



## Town of Casco

### Selectboard Regular Meeting Minutes

November 04, 2025 at 6:00 PM

Casco Community Center

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#### Regular Meeting

1. Review and approval of the meeting agenda

**The Selectboard moved to approved the meeting agenda as presented.**

Motion made by MacDonald, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

2. Approval of bills and signing and approval of all open warrants

**The Selectboard moved to approve and sign all bills and open warrants.**

Motion made by Connolly, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

3. Approval of Minutes: October 21, 2025

**The Selectboard moved to approve minutes October 21, 2025, as presented.**

Motion made by Avery, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

4. Public Participation for non-Agenda items

Amy Brown requested the Selectboard provide update on the Meeting House and inquired about the Berry Property workgroup meetings not being posted on the community calendar.

Same Brown advised that the Open Space Commission was hosting a community forum related to their Open Space master plan. Tis community forum is occurring on November 5:00 to 7:00 pm at Crooked River Elementary School

5. Manager's Update

B. The Town recently hired Sidney Shane for Public Works as a truck driver/labor and Guy Ciccarelli for the Fire Department as an Advanced EMT/Fire Fighter.

C. Greater Portland Council Of Governments is taking a leadership role in facilitating the review of municipalities' web site and their compliance with Digital Accessibility and ADA Title II Compliance by contracting with Dirgo Interactive.

**ADA Title II** requires state and local governments to make their services accessible, including digital platforms. According to the new Department of Justice rule issued in April 2024, websites, apps, and documents must meet WCAG 2.1 Level AA standards. Deadlines for compliance are April 24, 2026, for municipalities serving 50,000 or more residents, and April 26, 2027, for smaller towns and special districts.

To begin, municipalities should assess their current digital accessibility through a Needs Assessment, which sets priorities for improvement. High-impact areas such as websites, permits, billing systems, and agendas should be addressed first..

Dirigo Interactive helps municipalities by identifying priorities through Needs Assessments, targeting gaps via focused audits of websites, apps, and documents, building staff capacity through training and coaching, guiding strategy with roadmaps, policies, and vendor support, and coordinating regionally through GPCOG for shared savings and collective expertise.

To get started, municipalities can order a Needs Assessment for \$1,500 per community, with no additional fees for non-member communities.

D. GPCOG has tentatively scheduled the annual Lakes Region Sub-Regional meeting for November 17th here in Casco. This gathering brings together community leaders and Town Managers from Bridgton, Casco, Harrison, Naples, and Sebago to share insights and discuss the challenges and opportunities facing each town. It's a valuable chance for open dialogue and collaboration across our region.

E. The estimated production amount for year 1 of operations is 210,978 kWh. To date, the system has produced 159,118 kWh

## **Old Business**

6. The Selectboard will discuss Library's contract zoning process update and easement agreement with Town.

### **Discussion Only. No Action**

## **New Business**

7. The Selectboard will discuss Casco Village zoning change opportunities.
8. The Selectboard will discuss year to date financials.
9. The Selectboard will discuss holiday closures.
10. Selectboard Comments

Selectboard member Gene Connolly commended Public Works staff on their prompt response to a tree down on Leach Hill Road and being there within 15 minutes. He also recognized the improvements to Pleasant Lake beach.

Selectboard Member Scott Avery recommended that Board reconsider contracting with Cumberland County for law enforcement services and budget for it during the FY27 budget process. He recognized this need based on the number of speeders, the frequency of law enforcement needed on medical calls and the necessity for contracted services for ordinance enforcement.

Selectperson Mary Fernandes advised the Berry property work group is moving forward and will mee again next week.

Vice Chairperson Bob MacDonald recognized the efforts of the open space commission

Chairperson Grant Plummer noticed the limitations of current beach project and the necessity in the spring to file permit by design erosion repairs. He also wanted to ensure that public notices are being sufficiently publicized..

### **Executive Session**

11. Executive Session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel.

**The Selectboard moved to go into executive session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel @ 7:05 PM**

Motion made by MacDonald, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

12. Adjournment

The Selectboard moved to adjourn at 8:37 PM.

Motion made by Avery, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

**Reminders to the Attending Public:** Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

### **Future meeting dates (subject to change)**

November 6, 2025 @ 6:30 PM Open Space Commission

November 18, 2025 @ 6:00 PM Selectboard Regular Meeting