-enroll, communities must
 - i) Update Primary Point of Contact information
 - ii) Submit an updated [Community Resilience Self-Evaluation](#)
 - iii) Submit an updated [List of Community Actions](#)
 - c) Reenroll your community now using the [online reenrollment form](#).
- 2) Make sure town leadership is onboard with the grant application
 - a) This includes local Select Boards and municipal staff, who will likely be responsible for managing grant funds and filing grant reports, so they should be included and kept up to date on all potential grant applications.
- 3) Decide on what actions the communities are interested in and list them in order of priority
 - a) For collaborative grants, these projects should benefit all involved communities
 - b) For no-match grant funding, the projects must fit within the CRP's List of 96 Community Actions
 - c) For more information about CRP, as well as a complete List of Community Actions, please see this [CRP Handout](#) created by CEBE.
- 4) Acquire cost estimates for all projects
 - a) This might lead to re-prioritization of actions based on budget and cost estimates
 - b) List any additional sources of funding, including other grants, municipal funding matches, Efficiency Maine rebates, tax credits, etc.
- 5) Create a Submittable account and start the Community Action Grant application
 - a) The grant application will likely open in the Spring of 2027 and be due sometime around June.
 - b) Only one community can submit the grant. All involved communities should create an account, but only one will start and submit the application. All others should be added as collaborators.
 - c) Here is a [quick guide on creating a Submittable account](#) and adding collaborators.
 - d) Here is a document including the [application questions from the Community Action Grant application in 2026](#). You can make a copy of this document if you would like to start answering application questions. Please note that the questions might be slightly different in 2027.

Please reach out to resilience@ecologybasedeconomy.org with any questions!