



# Town of Casco

## Selectboard Regular Meeting Minutes

February 06, 2024 at 6:00 PM

Casco Community Center

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### Regular Meeting

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda.

Motion made by MacDonald, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve the signing of all bills and open warrants.

Motion made by Fernandes, Seconded by Plummer.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

3. Approval of Minutes: January 23, 2024

The Selectboard moved and seconded to approve the minutes from the January 23, 2024 as presented.

Motion made by Plummer, Seconded by MacDonald.

Voting Yea: Avery, MacDonald, Plummer

Voting Abstaining: Fernandes

4. Public Participation for non-Agenda items

No public participation.

5. Manager's Update

- A. I recently met with an engineer from Casco Bay Enginery to examine the building that previously housed "All the Ravan." He conducted additional reviews of the trust systems and provided guidance on future modifications of the building. The initial review is promising based on the lower portion of the structure, but this was not the final phase of his review. Additionally, he reviewed a portion of the Community Center that is receiving the waterproofing.

- B. Staff and I are finalizing the proposed FY25 budget. This proposed budget does contain several proposed raising funds for future capital projects/purchases. Included in the proposal includes a COLA of 3.5% for employees.
- C. The request for bids for the Transfer Station/Bulky Waste project was released by Sebago Technics. This bid request is due on February 22, 2024, at 3:00 pm. There is an additional mandatory pre-bid meeting on February 7 at 10:00 am. I have included the advertisement for bids in your packet.
- D. In the next few months, I will be seeking a grant for an intern during the summer of 2024. The primary project of the intern would be researching our roads and developing a detailed road inventory with specifications (how many rods, Town easements, year of ownership, etc.).

### **Old Business**

- 6. The Selectboard will consider recent Electrical Audit.

The Selectboard moved and seconded to authorize the Town Manager to contract with Titan Energy for the installation of LED lighting in Community Center and Town Office to be paid with remaining ARPA funds.

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

### **New Business**

- 7. The Selectboard will consider a proposal from Maine Design Workshop for assisting in the implementation of the Comp Plan.

The Selectboard moved and seconded to authorize the Town Manager to sign a contract with Maine design Workshop for planning services broken in to two different tasks. The first task which is to assist with the implementation of the Comprehensive Plan is postponed until next meeting on February 20. The second task which is to help with Planning Board is to start immediately.

Motion made by Plummer, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

- 8. The Selectboard will discuss recent private roads requests to become Town own roads.

No action. Discussion only.

- 9. The Selectboard will discuss MOUs with Casco Day Fair Association and Casco Library

No action. Discussion only.

- 10. Selectboard Comments

Grant Plummer asked about road postings and 50 Rabbit Run.

Bob MacDonald voiced his concerns of some Dangerous/Abandoned buildings in town.

Mary Fernandes clarified with S. MacDonald what he meant by his statement that the "right members" were needed for the implementation committee of the Comprehensive Plan. Together they stated what was meant was that it would be nice to see some "different faces" step up.

Scott Avery reminded everyone of the upcoming meeting schedule.

### **Executive Session**

11. Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for applications 02/06/2024A & 02/06/2024B

The Selectboard moved and seconded to enter Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for applications 02/06/2024A & 02/06/2024B at 7:06 pm.

Motion made by MacDonald, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

The Selectboard moved and seconded to exit Executive Session at 7:26 pm.

Motion made by MacDonald, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

12. Adjournment

The Selectboard moved and seconded to adjourn at 7:26 pm.

Motion made by MacDonald, Seconded by Fernandes.

Voting Yea: Avery, MacDonald, Fernandes, Plummer

**Reminders to the Attending Public:** Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

### **Future meeting dates (subject to change)**

*February 12, 2024 @ 6:30 PM Planning Board Regular Meeting*

*February 20, 2024 @ 6:00 PM Regular Selectboard Meeting*

*March 5, 2024 @ 6:00 PM Regular Selectboard Meeting*