



AGENDA ITEM COVERSHEET

PREPARED BY: Debbie Hall, Finance Director

DEPARTMENT: Finance

MEETING: Town Council – 4/13/2020

SUBJECT: Budget Amendments/Transfers

BACKGROUND:

I have received several budget amendments and/or transfer requests. As you know, transfers require only your notification whereas amendments require your approval. Listed below you will find a description of the amendments and/or transfers. I have also attached a copy of the supporting documentation for the appropriations.

Transfers:

Transfer \$977 from account 10-410-070 Legislative COVID to account 10-410-064 Legislative Hurricane Florence to cover Rostan Solutions assistance (FEMA reimbursable).

Transfer \$1,300 from account 10-450-014 HR Travel & Training, \$5,000 from account 10-450-034 HR Pre-Employment Costs and \$7,000 from account 10-450-052 HR Unemployment to account 10-450-045 HR Contract Services for automatic time clocks and software.

Transfer \$3,126 from account 10-450-006 HR Medical Insurance to account 10-550-06 Marina Medical Insurance to cover line item shortage.

Transfer \$5,000 from account 10-491-014 Planning Travel & Training to account 10-491-033 Planning Supplies for computer equipment and vehicle supplies.

Transfer \$7,500 from account 10-510-014 Police Travel & Training to account 10-510-017 Police M&R Vehicles to cover the cost of repairs to Police fleet.

Transfer \$14,000 from account 10-580-045 Environmental Contract Services to account 10-620-046 P&R Professional Services for repairs to infrastructure at the Lake.

Transfer \$4,000 from account 30-810-047 WWTP Plant Renovation to account 10-810-015 M&R Buildings to cover the cost of roof repairs to the WWTP Laboratory.

Transfer \$400 from account 30-810-046 WWTP Professional Services to account 30-810-080 WWTP PPE to cover the cost of safety equipment.

Transfer \$10,000 from account 30-811-019 WWC M&R Streets to account 811-045 WWC Contract Services to cover the cost of AMI service work Phase I.

ACTION REQUESTED:

Approve the budget amendments and/or transfers as presented by the Finance Director.