



Town of Casco

Selectboard Regular Meeting Minutes

April 21, 2026 at 6:00 PM

Casco Community Center

PRESENT

Scott Avery
Eugene Connolly
Robert MacDonald
Grant Plummer

ABSENT

Mary Fernandes

Executive Session

1. Executive Session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel.

The Selectboard moved and seconded to enter Executive Session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel at 5:30pm

Motion made by MacDonald, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

The Selectboard moved and seconded to exit Executive Session pursuant to 1 M.R.S.A.405(6)(E) Consultation with legal counsel at 5:44pm

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Plummer

2. Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for application 03/24/2026A, 03/24/2026B & 03/24/2026C.

The Selectboard moved and seconded to enter Executive Session to discuss Concealed Weapons Permits per Title 25, Part 5, Chapter 252, Section 2006 for application 03/24/2026A, 03/24/2026B & 03/24/2026C at 5:45pm

Motion made by MacDonald, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

The Selectboard moved and seconded to exit Executive Session regarding Concealed Weapons Permits at 5:55pm

Motion made by Avery, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Plummer

Regular Meeting

3. Review and approval of the meeting agenda

The Selectboard moved and seconded to approve the meeting agenda.

Motion made by Avery, Seconded by Connolly.

Voting Yea: Avery, Connolly, MacDonald, Plummer

4. Approval of bills and signing and approval of all open warrants

The Selectboard moved and seconded to approve all bills and signing of all open warrants.

Motion made by MacDonald, Seconded by Avery.

Voting Yea: Avery, Connolly, MacDonald, Plummer

5. Approval of Minutes: April 7, 2026

The Selectboard moved and seconded to accept the minutes from the April 7, 2026 meeting as presented.

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, MacDonald, Plummer

Voting Abstaining: Connolly

6. Public Participation for non-Agenda items

Pam Edwards thanked the Selectboard for the joint meeting that was held a few weeks ago however she was disappointed more information from that meeting has not been shared.

7. Manager's Update

- A. The Town recently received communication from the Maine Department of Transportation (MaineDOT) confirming approval of the design for a new crosswalk at 940 Meadow Road. Gorrill Palmer has begun preparation of the construction and bid documents associated with this project.

In addition, Town staff coordinated with MaineDOT and has secured solar-powered Rectangular Rapid Flashing Beacons (RRFBs) for installation at the crosswalk at no cost to the Town. Town staff anticipates receiving the RRFB equipment on April 29th.

At a later date, the Town Manager will be requesting that the Selectboard authorize the use of FY26 road maintenance funds approved at the June 2025 Town Meeting to support this project.

- B. Resilience Planning and the Casco Village Zoning Work Group are requesting that each board, committee, and commission provide a brief outreach announcement at the beginning of their meetings to promote the upcoming community outreach meeting scheduled for May 28, focused on the Casco Village Zoning dialogue.

The outreach materials are included in the Selectboard packet, and paper copies will also be available at this meeting for distribution and use by boards and committees.

- C. Per policy, staff is reaching out to the Chairperson of each board, committee, and commission, as well as individual members with expiring terms, to advise them of terms expiring on June 30, 2026. To date, staff is primarily receiving requests from members seeking reappointment; however, there are a few positions where members have indicated they do not wish to be reappointed. Staff will provide a complete list of anticipated vacancies at a May Selectboard meeting and will begin the posting process for all vacancies beyond those currently open.
- D. Two members of the Finance Committee, Tom McCarthy and Tim Walsh, are assisting Town staff in enhancing facility inspection practices and in developing a reasonable and workable process to better support and maximize the Town's facility review and maintenance efforts.

Old Business

- 8. The Selectboard will consider updating the following policies, Abatement Appeal Process, Selectboard Meeting Cancellation, Unassigned Fund Balance and Managing Public Participation in Selectboard Meetings

The Selectboard moved and seconded to rescind the Abatement Appeal Process Policy.

Motion made by Connolly, Seconded by MacDonald.
Voting Yea: Avery, Connolly, MacDonald, Plummer

- 9. The Selectboard will receive updates on the installation of municipal fiber.

Discussion only. No action was taken.

- 10. The Selectboard will discuss the Water Quality Plan

Discussion only. No action was taken.

- 11. The Selectboard will consider the demolition of foreclosed property located at 21 Graffam Road.

The Selectboard moved and seconded to authorize the Town Manager to coordinate with legal counsel for the demolition of foreclosed property located at 21 Graffam Rd.

Motion made by MacDonald, Seconded by Avery.
Voting Yea: Avery, Connolly, MacDonald, Plummer

- 12. The Selectboard will authorize legal counsel to proceed with a consent decree with Deanna Hutnik-Raihl.

The Selectboard moved and seconded to approve the consent judgement with Deanna Hutnik-Raihl for the property located at 131 Tenney Hill Rd.

Motion made by Avery, Seconded by Connolly.
Voting Yea: Avery, Connolly, MacDonald, Plummer

New Business

- 13. The Selectboard will discuss the spring and early summer workplan for Public Works.
Discussion only. No action was taken.

14. The Selectboard will discuss the progress of rebranding with Coco Walsh Creative Studios, LLC

Discussion only. No action was taken.

15. The Selectboard will discuss a draft Town Meeting warrant.

Discussion only. No action was taken.

16. The Selectboard will consider the Town Manager's request to utilize contingency funds for the purchasing of audio/visual equipment.

The Selectboard moved and seconded to authorize the Town Manager to utilize contingency funds for the purchase of audio/visual equipment for the Community Center Meeting Rooms up to \$5,000.00.

17. The Selectboard will meet with the Chairperson of the Open Space Commission to discuss ongoing and proposed projects.

Discussion only. No action was taken.

18. The Selectboard will consider hosting a candidates night for candidates.

Discussion only. No action was taken.

19. Selectboard Comments

Gene Connolly suggested it was time to spend some time looking at the Board's goals as they haven't done that for a while.

Scott Avery raised the following concerns- He has received a lot of complaints a the yellow lines on the roads, questioned why Bulky Waste closes earlier than the Transfer Station, asked if DOT ever going to fix guardrails and reminded everyone that we are still in a drought and asked if we are staying on top of Pleasant Lake.

Bob MacDonald thanked Courtney Walsh for her presentation tonight and shared his enthusiasm.

Grant Plummer wanted to clarify the following meeting dates- May 5th- School Budget vote at the High School, May 12th- Selectboard Meeting, May 19th- Selectboard Meeting and May 26th- Candidates Night. Grant also wanted to recognize Mary for her commitment to our community. He was also happy to have two items taken off "the list" this evening.

20. Adjournment

The Selectboard moved and seconded to adjourn at 7:45pm.

Motion made by Avery, Seconded by MacDonald.

Voting Yea: Avery, Connolly, MacDonald, Plummer

Reminders to the Attending Public: Selectboard meetings are open to the public, but the public may not speak unless recognized by the Board Chair or Vice Chair in their absence. Except during a public hearing, comment time is limited to 2 minutes per speaker during public participation or on agenda items. Matters related to personnel will not be heard.

Future meeting dates (subject to change)

Month DD, YYYY at HH:MM PM Meeting Name

April 23, 2026 @ 6:00 PM Comprehensive Plan Implementation Committee

April 27, 2026 @ 6:30 PM Planning Board Regular Meeting

April 30, 2026 @ 6:00 PM Comprehensive Plan Implementation Sub-committee

DRAFT