



Town of Casco

Selectboard Regular Meeting Minutes

April 01, 2025 at 6:00 PM

Casco Community Center

PRESENT

Scott Avery
Eugene Connolly
Robert MacDonald
Mary Fernandes
Grant Plummer

Regular Meeting

1. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda.

Motion made by Avery, Seconded by Plummer.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

2. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve all bills and signing of all open warrants.

Motion made by Plummer, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

3. Approval of Minutes: March 18, 2025

The Selectboard moved and seconded to accept the minutes from the March 18, 2025 meeting as presented.

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

4. Public Participation for non-Agenda items

Sam Brown spoke of the "great meeting" with the Comp Plan Implementation Committee, inquired about the town's stormwater plan, reminded the Board to keep the Berry property on the forefront and informed everyone of the "Building Maine" event in Skowhegan June 3-4.

5. Manager's Update

A. The recent rain and snow have made road maintenance challenging. The recent rainstorm caused substantially problems on gravel roads within the Town. The Town hired contractors to make repairs on Edes Falls Road and Fountain Hill Road. In addition, these road conditions have made plowing roads exceptionally challenging. During the past storm, our contractor had two (2) vehicles stuck in the mud for extended periods. In the immediate future, dirt roads will not be plowed for minimal

snowfall. This is to preserve the road and minimize damage to either the road or equipment.

B. The Open Space Committee and I are still collaborating with Loon Echo to finalize the RFP for planning service for the Open Space Committee. I anticipate the RFP being finalized within the next few weeks and then released for bids. I anticipate providing the Selectboard definitive dates at your April 15th meeting.

C. Greater Portland Council of Government (GPCOG) and I continue holding biweekly meetings with reference to the Capital Improvement survey project. The Ad Hoc Committee tasked with this study is scheduled to hold their first meeting on April 9th at 6:00 pm. GPCOG is obtaining significant Town data related to past expenditures, current needs, and potential future expenditures (Capital Improvement Plans). They will provide the committee with a synopsis of this information, provide them with draft survey questions, methodology for obtaining data and possible timeline for completion of the project..

D. The Town recently conducted a Request for Proposals for an replace ambulance that is included in the proposed FY26 budget. The Town received bids from Autotronics, LLC and Greenwood Emergency Vehicles. Autotronics submitted two (2) bids and Greenwood a singular bid. Below is a synopsis of the bids:

- Autotronics, LLC first bid was for 2025 Ford F550- 7.3L Gas 4 x 4 Braun Chief XL Ambulance with a purchase price of \$456,000 less \$100,000 trade in for a total cost of \$356,000. The estimated delivery date is February 2026.
- Autotronics, LLC second bid was for a 2024 Ford F-550 6.7L Diesel 4 x 4 Demers MXP-170 ambulance with a purchase price of \$438,000 less \$100,000 trade-in for a total cost of \$344,000. The estimated delivery date is 2 months after final approval.
- Greenwood Emergency Vehicle's bid was for 2027 Ford F-550 193 Gas 4 x 4 Horton 623 with a purchase price of \$358,750 with trade-in or \$346,250 with trade in if prepaid.. The estimated delivery date is approximately 520 days after receipt. The Fire Department's Turck Committee is reviewing the details of the bid and will make a recommendation to the Selectboard. Chief Cole and I are also revieing the bids and will make a similar recommendation to the Selectboard.

Old Business

6. The Selectboard will discuss contract zoning with Casco Public Library.
Discussion only. No action was taken.
7. The Selectboard will discuss a proposed Senior Tax Credit Ordinance.
Discussion only. No action was taken.

New Business

8. The Selectboard will conduct a Public Hearing of Liquor License Renewal of Top of the Hill Grill

Selectboard Chair Gene Connolly called to order the Public Hearing for the Liquor License Renewal of Top of the Hill Grill at 6:24 pm. No comments or objections from the public. Selectboard Chair Connolly closed the Public Hearing at 6:26 pm.

The Selectboard moved and seconded to approve the Liquor License Renewal of Top of the Hill Grill and forward to the State's Bureau of Alcoholic Beverages and Lottery Operations for review.

Motion made by MacDonald, Seconded by Fernandes.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

9. The Selectboard will consider appointments to the Safe Streets Committee

The Selectboard moved and seconded to appoint Sam Brown, Eric Dibner, Justin Millette, Rae-Anne Nguyen and Courtney Walsh to the Safe Streets Committee.

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

10. The Selectboard will consider increasing participation in Maine Municipal Risk Pool's Workers Comp Safety Incentive Program Tier III

The Selectboard directed the Town Manager Ward to begin completing the tasks required to participate in Maine Municipal Risk Pool's Workers Comp Safety Incentive Program Tier III and ultimately bring back policies required to the Selectboard for future approvals.

11. The Selectboard will consider which Selectboard member will represent Casco at Greater Portland Council of Governments annual summit on May 29th.

The Selectboard moved and seconded to appoint Eugene Connolly as the second representative for Casco at Greater Portland Council of Governments annual summit on May 29th.

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

12. Selectboard Comments

Bob MacDonald- encouraged continued participation for the Comp Plan Implementation Committee and also keep Berry property in the forefront as Sam said.

Grant Plummer- would like to see quarterly reports from some of the Department heads, inquired about road postings and if we are thinking about paving Fountain Hill Road at any point.

Gene Connolly- Now that the weather has started to get nicer, more people are out doing outside activities- use caution and share the road.

Executive Session

13. Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for application 04/01/2025A, 04/01/2025B, & 04/01/2025C.

The Selectboard moved and seconded to enter Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for application 04/01/2025A, 04/01/2025B, & 04/01/2025C at 6:43 pm

Motion made by Avery, Seconded by Fernandes.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

The Selectboard moved and seconded to exit Executive Session at 6:51 pm

Motion made by Plummer, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

14. Adjournment

The Selectboard moved and seconded to adjourn at 6:52 pm.

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Fernandes, Plummer

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

April 2, 2025 @ 6:00 PM Ad Hoc Committee (Water Quality)

April 2, 2025 @ 6:00 PM Safe Streets Committee

April 7, 2025 @ 5:30 PM Finance Committee/Selectboard Budget Workshop

April 9, 2025 @ 6:00 PM Ad Hoc Committee (Capital Improvements)

April 14, 2025 @ 5:30 PM Finance Committee Budget Workshop

April 14, 2025 @ 6:30 PM Planning Board Workshop

April 15, 2025 @ 6:00 PM Selectboard Regular Meeting