



## Town of Casco

### Selectboard Regular Meeting Minutes

April 02, 2024 at 6:00 PM

Casco Community Center

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#### PRESENT

Scott Avery  
Eugene Connolly  
Mary Fernandes  
Grant Plummer

#### ABSENT

Robert MacDonald

#### Regular Meeting

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda.

Motion made by Plummer, Seconded by Fernandes.

Voting Yea: Avery, Connolly, Fernandes, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved, seconded to approve all bills, signing and approval of all open warrants.

Motion made by Plummer, Seconded by Connolly.

Voting Yea: Avery, Connolly, Fernandes, Plummer

3. Approval of Minutes: March 5, 2024

The Selectboard moved and seconded to approve the Minutes of the March 5, 2024, meeting.

Motion made by Plummer, Seconded by Connolly.

Voting Yea: Avery, Connolly, Fernandes, Plummer

4. Public Participation for non-Agenda items

Tuan Nguyen inquired about Implementation Committee for Comprehensive Plan and lack of a town fee schedule.

## 5. Manager's Update

- A. Allison Griffin Monthly Newsletter is receiving positive feedback. The average monthly newsletter is being viewed digitally by approximately 680 individuals. Last month 136 received the newsletter directly via e-mail, 443 through the Town's Facebook post and 56 views from the web site. In addition, 45 hard copies of the newsletter were available at the Town Office and Library.
- B. Griffin Miller recently resigned from the Town to explore other opportunities. His vacancy was posted, and applications are now being accepted until April 11, 2024. We hope to fill the position by early May.
- C. Is the Selectboard interested in interviewing volunteers for the Comprehensive Plan Implementation Committee at your next meeting (April 16<sup>th</sup>) or at your May 7<sup>th</sup> meeting?
- D. Included in your packet is the structural engineering report on 9 Leach Hill Road and the ability to change into a meeting center.
- E. The Casco Naples Transfer Council met with Sebago Technics on March 27<sup>th</sup> to discuss future repairs to the Transfer Station. After receiving additional feedback from the Council, Sebago Technics advised they would come back the council in approximately a month with an updated plan for the transfer station; associated costs with the modified design and a timeline for construction based on J Pratt Constructions availability.
- F. The Town is still monitoring activities on Rabbit Run and will act, in necessary, after the 45day appeal timeline. Staff does not anticipate the owners of the property appealing or recognizing the Town's authority over their activities.
- G. The Town followed up with a resident on a noise complaint reference Mike's garage. The Town Manager also communicated with Captain Joyce and the area supervisor about providing special attention to this area with reference to the noise complaints.
- H. At the April 16<sup>th</sup> meeting, Superintendent Al Smith will be present to provide information on the school's ratification warrant and how the changes to the warrant may affect Casco's portion of the budget.
- I. Today the contractors started installing the LED lights in the Town Office with an anticipated completion of tomorrow and then proceed to the Community Center.

## 6. The Selectboard will conduct a public hearing on a liquor license renewal for Top of the Hill Grill

Chairperson Avery called the public hearing to order at 6:09pm.

Chairperson Avery requested any public comments and there were none.

Chairperson Avery closed the meeting after all public comments at 6:10pm.

The Selectboard moved and seconded to approve the renewal liquor license for Top of the Hill Grille and have the application move forward to the State of Maine Bureau of Liquor for final approval.

Motion made by Plummer, Seconded by Fernandes.  
Voting Yea: Avery, Connolly, Fernandes, Plummer

### **Old Business**

7. The Selectboard will discuss with Port City Architecture about the possible remodeling of Central Fire Station.

No Action. Discussion only.

### **New Business**

8. The Selectboard will discuss the revaluation process with Vision Governmental Services and Cumberland County Assessing.

No Action. Information only.

9. The Selectboard will consider FY25 Road bids.

The Selectboard moved and seconded to approve the FY 25 road bid to Glidden Construction for the base bid and alternate bid for a total of \$621,914 subject to Town Meeting approval.

Motion made by Avery, Seconded by Connolly.  
Voting Yea: Avery, Connolly, Fernandes, Plummer

10. The Selectboard will consider members of the Ad Hoc Committee

The Selectboard made the decision to interview interested parties for members of the Ad Hoc Committee on April 9, 2024 @ 5:30pm.

11. The Selectboard will consider appointing members to the Veterans Committee

The Selectboard made the decision to interview interested parties for members of the Veterans Committee on April 9, 2024 @ 5:30pm.

12. The Selectboard will consider Mid-Term bargaining with IAFF 5372.

The Selectboard moved and seconded to authorize the Town Manager to negotiate with IAFF 5372 in mid-term negotiations.

Motion made by Connolly, Seconded by Fernandes.  
Voting Yea: Avery, Connolly, Fernandes, Plummer

13. The Selectboard will discuss a potentially dangerous building located at 21 Graffam Road

No action. Discussion only.

14. The Selectboard will consider the Fiscal Year 2025 Budget

After some discussion, this item was tabled.

15. Selectboard Comments

Grant Plummer explained the budget process to the public and noted he struggled with the finance committee. Grant would like to see how we could do it differently next year.

Gene Connolly thanked the Board and the Budget Committee for all the work put into the budget. Gene also reminded the public of the 15MPH school zone.

Scott Avery also wanted to give kudos to the Board and Budget Committee. Scott also agreed the budget process is not fun.

Scott Avery reminded everyone of the upcoming meetings:

April 8, 2024 @ 6:30 PM Regular Planning Board Meeting

April 9, 2024 @ 6:00 PM Open Space Commission Meeting

April 16, 2024 @ 6:00 PM Regular Selectboard Meeting

April 22, 2024 @ 6:30 PM Zoning Board of Appeals

## **Executive Session**

16. Executive Session pursuant to 1 M.R.S.A.405(6)(A) Personnel Discussion

The Selectboard moved and seconded to enter Executive Session pursuant to 1 M.R.S.A.405(6)(A) Personnel Discussion at 8:13pm. (Exit 8:37pm)

Motion made by Connolly, Seconded by Fernandes.

Voting Yea: Avery, Connolly, Fernandes, Plummer

17. Adjournment

**Reminders to the Attending Public:** Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.