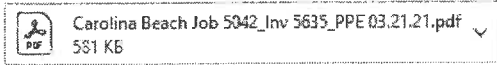


FW: Rostan Solutions, LLC: Invoice #INV -5635



Debbie Hall
To: Ed Parvin



Ed,

We can move \$977 from 10-410-070 Legislative COVID to 10-410-064 Legislative Hurricane Florence to cover the attached invoice.

Thanks

Debbie Hall, Finance Director
Town of Carolina Beach
1121 N Lake Park Blvd
Carolina Beach NC 28428
(910) 458-5495
(910) 458-2997 Fax
debbie.hall@carolinabeach.org

Debbie Hall

From: Holly Brooks
Sent: Monday, March 15, 2021 12:35 PM
To: Debbie Hall
Subject: Budget Transfer

Debbie, please make the following budget transfer in order to fund the purchase of the electronic timeclocks.

From	To	Amount
10-450-014	10-450-045	\$1,300
10-450-034	10-450-045	\$5,000
10-450-052	10-450-045	<u>\$7,000</u>
		\$13,300

Thank you for you in advance for your assistance in this matter.

Holly Brooks
Director of Human Resources
Town of Carolina Beach
910-458-9530

Debbie Hall

From: Holly Brooks
Sent: Monday, March 29, 2021 5:17 PM
To: Ed Parvin
Cc: Debbie Hall
Subject: Budget Transfer L. Denning Insurance

Ed, will you please prepare a budget transfer for Finance in order to move funds to cover the cost of adding Larry Denning to the Group Insurance plans? I have enough money in the HR insurance budget to cover Larry for the rest of this year.

He will be in a benefit budgeted position next year and will have the applicable amounts added to the budget.

The transfer is as follows: From 10-450-006 to 10-550-006 in the amount of \$3,150.

Thank you.

Holly Brooks, aPHR, SHRM-SCP, IPMA-SCP, MESH-PS
Director of Human Resources
Town of Carolina Beach
910-458-9530

AW 3/16/21

Town of Carolina Beach

Interoffice

TO: Debbie Hall, Finance Director
FROM: Jeremy Hardison, Director of Planning & Development
SUBJECT: Budget Transfer
DATE: March 16, 2021

Respectfully request Budget Transfer for the following:

\$5000.00 - FROM: 10-491-014
 TO: 10-491-033

- **Moving the requested funds due to travel restrictions –**
 - **Usage - computer/equipment and vehicle supplies.**

Signature: _____

Jeremy Hardison

Date: _____

3/16/21

Thank You,
 Andrea Deopp-Norris for Jeremy Hardison

Debbie Hall

From: Dex Shorter
Sent: Tuesday, March 16, 2021 11:17 AM
To: Debbie Hall
Cc: Bruce Oakley; Vic Ward
Subject: Budget Transfer Request

Hi Debbie,

Per Chief Ward, the Police Department is requesting the transfer of \$7,500 from line item 10-510-014 to line item 10-510-017 for anticipated repairs and maintenance to police fleet vehicles through the end of FY20/21.

\$7,500

From 10-510-014 Travel & Training
To 10-510-017 Maintenance & Repair – Vehicles

Respectfully submitted,

Dex Shorter

Administrative Assistant – Police Department
Town of Carolina Beach
dex.shorter@carolinabeach.org
910-458-2540

Debbie Hall

From: Brian Stanberry <brian.stanberry@carolinabeach.org>
Sent: Monday, April 5, 2021 10:05 AM
To: Ed Parvin <ed.parvin@carolinabeach.org>
Cc: Debbie Hall <debbie.hall@carolinabeach.org>; Eric Jelinski <eric.jelinski@carolinabeach.org>
Subject: RE: budget transfer

Debbie,

Per our discussion, I would like to request a budget transfer, in the amount of \$14,000, from the 10-580-045 to the 10-620-046 account. These funds will help cover the costs of needed repairs to the infrastructure at the Lake. Thank you and let me know if you have any questions.

Brian Stanberry

Director of Public Works
Town of Carolina Beach
910-458-8291 office
910-443-1837 mobile
brian.stanberry@carolinabeach.org



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LeAnn Pierce
Mayor

Steve Shuttleworth
Council Member

Lynn Barbee
Council Member



Jay Healy
Mayor Pro Tem

JoDan Garza
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: March 26, 2021

Budget transfer amount: \$ 4,000.00

From: 30-810-047 (WWTP Plant Renovation)

To: 30-810-015 (M & R - Buildings)

Explanation: This transfer is to cover the cost of a roof repair to the WWTP Laboratory.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

LeAnn Pierce
Mayor

Steve Shuttleworth
Council Member

Lynn Barbee
Council Member



Jay Healy
Mayor Pro Tem

JoDan Garza
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: April 1, 2021

Budget transfer amount: \$ 400.00

From: 30-810-046 (Professional Services)

To: 30-810-080 (PPE)

Explanation: This transfer is to cover the cost Safety Equipment.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach

LeAnn Pierce
Mayor

Steve Shuttleworth
Council Member

Lynn Barbee
Council Member



Jay Healy
Mayor Pro Tem

JoDan Garza
Council Member

Bruce Oakley
Town Manager

TOWN OF CAROLINA BEACH
1121 N. Lake Park Boulevard
Carolina Beach, North Carolina 28428

BUDGET TRANSFER REQUEST

To: Debbie Hall, Finance Director

From: Mark Meyer, Public Utilities Director

Re: Budget transfer

Date: April 1, 2021

Budget transfer amount: \$ 10,000.00

From: 30-811-019 (Maint and Repair Streets)

To: 30-811-045 (Contract Services)

Explanation: This transfer is to cover the cost of AMI service work Phase 1.

Mark Meyer

Director of Public Utilities, Town of Carolina Beach