

Lynn Barbee  
*Mayor*

Joe Benson  
*Council Member*

Deb LeCompte  
*Council Member*



Deb LeCompte  
*Mayor Pro Tem*

Mike Hoffer  
*Council Member*

Bruce Oakley  
*Town Manager*

**TOWN OF CAROLINA BEACH**  
1121 N. Lake Park Boulevard  
Carolina Beach, North Carolina 28428

## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Vic Ward, Chief of Police

*C. V. Ward*

**Re:** Budget transfer

**Date:** May 12, 2025

**Budget transfer amount:** \$1000

**From:** 10-335-000 (Miscellaneous Revenue)

**To:** 10-510-033 (Supplies)

### **Explanation:**

On 4/3/25, a donation for \$1000 was deposited into 10-335-000 (Miscellaneous Revenue) to purchase items for police employees at the Chief's discretion. We are requesting that \$1000 be transferred to 10-510-033 (Supplies) to cover the cost of backpacks.

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## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Vic Ward, Chief of Police

**Re:** Budget transfer

**Date:** May 12, 2025

**Budget transfer amount:** \$500

**From:** 10-510-021 (Tires)

**To:** 10-510-033 (Supplies)

### **Explanation:**

CBPD is requesting the transfer of \$500 from 10-510-021 to 10-510-033 to cover the deficit for funds spent on supplies for FY 24/25.

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## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Vic Ward, Chief of Police

*C. V. Ward*

**Re:** Budget transfer

**Date:** May 12, 2025

**Budget transfer amount:** \$2750

**From:** 10-510-021 (Tires)

**To:** 10-510-014 (Travel & Training)

### **Explanation:**

CBPD is requesting the transfer of \$2750 from 10-510-021 to 10-510-014 to cover the deficit for funds spent on travel and training, and for additional costs that will be incurred for travel and training already scheduled for FY 24/25.

Fund Or Attrib	Type	Dept Desc	Disp Acct	Budget	YTD	Variance
Fund Or Attrib: 10 General Fund						
Type: Expenses						
10 General Fund	Expenses	Executive	10-420-059 Longevity Pay Plan	\$3,700.00	\$3,850.00	(\$150.00)
10 General Fund	Expenses	HUMAN RESOURCES	10-450-059 Longevity Pay Plan	\$1,850.00	\$2,100.00	(\$250.00)
10 General Fund	Expenses	Police	10-510-059 Longevity Pay Plan	\$15,600.00	\$15,850.00	(\$250.00)
10 General Fund	Expenses	Fire	10-530-059 Longevity Pay Plan	\$8,300.00	\$8,800.00	(\$500.00)
				\$29,450.00	\$30,600.00	(\$1,150.00)
				\$29,450.00	\$30,600.00	(\$1,150.00)

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## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Mark Meyer, Public Utilities Director

**Re:** Budget transfer

**Date:** May 30th, 2025

**Budget transfer amount:** <sup>15,267</sup> \$ 7,200 

**From:** 30-800-049 (W&S Admin Postage)

**To:** 30-800-045 (W&S Admin Contract Services)

**Explanation:** Continue garage site monitoring under NCDEQ Registered Environmental Consultant (REC) program

**Mark Meyer**



**Director of Public Utilities, Town of Carolina Beach**

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## **BUDGET TRANSFER REQUEST**

**To:** Debbie Hall, Finance Director

**From:** Ed H. Parvin, Deputy Manager

**Re:** Budget Transfer

**Date:** June 5, 2025

**Budget transfer amount:** \$57,250

**From:** 10-550-074 (Capital Projects)

**To:** 27-000-046 (Marina Professional Services)

### **Explanation:**

#### **TRANSFER:**

1. The 074 funding was originally intended to cover the cost of fish freezer repairs, additional moorings, and finalizing the marina office space.
2. The transferred funds will cover the cost of survey, design, permitting, and bidding of the building expansion that will connect into the north end of the marina bathroom facility.
3. Transferring the money to the same project funds allocated for the marina office construction will allow us to better track all project costs.

GENERAL JOURNAL ENTRIES					
JE#	Date	DESCRIPTION	GL #	DEBIT	CREDIT
54	5/14/2025	Record Annual Transfer from W/S fund to the	10-101-001	775,000.00	
		General Fund.	10-397-003		775,000.00
			30-800-080	775,000.00	
			30-101-001		775,000.00
		Total		1,550,000.00	1,550,000.00

JE#	Date	DESCRIPTION	GL #	DEBIT	CREDIT
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		General Fund.	10-397-003		775,000.00
			30-800-080	775,000.00	
			30-101-001		775,000.00
		Total		1,550,000.00	1,550,000.00

Fund Or Attrib	Type	Dept Desc	Disp Acct	Budget	YTD	Variance
Fund Or Attrib: 10 General Fund						
Type: Revenues						
10 General Fund	Revenues		10-397-003 Reimbursement from W&S Fund	\$775,000.00	\$0.00	(\$775,000.00)
				\$775,000.00	\$0.00	\$0.00
				\$775,000.00	\$0.00	\$0.00
Fund Or Attrib: 30 Utilities Fund						
Type: Expenses						
30 Utilities Fund	Expenses	W&S Administrative	30-800-080 Reimbursement to General Fund	\$775,000.00	\$0.00	\$775,000.00
				\$775,000.00	\$0.00	\$0.00
				\$775,000.00	\$0.00	\$0.00