

Memorandum

To: Bruce Oakley
From: Debbie Hall (Finance Department)
Date: 6/28/2023
Re: Budget Transfer

The following budget transfers are needed to cover line-item shortages:

\$5,127 from account 10-409-030 Vehicle Lease Payments to 10-409-015 Debt Service.

\$40 from account 30-409-030 Vehicle Lease Payments to 30-409-015 Debt Service

Regards,

Debbie Hall
Finance Director

debbie.hall

Debbie Hall

From: Brian Stanberry
Sent: Wednesday, June 28, 2023 1:28 PM
To: Debbie Hall
Subject: Budget Transfer Requests

Debbie,

I would like to request the following budget transfers to cover overages in accounts.

- \$1000 from 30-900-014 to 30-900-013 Electric
- \$16,000 from 30-900-044 to 30-900-045 Contract Services
- 18,000 from 10-630-056 to 10-630-074 Capital > \$10K

Let me know if you have any questions. Thank you.

Brian Stanberry

Director of Public Works

Town of Carolina Beach

910-458-8291 office

910-443-1837 mobile

brian.stanberry@carolinabeach.org



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Debbie Hall

From: Sheila Nicholson
Sent: Wednesday, June 28, 2023 2:22 PM
To: Debbie Hall
Cc: Bruce Oakley; Kim Ward
Subject: Budget transfer request to cover cost of new computer equipment

In order to cover the cost of new computer equipment for Town Hall employees, I respectfully request the following budget transfers to account 10-420-022:

\$ 3,000.00 from 10-420-045
\$ 8,500.00 from 10-430-012

Please let me know if you have any questions.

Thank you,

Sheila P. Nicholson

Executive Assistant to the Town Manager
Town of Carolina Beach
sheila.nicholson@carolinabeach.org
(910)458-2995

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