



Town of Casco

Selectboard Regular Meeting Minutes

July 21, 2026 at 6:00 PM

Casco Community Center

Regular Meeting

PRESENT

Scott Avery
Eugene Connolly
Robert MacDonald
Grant Plummer
Joseph DeMartin

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda

Motion made by Avery, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

2. Approval of bills and signing and approval of all open warrants

Selectboard moved and seconded to approve all bills and signing of all open The warrants.

Motion made by Connolly, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

3. Approval of Minutes: July 7, 2026

The Selectboard moved and seconded to accept the minutes from the July 7th meeting as presented.

Motion made by DeMartin, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

4. Public Participation for non-Agenda items

No Public Participation.

5. Manager's Update

- A. Following up on the discussion at Town Meeting regarding animal control (ACO) calls for service, the Town requested call volume data from Cumberland County Regional Dispatch to better understand demand for dispatch services. The data shows that Casco and Raymond generated a combined total of 405 calls for ACO service during the reporting period, with Casco accounting for 195 calls and Raymond accounting for 210 calls.

By day of the week, call activity was highest on Monday and Tuesday, each with 68 calls (16.8%), followed by Wednesday with 65 calls (16.0%), Thursday with 61 calls (15.1%), Saturday with 57 calls (14.1%), Friday with 52 calls (12.8%), and Sunday with 34 calls (8.4%).

Monthly call volumes were also relatively consistent throughout the fiscal year, with the highest activity occurring in July (56 calls, 13.8%) and June (53 calls, 13.1%), followed by August (49 calls, 12.1%). Mid-level activity occurred during October and May (34 calls each, 8.4%), December (33 calls, 8.1%), and September (32 calls, 7.9%). Lower call volumes were recorded in November (27 calls, 6.7%), March and April (25 calls each, 6.2%), January (19 calls, 4.7%), and February (18 calls, 4.4%). Overall, the data demonstrates that dispatch demand remains relatively steady throughout the year, with modest increases during the summer months and during the beginning of the fiscal year.

Hourly trends indicate that call volume is concentrated during normal daytime and early evening hours, with the busiest period occurring between 8:00 a.m. and 6:00 p.m., when 326 calls (approximately 80% of all calls) were received. The single busiest hour was 12:00 p.m. (36 calls), followed by 1:00 p.m. (32 calls) and 8:00 a.m., 3:00 p.m., and 5:00 p.m. (31 calls each). Overnight activity was comparatively light, with only 21 calls recorded between midnight and 6:00 a.m. These statistics provide a clearer understanding of when animal control officer demand is greatest.

- B.** Glidden Excavation has completed the roadway preparation, including the excavation, culvert improvements, and shim course paving on both Ward Circle and Hams Hill Road. The contractor is scheduled to place the final asphalt surface course on these roads on July 20 and 21. In addition, Glidden Excavation will apply a shim coat to Raymond Cape Road during the same timeframe in preparation for its final paving work.
- C.** The work group established to develop an informational event to educate the public about the Town's boards, committees, and departments held its first meeting. The discussion focused on creating an educational event that would highlight the responsibilities and roles of the various boards, committees, and municipal departments while also providing an opportunity to hold a community event for residents enjoyment. The group has tentatively scheduled the event for September 26, with a rain date of September 27, and is currently considering Casco Community Park as the venue. The work group is still seeking a Selectboard member to serve as a volunteer participant in the planning process.
- D.** On July 20, the Town's IT vendor installed four wireless access points to provide community Wi-Fi service at the Casco Community Center. Two indoor access points were installed within the building—one in the large meeting room and one in the hallway near the front entrance. Two additional outdoor access points were installed on the Casco Days Park side of the building to provide wireless coverage for outdoor activities and events.

The indoor access points each provide coverage for approximately 5,000 square feet and are capable of supporting more than 300 concurrent users. The outdoor access points each provide coverage for approximately 1,500 square feet and can also

accommodate more than 300 concurrent users, ensuring reliable connectivity for both indoor and outdoor public use.

- E. The Fire Department's forestry truck sustained significant damage while assisting the Town of Otisfield with a five-acre wildfire on July 12. During the response, the welds securing the truck bed to the frame failed, resulting in the bed completely separating from the chassis. At this time, the vehicle is being evaluated to determine the extent of the damage. There is currently no estimate for the cost of repairs or the anticipated timeline for returning the apparatus to service. Staff will provide additional updates as more information becomes available.

Old Business

- 6. The Selectboard will consider updating the following policies, Community Center Facility Use & Collection of Emergency Medical Service Fees.

Community Center Facility Use Policy was tabled. The Selectboard moved and seconded to approve the Collection of Emergency Medical Service Fees Policy.

Motion made by Avery, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

- 7. The Selectboard will consider their assignments as liaisons to committees & boards.

The following Selectboard members volunteered to be liaisons for the following boards, committees and commissions.

Robert MacDonald- Comp Plan Implementation Committee and Transfer Station Council

Scott Avery- Water Quality Committee

Eugene Connolly- Veterans Committee

Grant Plummer- Casco Village Zoning Working Group and Safe Streets Committee

Joseph DeMartin- Library and Open Space

New Business

- 8. The Selectboard will receive and Public Work related updates from Mike Genest

Discussion only. No action was taken.

- 9. Selectboard Comments

Grant Plummer- Inquired why meeting was cancelled last night (July 20th) for Rabbit Run. Grant would like to thank Tony and his team for all their work getting the community center area ready for Casco Days. Also wanted to know if those big message board signs ever come up for sale cheap.

Scott Avery- Inquired if we were able to get a temporary cell tower for Casco Days. Scott also reminded everyone to come out and support Casco Days.

Bob MacDonald- Inquired where we stand on the Tenney Hill violations. Bob noted the study that the study that has been done regarding traffic accidents on 302 on Casco is eye opening.

Workshop

10. The Selectboard will conduct a workshop regarding the remote meeting policy.

Discussion only as this was a workshop. No action was taken.

Executive Session

11. Adjournment

The Selectboard moved and seconded to adjourn at 7:12pm.

Motion made by Avery, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Plummer, DeMartin

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

Month DD, YYYY at HH:MM PM Meeting Name

July 27, 2026 @ 6:30 PM Planning Board Regular Meeting & Public Hearing

July 30, 2026 @ 6:00 PM Comp Plan Implementation Committee

August 4, 2026 @ 6:00 PM Selectboard Regular Meeting